

Lesson-6

Chapter V (pp. 45-60)



Project Procedures & Requirements

General

- Once FHWA determines ER eligibility, the State should submit promptly a program of projects for repair of damage to the Federal-aid highways.
- The program of projects should be submitted within three months after the disaster finding by the FHWA Division Administrator.

Fund Management

- FHWA's Office of Program Administration will maintain a current table of nationwide ER requests.
- This table will be updated as request are received.
- The table consist of:
 - i. Formal Request – after an affirmative finding, the Division request an allocation of ER funds from the Office of Program Administration.
 - ii. Pending Request – are subject to change and will not result in an actual allocation of ER funds.
- The actual allocation amount may be less than the amount requested, depending on the availability of ER funds.

Fund Management

- FHWA's Office of Program Administration will:
 - i. Request from all Division Offices a list of ER needs (both pending and formal) near the end of FY.
 - ii. Add the amount to the nationwide ER request table in preparation for an allocation of funds.
 - iii. Coordinate with Division Offices to identify any balances of previously allocated ER funds that will not be obligated through the remainder of the FY.
 - iv. Those funds will be withdrawn to be used for other nationwide ER funding needs during the next allocation.

Preparation and Submission of Programs

- States are required to submit an application for ER funding to FHWA within two calendar years of the date of disaster. The application must include a comprehensive list of all eligible project sites and repair costs.

Approval of Programs and Project Authorization

- The Division Administrator have authority to approve program of projects.
- Permanent restoration work shall not be performed prior to FHWA authorization.

Construction Start Deadline (Time Extensions)

- Projects for permanent repairs that have not advanced to construction obligation by the end of the second FY following the year in which the disaster occurred cannot be authorized. Satisfactory justification will be required.
- Time extensions are granted in one-year increments.

Contract Requirements

- All Fed-Aid rules apply to contracts (ER & PR)

FHWA Form 1273

Disadvantaged Business Enterprises (DBE)

Davis-Bacon Labor Rates

Americans with Disabilities Act (ADA)

- Buy America (Steel & Iron)

NO convict labor

Equal Employment Opportunity (EEO)

- Design Standards: FP-03 Standard Specifications
- Environmental NEPA Issues/Process

Contracting Methods

Emergency Repairs

Competitive bid

Solicited Contracts - Contact a reasonable minimum number of contractors by telephone to solicit quotes for a specific scope of work.

Negotiated Contracts – Under certain circumstances enter into a negotiated contract with one firm. Must document the process

Force Account

Permanent Restorations

Competitive Bid Contracts – Normal FHWA requirements

Techniques to Accelerate Projects

Cost-Plus-Time Bidding - A+B bidding method, involves time, with an associated cost

Design-Build – Must comply with procedures in 23 CFR Part 636

Abbreviated Plans and Shortened Advertisement Period for Bids

Short List of Qualified Contractors

Environmental Considerations

