

### Contractor's EEBACS Delegation of Authority

*GENERAL INSTRUCTIONS: Please submit this information in single copy promptly to avoid payment delays. The delegations below will remain in effect until written notification and a revised WFLHD-299 Form are submitted and received.*

<b>Contract No:</b>		
<b>Project Number/Name:</b>		
EEBACS Role	Role Description	Name/Title Authorized for Role
Construction Contract Manager	The Contractor may have only one person delegated this authority. This role includes all system rights available to contractor personnel in EEBACS.	1
Assistant Construction Contract Manager	The Contractor may have one or more persons delegated this authority who are employees. This role is identical to that of "Construction Contractor Manager". (The assistant role allows additional employees to have the same rights as the "Construction Contractor Manager.")	1
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Construction Contract Lead	The Contractor may have one or more persons delegated this authority who are employees. This role is authorized the same rights as the "Construction Contractor Basic" role, plus the right to add Subcontractors and Labor & Equipment.	1
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Construction Contract Basic	The Contractor may have one or more persons delegated this authority who are employees or subcontractors. This role is authorized to develop Contractor Daily Reports (CDR) and submit Pay Notes to the Project Engineer on behalf of the Contractor.	1
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Construction Contract CDR Only	The Contractor may have one or more persons delegated this authority who are employees or subcontractors. This role is authorized to develop Contractor Daily Reports (CDR).	1
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<b><i>This delegation is in effect until written notice and a new WFLHD-299 Form are submitted and received.</i></b>		
<b>Submittal Date:</b>	<b>Name/Title:</b>	<b>Signature:</b>
<b>Received Date:</b>	<b>Name/Title:</b>	<b>Signature:</b>