# How to…

# Enter Subcontractor Information

- All Subcontractor Information needs to be entered into EEBACS

| Project Info | Design | Acquisition | **Construction** | Account | Team | Event Log |

| Core | Contract Status | Progress Payment | **SubContractors** | Labor/Equipment | Daily Reports | Daily Diary | Claims | Contract Modifications |

**Project Number:** OR BLM 2014(2)(Sam Multiple Accounts)  **Project Name:** Grizzly Mountain Road Resurfacing(Copy)  **Contract Number:** DTFH7014C00016  **States:** OR

**Search Filters:**

Subcontractor Name [                    ]          Work Items [                              ▼]

Type [                              ▼]  Award Date [            ] [ select ] [ clear ] to [            ] [ select ] [ clear ]

[ Apply Search ]

*No Records Found.*

[ Add New ]

Click on "Add New."

| Project Info | Design | Acquisition | **Construction** | Account | Team | Event Log |

| Core | Contract Status | Progress Payment | **SubContractors** | Labor/Equipment | Daily Reports | Daily Diary | Claims | Contract Modifications |

**Project Number:** OR BLM 2014(2)(Sam Multiple Accounts) **Project Name:** Grizzly Mountain Road Resurfacing(Copy) **Contract Number:** DTFH7014C00016 **States:** OR

**Save & Close**  **Save**  **Cancel**

**Sub Contractor**

Subcontractor Name*: Straight Line Surveying

*Enter the Subcontractor.*

Type*:
- ☐ 8(a) Certified
- ☐ HUBZone Small Business (HUB)
- ☐ Large Business Concern (LBC)
- ☐ Service-Disabled Veteran-Owned Small Business (SDVET)
- ☐ Small Business Concern (SBC)
- ☐ Small Disadvantaged Business (SDB)
- ☐ Veteran-Owned Small Business (VET)
- ☐ Woman-Owned business (WOB)

*Check the categories that apply. (You must have at lease one box checked.)*

Phone Number: 360-619-5555
Cell Phone Number: 360-619-5554
Fax Number: 360-619-5553
Email Address: straightlinesurvey@web.com
Primary Address:

**Address #1**
Street: 123 A Street
City: Somewhere
State: Washington
Zip: 98654
Country: United States

*Enter the contact information.*

Contact Person: James Straight

*Enter the point of contact.*

Sub Contractor Pay Items: [select] clear

State:
Washington

Zip:
98654

Country:
United States

Contact Person:
James Straight

Sub Contractor Pay Items:
clear
[select]
☒ A0040: 15201-0000 N CONSTRUCTION SURVEY AND STAKING

Work Items:
🔍 search here
☐ Subgrade / Select topping
☐ Substructure
☐ Superstructure
☑ Surveying
☐ Testing
1 of 46 selected [ show selected ] [ show all ]

Original Subcontracted Award Amount*:  $ 53000.00

Award Date*:  10-14-2014  select  clear

Final Subcontracted Award Amount:  $

SF1413?:  ● Yes  ○ No

SF1413s?:  ○ Yes  ● No

Supporting Documents:  Add Document

Remarks:
**B** *I* U ☰ ☰ ☰ ☰ 📋 🖥 ✓ ▾
Submitted WFLHD 130 and EEBACS delegation of authority

Save & Close  cancel

Select any Pay Item the subcontractor will be responsible for.

Select any work Item the subcontractor will be responsible for.

Enter the amount of the subcontract and the award date. The final amount will have to be entered at the completion of the subcontract.

Check yes for submission of SF1413. Add a scanned copy to the "Add Document."

Enter any remarks.

Click on "Save & Close."

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**Project Number:** OR BLM 2014(2)(Sam Multiple Accounts)   **Project Name:** Grizzly Mountain Road Resurfacing(Copy)   **Contract Number:** DTFH7014C00016   Sta

**Search Filters:**

Subcontractor Name [                    ]   Work Items [                    ▼]

Type [                    ▼]   Award Date [          ] select clear to [          ] select clear

**Apply Search**

You can search the subcontractor you are looking for.

Add New   Items 1-3 of 3

| Actions | Name ▼ | Type | Work Items | Contact Person ▼ | Phone Number | Original Award Amount ▼ | Award Date ▼ | SF1413 | SF1413s |
|---------|--------|------|-----------|------------------|--------------|------------------------|--------------|--------|---------|
| 🔲 📝 | Culvert Company LLC | Small Disadvantaged Business (SDB) | Drainage - Culvert | Bob Someone | 360-619-5552 | $230,000.00 | Jul 16, 2014 | ✅ | ❌ |
| 🔲 📝 | ...ght Line Surveying | Large Business Concern (LBC) | Surveying | James Straight | 360-619-5555 | $53,000.00 | Oct 14, 2014 | ✅ | ❌ |
| 🔲 📝 | TSS LLC | Woman-Owned business (WOB) | Traffic Control -... | Lisa Someone | 360-619-5559 | $120,000.00 | Jul 10, 2014 | ✅ | ❌ |
| | | | | | Total Subcontracted | $403,000.00 | | | |
| | | | | | % of Contract Subcontracted | 39.195 % | | | |

Add New   Items 1-3 of 3

You can edit the subcontract information.

You now have the basic information for the subcontractors.

You can add more subcontractors