

**Department of Homeland Security
Federal Emergency Management Agency
U.S. Fire Administration
Board of Visitors for the National Fire Academy
April 7, 2016
Building H, Room 300
Teleconference**

Attendees:

The following members of the Board of Visitors for the National Fire Academy were in attendance for the teleconference:

Mr. Robert Cumberland
Director for Maryland
Cumberland Valley Volunteer Firemen's
Association
222 Shipley Ave.
Westminister, MD 21157

Chief Steven Westermann
Central Jackson County Fire Protection
District
805 NE Jefferson
Blue Springs, MO 64014

Dr. Manuel Fonseca
Assistant Chief
Nashville Fire Department
63 Hermitage Ave.
Nashville, TN 37210

Mr. Randy Novak (Vice Chairman)
Bureau Chief
Iowa Fire Service Training
3100 Fire Service Road
Ames, IA 50011-3100

Mr. Chris Neal
Senior Executive Advisor
Oklahoma Council on Firefighter Training
13801 South Western
Edmond, OK 73025

Chief Kwame Cooper
Assistant Chief
Los Angeles City Fire Department
3010 Wilshire Blvd., Suite 453
Los Angeles, CA 90010

The following board members were not present:

Mr. Adam Thiel (Chairman)
Deputy Secretary of Public Safety and
Homeland Security
Commonwealth of Virginia
1111 East Broad St., Third Floor
Richmond, VA 23219

Battalion Chief Andrew Pantelis
President
International Association of Fire Fighters,
Local 1619
Prince George's County, Maryland
16701 Melford Blvd., Suite 124
Bowie, MD 20715

Federal Emergency Management Agency/U.S. Fire Administration/National Fire Academy (FEMA/USFA/NFA) staff in attendance:

Ms. Laura Chevalier, Fire Program Specialist, NFA
Mr. Steven Dean, Section Chief, Response Section, NFA
Mr. Ken Farmer, Section Chief, Education, Training and Partnerships Section, NFA
Mr. Al Fluman, Director, NETC Management, Operations and Support Services Division
Ms. Alex Furr, Director, National Fire Programs Division
Ms. Terry Gladhill, Executive Officer, NFA
Ms. Victoria Hill, Deputy Director, DHS Federal Advisory Committees
Dr. Kirby Kiefer, Acting Superintendent, NFA
Mr. Russell Kuck, Section Chief, Leadership and Fire Risk Reduction Section, NFA
Dr. Cortez Lawrence, Program Specialist, NFA
Ms. Ruth MacPhail, Program Support Specialist, NFA
Mr. Mike McCabe, Education Program Specialist, Education, Training and Partnership Section, NFA
Ms. Ellen Newlin, Secretary, NFA

**Convene Board of Visitors Meeting/Welcome
Mr. Randy Novak, Vice Chairman, Board of Visitors
Dr. Kirby Kiefer, Acting Superintendent, NFA**

Dr. Kirby Kiefer stated that he will be the designated federal official to serve as liaison between the board members and the USFA. There was no public interest in participating in the teleconference. Dr. Kiefer reviewed the Federal Advisory Committee Act rules and regulations. Ms. Victoria Hill, Deputy Director, DHS Federal Advisory Committees, will be listening in on the teleconference.

Mr. Randy Novak will chair the meeting in Mr. Adam Thiel's absence. Ms. Ruth MacPhail proceeded with roll call. Mr. Thiel and Mr. Andrew Pantelis were the two board members not present.

**USFA Data Research and Response Support Initiatives
Ms. Alex Furr, Director, National Fire Programs Division**

Ms. Alex Furr reported to the board on the latest statistical reports, research initiatives, and many other updates from the National Fire Programs Division.

- Sprinklers in Manufactured Housing Units initiative is now a standard for all FEMA housing units designed to support disaster survivors after a catastrophic event. USFA/FEMA is the first federal agency to take demonstrative action in support of residential sprinklers in manufactured housing.

- On April 7, 2016, the official dedication of the Glenn Gaines conference room was hosted by the FEMA Administrator with FEMA Senior Executives and USFA staff in attendance. The meeting/conference room is located on the second floor of the NETC Library and will be used by small study groups or for mini workshops.
- Fire is Everyone's Fight currently has 1,532 registered supporters, including all 50 state fire marshal's offices, fire departments and organizations involved in fire prevention and safety. The goal is to change how people think about fire and fire prevention using social marketing strategies to address the broadest possible audience. Of the organizations represented by the current BOV members, the Los Angeles and Nashville Fire Departments are registered. It is encouraged to log into the USFA website and register (<http://www.usfa.fema.gov/prevention/outreach/fief/>).
- Arson Awareness Week will be May 1-7, 2016, with the theme being Preventing Wildfire Arson — Spread the Facts, Not the Fire. Promotional and educational materials are now available for download at https://www.usfa.fema.gov/wildfire_resources.html. Department of Homeland Security's National PrepareAthon! Day will lead in on April 30, and National Fire Protection Association's (NFPA's) Wildfire Community Preparedness Day closes out the week on May 7.
- State profiles are statistical snapshots of fire losses by state that are reported to National Fire Incident Reporting System (NFIRS). The 2014 data is now posted to the website. Included is the 2016 information to date about fire departments as well as firefighter and home fire fatalities.
- With a commitment to continuous improvement, we are exploring ways to make NFIRS more user-friendly. USFA is conducting an analysis of data elements, and the NFPA is planning a data survey. The BOV NFA, as an approved Federal Advisory Committee, will assist in working with a group of NFIRS users and stakeholders to help prioritize recommendations for system improvement.

NETC Management, Operations and Support Services Briefing/Overview
Mr. Al Fluman, Director, USFA/NETC Management, Operations and Support Services Division

Mr. Al Fluman used a PowerPoint handout to discuss the facility updates and the fiscal year (FY) 2016 budget.

Several key projects will be completed within the next few months. These include:

- Campus exterior lighting upgrade.
- Upgrade of C-West heating, ventilating, and air conditioning system.
- Revamp of the on-campus radio system.

The repairs to the log cabin are taking slightly longer than anticipated. Projected completion date is July. Mr. Fluman stated that the National Park Service is doing the repairs.

Updates to the sanitary sewer and storm drain have begun. Since 1979, there have been no updates to the system other than emergency repairs. Mr. Fluman believes that these updates will resolve a lot of the issues.

Mr. Fluman stated that there are several projects that will begin this year with FY 2016 monies. These include:

- Building A roof replacement and installation.
- Buildings D, E and F roof repairs.
- Building J auditorium lighting upgrades.

There have been several upgrades made to the burn building area for the arson classes. A few more things may need upgrading, but collectively it has been a huge benefit to the students' training.

Admissions has successfully pilot tested the online application system. Several tests have taken place. Hoping to have a slow rollout of the system within the next month. The system is built to handle all on-campus and off-campus trainings applications. The primary focus is resident training as it is rolled out.

National Fire Academy Update

Dr. Kirby Kiefer, Acting Superintendent, NFA
NFA Staff

Dr. Kiefer and several staff members updated the board members on current activities and curriculum updates at the NFA.

Dr. Cortez Lawrence stated that the Executive Fire Officer Program (EFOP) symposium will be held Sept. 8-10, 2016. Announcements were sent out, and the web page was updated. The main keynote speakers and six TED Talks have been established. NFA staff is currently working on the finalized agenda/schedule. The symposium for 2017 will be held in the spring.

Mr. Rus Kuck stated that a needs analysis is being conducted on the EFOP, which includes assessing the policy, degrees, the Applied Research Project process, courses, learning outcomes, etc. An assessment was sent to EFOP graduates from the last five years, with over 600 people responding. This information has been sent to the contractor who is running the assessment. NFA is looking to identify nine key stakeholders to ask them questions about the program and the future of the program. The report should be finalized by August 2016.

Mr. Ken Farmer stated that the National Professional Development Symposium will be held June 26-29, 2016. The symposium has many innovative and creative program speakers coming in at no charge. There will be representatives from several different areas of interest. There is a trip to the National Institute of Standards and Technology planned. Mr. Farmer is expecting to have approximately 225 attendees. The agenda is being finalized and hopefully will be out in the next few days.

Dr. Kiefer discussed the Managing Officer Program. The first year of the program taught 201 students and also helped to identify courses that need some work and adjustment. Students continue to express concern about their ability to obtain the Leadership I, Leadership II, Leadership III, and “Shaping the Future” courses. Mr. Kuck stated that these courses are going to be revised significantly. The projected pilot testing of the revamped courses will be held in September as off-campus pilots. He is unsure if these course codes will change or not. Mr. Kuck also stated that not all of the states are offering these courses. These courses are going to be a requirement for the Managing Officer Program in FY 2017.

Mr. Farmer discussed the Fire and Emergency Services Higher Education (FESHE) program. Ms. Diane Close performs program oversight and deals with the grants. As of March 2016, there are 93 in the system, 87 currently approved and six pending. There have been 2,209 student applications. Applications for FESHE recognition take approximately 45 days once received and then are sent forward for review.

Ms. Terry Gladhill discussed the Bring Your Own Device (BYOD) initiative. The NFA rolled-out the BYOD initiative in March 2013 in an effort to reduce printing costs and increase students’ flexibility and accessibility to the course materials. Over 70 percent of the NFA’s resident courses have been converted to BYOD (52 six- and 10-day courses). Some courses do not present as well in this format, so these courses will continue to use the traditional paper format. Student participation using BYOD averages 75 to 80 percent. Students who wish to opt out get a traditional manual. Along with the BYOD initiative, there have also been upgrades to the classroom equipment environment including: projection equipment, new chairs, new outlets and tables. Overall, the BYOD initiative has reduced NFA’s warehouse supply costs by \$80,000.

Ms. Gladhill discussed NFA Online, the NFA’s distance learning program which was fully launched approximately 10 years ago. NFAOnline currently hosts 52 self-study courses and has trained over 364,000 participants. The NFA has partnered with the Department of Interior/Land Management/National Wildfire Coordinating Group to host their courses and receives funding to support this initiative. In 2014, the NFA began to experiment with online mediated instruction courses. The Desire2Learn [learning management] platform is now being used for the mediated instruction program. To date, the NFA has pilot-tested and delivered seven online mediated courses. Additional funding is expected in the FY 2017 budget to help convert courses to an online mediated format. Lastly, in 2005, subscription-style training began with the advent of the Coffee Break Training series. There are currently 4,552,185 subscribers who receive these weekly training bulletins.

Mr. Kuck stated that there are 17 courses currently in the development and revision stages. Four courses are pending funding for development that will go to mediated. There are eight more courses with revision proposals pending. A needs assessment is being conducted on the arson and command and control curriculum simulations. This curriculum is being looked at to roll into the field and to not always have to host them on-campus.

Ms. Laura Chevalier gave an update on the budget. The current authorized funding is \$8,266,611 for the first two quarters. NFA is currently holding at 84 percent of authorized funding. There are five major categories that break down the budget. These include:

- Stipends: allotted in FY 2016, \$1,775,000. Between FY 2010 and FY 2015, stipends have increased by 21 percent.
- Instructors: allotted in FY 2016, \$1,451,000. Between FY 2010 and FY 2015, costs have increased by 59 percent.
- Course development: allotted in FY 2016, \$713,407. In FY 2016, there were nine packages to date averaging \$75,617. Several smaller packages under the micro-purchase threshold.
- Grants: allotted \$1,000,000. Application period open for 60 days.
- Delivery costs account for 49 percent of the balance of spending costs. These include delivery support, equipment, program support, computer support, EFOP evaluators, American Council on Education review, blended learning, and warehouse supplies.
- BYOD: warehouse supplies for FY 2016, \$160,000. Number down 33 percent from FY 2013. Usage of classes submitting forms at 80 percent participation rate has saved \$6,192 on Student Manual printing. Classroom updates to support BYOD include floor outlets, new table arrangements in J-101, Crestron upgrade, and Wi-Fi printers.

Dr. Kiefer discussed staffing updates. There are still vacant positions, including Ms. Colleen Heilig, who retired last week, and Mr. Gerry Bassett. Dr. Kiefer stated that the process is still ongoing for the new superintendent.

Board of Visitors Subcommittee Activity Report

Professional Development Initiative

Dr. Kiefer stated that nothing was submitted from Mr. Thiel to report in his absence. Mr. Mike McCabe stated that there have been several meetings held. The subcommittee established that the communication was lacking. There have been monthly telephone calls held to get to the goals. The subcommittee elected to have all work group leaders sit on the steering committee. The high school Pathways group is doing a national marketing event based on survey information to target fire science courses in advanced placement programs. The associate work group is rebuilding themselves, as is the bachelor's work group. Their goals are to review all of the FESHE standardized courses for content and make sure learning objectives are still to the level desired. The Ph.D. program is looking at how they can get more research and a higher level of education for professional fire service. The aircraft rescue and firefighting has developed courses that are getting ready to be published. The Emergency Medical Services work group is rebuilding and will meet in June. The fire prevention work group needs someone to take over. The former leader, Gerri Penney, has retired.

Whole Community

Dr. Manuel Fonseca presented the following on Whole Community research:

The purpose of the Whole Community Approach is to provide a strategy for residents that are involved in a man-made disaster or nature made disaster.

FEMA has been very proactive in providing government agencies and citizens with venues on how to prepare communities in the event of a disaster. In the process, of creating these plans, it has become obvious that government resources are limited and not immediately readily available to every citizen due to the size of the department or the amount of resources a community has at the time of disaster.

The following strategy **Know 3-Remember 3** is being proposed to ensure that all citizens are safe and prepared.

Know 3

In our neighborhoods we are surrounded by neighbors. It is important to **know 3** of your neighbors-- The neighbor to your left, the neighbor to your right and the neighbor in front of your home. The plan is to create a triangle where the resident is at the base of the triangle and each corner represents a neighbor.

Part of this strategy is to understand that prior to getting government help, the resident has to self-sustain in their home and neighborhood until government arrives with additional resources and personnel. By knowing 3 neighbors, you create a union that in the event of an emergency, IF the resident is not able to defend for themselves, they can call one of the three neighbors. This same plan applies to every person thereby intertwining the community into one, but each resident only being responsible to remember who their 3 neighbors are.

Remember 3

When disaster strikes, it is our instinct to call 911 for assistance. The problem arises when dispatch gets overwhelmed with hundreds of calls from residents ALL asking for help. In situations like these, residents have to self-sustain in their homes or neighborhoods until government arrives.

Remember 3 is a strategy to help remind the resident that they need to have 3 days of whatever makes their home run. Example: 3 days of meds, 3 days of milk, 3 days of baby essentials.

The point is that families need to be aware that if weather is an issue and it is imminent that they need to start preparing to self-sustain for 3 days. This can include waiting for the ice to melt or waiting for the snow to be removed or waiting for the rain to subside.

The next step for the Subcommittee is to get another perspective and create a strategy or a white paper to present to the NFA and Board of Visitors.

National Fire Incident Reporting System

Mr. Novak stated that the subcommittee is on a holding pattern until analysis from the data programs survey is returned. There will be no report until next year. The group may not be functioning until later in the fall or into next year.

Adjournment

The meeting adjourned at 3:25 p.m.

Certified by: _____
Name Vice Chair Date

**Board of Visitors for the National Fire Academy
Teleconference Agenda
April 7, 2016
(Dial In Info: 800-320-4330 / 384275)**

2:00 p.m.	<p>Convene BOV Meeting / Welcome</p> <p>Chief Adam Thiel, Chairperson, Board of Visitors Chief Ernest Mitchell, Fire Administrator, U.S. Fire Administration Dr. Denis Onieal, Deputy Fire Administrator, U.S. Fire Administration Dr. Kirby Kiefer, Acting Superintendent, National Fire Academy</p>
2:10 p.m.	<p>USFA Data Research and Response Support Initiatives</p> <p>Ms. Alex Furr, Director, National Fire Programs</p> <p>Public Comments / Deliberations / Voting on Recommendations</p>
2:30 p.m.	<p>NETC Management, Operations and Support Services (USFA) Briefing/Overview</p> <p>Mr. Albert Fluman, Director, USFA/NETC Management, Operations & Support Services Division</p> <p>Public Comments / Deliberations / Voting on Recommendations</p>
2:45 p.m.	<p>National Fire Academy Update</p> <ul style="list-style-type: none"> - Executive Fire Officer Program Symposium, Sept 8-10, 2016, Agenda Status - Executive Fire Officer Program Updates and Program Direction - National Professional Development Symposium, June 26-29, 2016, Agenda Status - Managing Officer Program Review - Fire and Emergency Services Higher Education Recognition Program Update - Bring Your Own Device (BYOD) Status Report and Technical Upgrades to Classrooms to Support BYOD - Online Training – Evolution and Current State of the NFA Distance Learning Program: Self-Study, Mediated and Blended - Curriculum and Instruction Program Activities Including Conversion of Existing Material to New Delivery Modes - NFA Budget Status and Forecast - Staffing Updates <p>Dr. Kirby Kiefer, Acting Superintendent Dr. Cortez Lawrence, Program Specialist Terry Gladhill, Executive Officer Ken Farmer, Chief, ETP Section Mike McCabe, Education Program Specialist, ETP Section</p>

	Public Comments / Deliberations / Voting on Recommendations
3:15 p.m.	Board of Visitors Subcommittee Activity Reports <u>Professional Development Initiative</u> Chief Adam Thiel, Chairperson <u>Whole Community</u> Manuel Fonseca, Chairperson <u>National Fire Incident Reporting System</u> Randal Novak, Chairperson Public Comments / Deliberations / Voting on Recommendations
4:00 p.m.	Final Comments/Adjournment

BOARD OF VISITORS

For Period Ending: March 30, 2016

- *Managing Officer Program.* We have taught 201 students and delivered eight of the “first year” Managing Officer program classes in FY15 and in the first semester in FY16. We are projected to deliver eight “second year” courses in FY16 with the pilot offerings in April 2016.

Many students continue to express concern about their ability to obtain the *Leadership I, II, III* and *Shaping the Future* courses through their state fire service training programs. All have been encouraged to reach out to their state fire service training programs to obtain the courses. Likewise, the state fire service training program directors have been briefed they should expect an increase in requests for the courses.

Applications for the 2016 Managing Officer class were conducted in January 2016. Approximately 200 applicants were selected into the program.

We have awarded a contract to revise *Leadership I, II, III*. There were significant revisions done to these courses. Projected pilot is scheduled for September 2016. Although these courses are only prerequisites for the MO program and not the core classes in the program, starting in FY17 students must have them completed prior to submitting their applications.

- *Executive Fire Officer Program.* We are currently conducting a needs assessment on the EFO Program. This includes program outcomes, target audience, required courses, prerequisites, applied research project requirements and format, etc. We expect the final report by August 2016.
- *Staff Changes.* There have been some changes in the Curriculum and Instruction Branch staff since the last report:
 - We have hired Ms. Anne Barrington as the new Instructional Systems Specialist for the Leadership & Fire Risk Reduction Section.
 - We have hired Ms. Christine Spangler as the new Instructional Systems Specialist for the Response Section.
 - We have hired Ms. Kellie Spalding as the new Program Support for the Response Section.
 - In July 2015, Mr. Gerry Bassett retired after 40+ years of Federal Service. We are in the process of interviewing and selecting his replacement.
 - We continue to have substantial administrative challenges filling vacancies.
- *Course Status Report.* Course development information has been migrated to the FEMA “Enterprise Shared Workspace” where staff can obtain the latest progress information on course

BRIEFING REPORT

U. S. Fire Administration – National Fire Academy
Curriculum and Instruction Branch

March 21, 2016

development and revisions. A new “Course Status Report” is operational will provide an up-to-the minute report of project status.

We are challenged with IT security regulations that limit the Board’s access to the report unless the Board member has a “.fema.dhs.gov” email address or dashboard. We are exploring ways to get the Board real time access.

- *Off Network Educational Development Server.* The educational development server that will be used to develop and pilot electronic tools for course support is installed and awaiting connection to the World Wide Web. This has been an 8 ½-year process. We are awaiting installation of fully functional campus-wide wireless internet access in conjunction with a new internet service provider for NETC. During this time, we have identified additional uses for the server, and are working with IT to see if the additional functionalities can be accomplished.

The ongoing tension between IT security issues (NFA’s position “behind the FEMA firewall”) and open access educational delivery remains unresolved. We continue to work to find ways to make our content more accessible to students while not compromising the very real threats to network security.

- *Arson Investigator Guide Electronic Performance Support System (EPSS).* A contract was awarded for a new Arson Investigator Guide EPSS. This app will be available for Apple and Droid users for free. The AIG is currently being finalized and we expect delivery in April 2016.
- *Blended Learning.* We continue to develop and deliver mediated courses. Two contracts are being awarded to develop two additional mediated courses (e.g., *Hot Topics Research in EMS* and *Hot Topics Research in Fire Prevention*). We are projecting 4 more courses to be converted from a 6-day delivery to an online mediated delivery. We currently are trying to use blended learning in the classroom. It has been well received by the students and staff. We plan to use more blended learning opportunities in the future.
- *Burn Range Safety Improvements.* We have identified a potential electrical safety issue with student/instructor demonstrations at the burn range. We are investigating alternative solutions to protect students, instructors, the facility and the institution. New student safety measures are in place and plans have been developed for future improvements for the facility. Implementation is contingent on available funding. Coordination efforts with MOSS is ongoing.

BRIEFING REPORT

*U. S. Fire Administration – National Fire Academy
Curriculum and Instruction Branch*

March 21, 2016

Fiscal Year 2016 Plans

- *FY 2016 Curriculum Development Guidance.* As previously reported, curriculum guidance for Fiscal Year 2016 remains the same as it was for FY 2015: “repurpose,” “repackage,” and “redeliver.” Each training specialist has reviewed their curriculum and developed a management plan for each course which provides a strategy for future deliveries (e.g., face-to-face instruction, paper-based and electronic self-study, blended learning, asynchronous and synchronous mediated learning, social media (Web 2.0), mobile learning, etc.). In addition, we are conducting a needs assessment/analysis on three curriculum areas (Command and Control, Arson, and Fire Prevention Management). No new courses developments or revisions will occur in these areas until the assessment has been complete and direct provided by the Curriculum Management Committee.

NETC MOSS (USFA)

Briefing/Overview



APRIL, 2016

National Emergency Training Center
Emmitsburg, Maryland

Management, Operations and Support Services

Manage, operate and provide administrative, operational, and emergency support services to the activities at the National Emergency Training Center (NETC).

Support Provided:

- Facility operations and maintenance including mailroom operations, duplicating services, property management and warehousing
- Student admissions, registrar functions, housing, and transportation
- Campus renovation and facility improvements
- Budget and fiscal activities (coordination function only)
- Program analysis and coordination of management functions
- Physical and personnel security
- Food services
- Personnel management liaison, performance management and employee development
- Coordination and facilitation of employee and labor relations
- Information Technology Operational Services (desktop, network, application and development support, helpdesk, and telecommunications)
- Visitors, Special Groups and Continuity of Operations Planning (COOP)
- Coordination of headquarters staff support to NETC

Staffing for NETC Management, Operations and Support Services

	Government	Contractor
NETC Management Operations	37	
Facility Support		75
Food Service		26
Security		23
Information Technology		26
NETC Total	37	150

FY2015-2016 Construction / Renovation Projects

Completed Projects

- Completion of the new campus water supply main
- Building N Elevator Upgrade – Project Completed
- Building A Elevator Upgrade – Project Completed
- Building A Room Repair (due to water line break) – Project Completed
- Building B Rest Room Renovation – Project Completed
- Building R Office Space Renovation – Project Completed
- Buildings F, D, A (ADA) Suite Renovation – Project Completed
- Repair K Building Steps – Project Completed (Phase 1 & 2)
 - Large Steps in front of building and kitchen steps
- Wall Repair (Concrete/Mortar) – Memorial & D Building – Project Completed
- Asphalt – N Parking Lot, Coach Bus Area & Walkway (C-West/A) – Project Completed
- Building O Roof Replacement/Renovation – Project Completed
- Phase 1 Radio System Replacement – Project Completed
- Building H HVAC Upgrade – Project Completed
- Building B Roof Replacement – Project Completed
- Building A East Entrance Patio Repair – Projected Completed
- Burn Range Upgrades – Project Completed
- Building J Basement Demolition & Upgrades – Phase 1 Completed
- Cafeteria Service Line Adjustments – Project Completed
- Building K Classroom Lighting Fixture Replacement – Project Completed
- Install Occupancy Sensors in Staff Offices – Project Completed
- Vend Miser Installation – Project Completed
- Cafeteria Service Line Adjustments – Project Completed
- Building K Engineering Study on Basement Brick Floor – Project Completed
- Building O Engineering Study on Balcony Area - Project Completed

In-Progress Projects & Projects for late FY16 into FY17

- Campus Exterior Lighting Upgrade – Project Underway
- Building C-West HVAC Upgrade – Project Underway (Anticipated completion 6/16)
- Phase 2 Radio System Replacement – Project Underway (Anticipated completion 6/16)
- Critical Log Cabin Repairs – Project Underway (Anticipated completion 7/16)
- S Building HVAC Design and Replacement (Moved to Late FY16/FY17)
- Campus Sanitary Sewer and Storm Drain Repairs – Project Underway
- Building A Attic Insulation & Roof Replacement
- Building O and Building C-East Wall Repair
- Building O Chapel Entrance Floor Repair
- Building E Breezeway/Roof Repair
- Building D, F, F Minor Roof Repairs
- Building J Auditorium Lighting Upgrades
- Campus Upgrades (Beatification)
 - Tree Removal - Completed
 - Fence Removal Behind V Building - Completed
 - Grass Planting - Ongoing
 - Bird House Painting – Completion by 4/16
 - Former Trailer Area – Renewal
 - Installation of Gazebo for Students/Staff

NETC NFA FY15 Admissions Data

Student Applications: The Admissions staff processed 85,491 applications for students to attend NFA on- campus and off-campus course offerings. As a result, 81,505 students attended in FY 2015.

The following is a breakdown of course offerings, applications processed and student attendance:

National Fire Academy	Offerings	Applications	Attended
NFA-sponsored resident courses:			
10-day	88	3,256	2,063
Six-day	113	4,268	2,475
Six-day (Volunteer Incentive Program)	17	679	352
Six-day (pilot)	9	288	163
Two-day	112	2,322	2,107
Two-day (Train-the-Trainer)	2	367	300
Subtotal:	341	11,180	7,460
NFA-sponsored off-campus courses:			
10-day	3	80	61
Six-day	18	438	350
Two-day	220	4,234	4,390
Self-study ¹	N/	35,319	35,319
College	318	2,652	2,470
Subtotal:	559	42,723	42,590
State-sponsored NFA courses:			
Enfranchised	1,599	22,937	22,793
Approved	578	8,651	8,662
Subtotal:	2,177	31,588	31,455
Total:	3,077	85,491	81,505



**National Professional Development Symposium III
(R0178)
June 27-29, 2016**

In pursuit of the planned, progressive life-long process of education, training, self-development and experience

Fire and emergency response public is invited to attend sessions, via the Adobe Connect platform (**All times shown are Eastern Time Zone**)

Adobe Connect Mobile App Download: <http://www.adobe.com/products/adobeconnect/apps/adobe-connectmobile.html>

Desktop Attendance:

At least two weeks prior to the start of this Symposium, you must test your connection with Adobe Acrobat Connect Pro using the URL below. This will allow any technical issues to be resolved before the scheduled start time. We also suggest that you check your connection again on the day before the scheduled session. Please note you must use an Internet Explorer browser to participate.

To participate in this meeting you must:

1. Test your connection: https://fema.connectsolutions.com/common/help/en/support/meeting_test.htm
2. At the time of your selected session, click on the link: <https://fema.connectsolutions.com/npds2016/>

Note: All session links, teleconference numbers, and PINs are the same.

3. Sign in as a guest using your first and last name. This will get you access to the web portion of the meeting.
4. Call the conference phone line: **(800) 320-4330, Pin Number: 577075**

Help Desk phone: 301-447-1660

Help Desk email: nfaonlinehelp@dhs.fema.gov

Technical Support will be available during broadcast sessions from 8:00 am to 5:00 pm ONLY via phone (301)-447-1660 or via email at: NFAonlinehelp@fema.dhs.gov

Monday, June 27, 2016

Schedule subject to change

8:00 a.m.	Welcome Remarks (Adobe Connect Simulcast) <i>Adobe Connect:</i> https://fema.connectsolutions.com/npds2016/ <i>Conference line:</i> 800-320-4330 <i>Pin:</i> 577075	J Auditorium Michael McCabe, USFA Education Program Specialist Ken Farmer, Branch Chief USFA Education and Training Partnerships Dr. Kirby Kiefer, Interim Superintendent National Fire Academy Emmitsburg, MD Ernest Mitchell, Administrator US Fire Administration
	Moving Forward (Adobe Connect Simulcast) <i>Adobe Connect:</i> https://fema.connectsolutions.com/npds2016/ <i>Conference line:</i> 800-320-4330 <i>Pin:</i> 577075	
8:30 – 9:15	Pride and Ownership (Adobe Connect Simulcast) <i>Adobe Connect:</i> https://fema.connectsolutions.com/npds2016/ <i>Conference line:</i> 800-320-4330 <i>Pin:</i> 577075	Rick Lasky, President, Five Alarm Leadership
9:15 – 9:30	Break	
	Plenary Session	J Auditorium
9:30 – 10:30	Collaboration, Consistency, Continuous Improvement and Community	Travis Peterson, Southwest Airlines University
10:30 – 12:00	Snap Shots (15 minute speeches) <ul style="list-style-type: none">• Metropolitan State University - Denver, CO Students• National Fallen Firefighters Foundation – Rick Mason• Succession Planning – Dan Coffman• Managing Officer Program – John Carnegis• The Leadership Continuum – Kevin Brame	
12:00 – 1:30	Lunch	<i>Dining Hall</i>

1:30 -3:00

Professional Development in the Future – Panel Discussion

(Adobe Connect Simulcast)

Adobe Connect:

<https://fema.connectsolutions.com/npds2016/>

Conference line: 800-320-4330

Pin: 577075

J Auditorium

Panelists

Forrest Craig – Moderator

Debbie Sobatka – CPSE

Adam Thiel – TRADE/FESHE

Fred Piechota - ProBoard

Chris Armstrong – IAFC

Doug Goodings – IFSAC

Michael Touchstone - NEMSMA

3:00 – 5:00

Share Fair

Emmitsburg Ambulance Center

7:00 pm

Training Resources And Data Exchange (TRADE) – General meeting

J-134

7:00 pm

Fire and Emergency Services Higher Education (FESHE) – General meeting

J-Auditorium

7:00 pm

Prevention Advocacy Resources And Data Exchange (PARADE) – General meeting

J-138

**Show us your commitment to Professional Development.
Be sure to wear your purple shirt on Tuesday.**

Tuesday, June 28, 2016

Schedule subject to change

8:00 – 8:45

Breakout Session # 1

International City/County Management Association and Professional Development

J Auditorium

Thomas Wieczorek

(Adobe Connect Simulcast)

Adobe Connect: <https://fema.connectsolutions.com/npds2016/>

Conference line: 800-320-4330

Pin: 577075

We are in this Together: Setting up an Educational Summit

J-130

Joe Guarnera

Community Risk Reduction

J – 134

Stephen Hrustich

Developing an Effective Respiratory Protection Program

J – 138

Hugh Stott

Fire Service and New Technologies: 5 Things You Need to Know

J – 102

Ken Willette

Insurance Services Office - Understanding the Fire Suppression Rating Schedule (FSRS)

J – 103

Ed Kensler

Practical Ethics for Public Safety Professionals

J – 107

Brenda Morrissey

9:00 – 9:45

Breakout Session #2

Grant Writing Success

(Adobe Connect Simulcast)

Adobe Connect: <https://fema.connectsolutions.com/npds2016/>

Conference line: 800-320-4330

Pin: 577075

J Auditorium

Kevin Piatt

International City/County Management Association and
Professional Development

J -130

Thomas

Wieczorek

Community Risk Reduction

J – 134

Stephen Hrustich

Developing an Effective Respiratory Protection Program

J – 138

Hugh Stott

Fire Service and New Technologies: 5 Things You Need to Know

J – 102

Ken Willette

Insurance Services Office - Understanding the Fire Suppression
Rating Schedule (FSRS)

J – 103

Ed Kensler

Practical Ethics for Public Safety Professionals

J – 107

Brenda Morrissey

10:00 – 10:45

Breakout Session # 3

Focused Fire Prevention: *Focusing Resources Where They Matter
Most*

J Auditorium

Gary West

(Adobe Connect Simulcast)

Adobe Connect: <https://fema.connectsolutions.com/npds2016/>

Conference line: 800-320-4330

Pin: 577075

Grant Writing Success

J - 130

Kevin Piatt

Transforming Your Department Into a Digital Public
Information/Education Office

J –134

Bill Delaney

Human Trafficking: How the Fire/EMS Service Can Help

J –138

Anthony Barrero

International Fire Service Accreditation Congress: *Specialized
Accreditation for the Fire and Emergency Services*

J - 102

Doug Goodings

Bill Klien

11:00 – 11:45

Breakout Session # 4

Saving Our Own: Taking Action Against Cancer In the Fire
Service

J -Auditorium

Robert Webb

(Adobe Connect Simulcast)

Adobe Connect: <https://fema.connectsolutions.com/npds2016/>

Conference line: 800-320-4330

Pin: 577075

Focused Fire Prevention: *Focusing Resources Where They Matter Most*

J - 130
Gary West

Transforming Your Department Into a Digital Public Information/Education Office

J - 134
Bill Delaney

Human Trafficking: How the Fire/EMS Service Can Help

J - 138
Anthony Barrero

International Fire Service Accreditation Congress: *Specialized Accreditation for the Fire and Emergency Services*

J - 102
Doug Goodings
Bill Klien

12:00-1:30

Lunch

1:30 – 2:15

Breakout Session # 5

Emotional Intelligence

(Adobe Connect Simulcast)

Adobe Connect: <https://fema.connectsolutions.com/npds2016/>

Conference line: 800-320-4330

Pin: 577075

J Auditorium
Jeff Buchanan

USFA Research and Applied Technology Program

J -130
Bill Troup

The Value of Lifelong Learning and Continuous Quality Improvement

J- 134
Forrest Craig

Center for Public Safety Excellence

J- 138
Debbie Sobatka

Help Me Eliminate Line Of Duty Deaths In The Fire Service!

J - 102
Rick Mason

Cultural Competence for the Fire and Emergency Services

J - 103
Michael Allora

2:30 – 3:15

Breakout Session # 6

Building the Future of the Fire Service

J Auditorium
High School
Pathways Work
Group

USFA Research and Applied Technology Program

J -130
Bill Troup

The Value of Lifelong Learning and Continuous Quality Improvement

J-134
Forrest Craig

Center for Public Safety Excellence

J-138
Debbie Sobatka

Help Me Eliminate Line Of Duty Deaths In The Fire Service!

J - 102
Rick Mason

Cultural Competence for the Fire and Emergency Services

J - 103
Michael Allora

3:30 – 4:45 **Breakout Session # 7**
 Building the Future of the Fire Service
J Auditorium
 High School
 Pathways Work
 Group
 We are in this Together: *Setting Up an Educational Summit*
J -130
 Joe Guarnera
 USFA Research and Applied Technology Program
J -134
 Bill Troup
J Auditorium
 Faron Taylor

7:00-8:00pm *Gettysburg Staff Ride –Pre-Ride Orientation*
*You **must** attend this session for background information*
necessary to this activity.

Wednesday, June 29, 2016

7:00 – 1:30 **Staff Ride – NIST** Meet in front of C Building

7:30 – 1:30 **Staff Ride - Gettysburg** Meet in front of C Building

12:00 – 1:30 **Lunch – And return to NETC**

Thursday June 30, 2016

8:00 **Bus Departs for BWI** C Building

Mark Your Calendars:
 June 14-16, 2017 National Professional Development Symposium IV

