

City of Oakland Checklist for Complete Streets / Paving Project Coordination

This checklist is completed for each roadway segment proposed for paving. The section headers specify which groups contribute information. The final checklist documents the scope for integrating design improvements with the paving project.

1. Project Description (Pavement Management Program)

Roadway: _____ From: _____ To: _____

Length (feet): _____ Paving Treatment: _____

Does the project include concrete work (curb ramps, sidewalk repair)? Yes No

2. Coordination with Overlapping Projects (All Divisions in Engineering & Construction)

- ITS Project: _____
- Other City Project: _____
- Other Agency Project: _____

3. Safety (Transportation Services): Is the street in the top 50 for crashes (weighted by severity) in the most recent citywide crash analysis? If yes, consider an additional scope of work with funding from other sources, including the Pedestrian Master Plan CIP project (pedestrian countdown signal heads, rapid flash beacons, refuge islands, bulbouts).

- No Yes. If yes, describe the additional scope of work:

4. Road Diets (Transportation Services, Transportation Planning): All multi-lane streets will be considered for road diets. Candidate streets will be determined based on the Bicycle Master Plan, pedestrian safety issues, speeding issues, and available data on traffic volumes.

- A road diet will be considered for inclusion. Status (feasibility, outreach, approval):

- A road diet was considered but will not be included. Rationale:

- Not applicable (the existing condition is one travel lane per direction).

5. Complete Streets Design Elements (Transportation Services): The project design will include the following elements based on an evaluation of field conditions and available data (e.g., traffic counts, speed surveys, crash data).

- Motorist Safety (review crash history)
 - Evaluate and upgrade markings and signs; identify removal of unneeded signs.
 - Evaluate channelization at irregular intersections (stop/yield control, islands).
 - Evaluate Hills streets for low-visibility driving (edge markings, curve warnings).
- Pedestrian Safety (applicable throughout the Flatlands, some Hills locations)
 - Evaluate crosswalk locations per TSD's crosswalk policy.
 - Identify opportunities for pedestrian refuge islands.
 - Update crosswalk markings and signs to best practices.
- Bikeways (per Bicycle Master Plan and other roadways with available space)
 - Implement proposed bikeway: _____
 - Upgrade existing bikeway to best practices: _____
 - No existing/proposed bikeway
- Parking Management (applicable to bus routes, commercial districts)
 - Bus stops: Evaluate bus stop lengths and locations.
 - ADA parking: Evaluate quantity, placement, and condition.
 - On-street parking: Evaluate feasibility of new parking stalls and/or meters.
 - Loading zones: Evaluate the location and length of loading zones.

. Notes on Scope & Schedule:

7. Project Management: This scope of work will be managed by _____.

8. Approval of Complete Streets Scope

Supervising Engineer

Date

Transportation Services Division Manager

Date