

## Sample Capstone Project Evaluation Forms

(Sample)

Capstone Project Section	Checklist of Criteria for Section	Grading/Evaluation Rubric
<p><b>Introduction</b></p> <p>Grade for the Introduction Section:</p> <hr/> <p>(Whole number only)</p>	<p>_____ Problem statement clearly and precisely defined</p> <p>_____ Purpose statement clearly and precisely defined</p> <p>_____ Specific research method identified</p>	<p>4.0 rating – All criteria present.</p> <p>3.0 rating – Some deficiency in criteria present.</p> <p>2.0 rating – Moderate deficiencies in criteria present, but acceptable.</p> <p>1.0 rating – A number of deficiencies to the extent where the Introduction is unacceptable.</p> <p>0.0 – Not present.</p>
Capstone Project Section	Checklist of Criteria for Section	Grading/Evaluation Rubric
<p><b>Background and Significance</b></p> <p>Grade for the Background and Significance Section:</p> <hr/> <p>(Whole number only)</p>	<p>_____ Clear and complete background analysis of problem provided</p> <p>_____ Sufficient evidence provided to justify study from an organizational perspective, based on past, present and probable future impact on organizational effectiveness</p> <p>_____ Definite linkage established between the research problem and specific content area(s) of the relevant Managing Officer program course</p>	<p>4.0 rating – All criteria present.</p> <p>3.0 rating – Some deficiency in criteria present.</p> <p>2.0 rating – Moderate deficiencies in criteria present, but acceptable.</p> <p>1.0 rating – A number of deficiencies to the extent where the Background and Significance is unacceptable.</p> <p>0.0 – Not present.</p>
Capstone Project Section	Checklist of Criteria for Section	Grading/Evaluation Rubric
<p><b>Recommendations</b></p> <p>Grade for the Recommendations Section:</p> <hr/> <p>(Whole number only)</p>	<p>_____ Recommendations logically flowed from the results</p> <p>_____ Recommendations were supported by the data collected</p> <p>_____ Recommendations provided for the organization</p>	<p>4.0 rating – All criteria present.</p> <p>3.0 rating – Some deficiency in criteria present.</p> <p>2.0 rating – Moderate deficiencies in criteria present, but acceptable.</p> <p>1.0 rating – A number of deficiencies to the extent where the Recommendations Section is unacceptable.</p> <p>0.0 – Not present.</p>

<b>Capstone Project Section</b>	<b>Checklist of Criteria for Section</b>	<b>Grading/Evaluation Rubric</b>
<p><b>Content</b></p> <p>Grade for the Content Section:</p> <hr/> <p>(Whole number only)</p>	<p>(<b>Note:</b> This is not a section of the project; it refers to the technical content of the entire capstone project.)</p> <p>_____ Any theories, principles, and procedures were presented and used properly</p> <p>_____ Information and data is accurate and up to date</p>	<p>4.0 rating – All criteria present.</p> <p>3.0 rating – Some deficiency in criteria present.</p> <p>2.0 rating – Moderate deficiencies in criteria present, but acceptable.</p> <p>1.0 rating – A number of deficiencies to the extent where the Content Section is unacceptable.</p>
<b>Capstone Project Section</b>	<b>Checklist of Criteria for Section</b>	<b>Grading/Evaluation Rubric</b>
<p><b>Writing</b></p> <p>Grade for the Writing Section:</p> <hr/> <p>(Whole number only)</p>	<p>_____ Correct grammar, punctuation, spelling, sentence structure and typing/editorial style</p> <p>_____ All required sections of the Capstone Project included</p> <p>_____ Certification Statement signed and included</p>	<p>4.0 rating – All criteria present.</p> <p>3.0 rating – Some deficiency in criteria present.</p> <p>2.0 rating – Moderate deficiencies in criteria present, but acceptable.</p> <p>1.0 rating – A number of deficiencies to the extent where the Writing Section is unacceptable.</p>