

Descriptive Metadata					
NTL Display Name	Dublin Core Term Name	Repeatable?	Type of Term	XML Element Name *	Notes
Title	title	No	element	<dc:title>	
Alternate Title	title.alternative	Yes	element-refinement	<dcterms:alternative>	
Creator	creator.creatorPersonal	Yes	NTL-extended	<dcterms:creatorPersonal>	
Corporate Creator	creator.creatorGroup	Yes	NTL-extended	<dcterms:creatorGroup>	
Classification	subject	Yes	element	<dc:subject xsi:type="dcterms:NTL">	Encoding scheme - NTL classification scheme
TRT Keywords	subject	Yes	element	<dc:subject xsi:type="dcterms:TRT">	Encoding scheme - TRT
Subject Keywords	subject	Yes	element	<dc:subject>	
Abstract	description.abstract	No	element-refinement	<dcterms:abstract>	
Table of Contents	description.tableofContents	No	element-refinement	<dcterms:tableofContents >	
Publisher	publisher.publisherPersonal	Yes	NTL-extended	<dcterms:publisherPersonal>	
Corporate Publisher	publisher.publisherCorporate	Yes	NTL-extended	<dcterms:publisherCorporate>	
Contributor	contributor.contributorPersonal	Yes	NTL-extended	<dcterms:contributorPersonal>	
Corporate Contributor	contributor.contributorCorporate	Yes	NTL-extended	<dcterms:contributorCorporate>	
Date	date.created	No	element-refinement	<dcterms:created xsi:type="dcterms:ISO8601">	Document creation /production date - Encoding scheme - ISO 8601

Copyright	date.copyrighted	No	element-refinement	<dc:terms:copyrighted xsi:type ="dc:terms:ISO8061">	Encoding scheme - ISO 8601
Resource Type	type	Yes	element	<dc:type xsi:type ="dc:terms:DCMIType">	Encoding scheme - DCMI Type Vocabulary
Format	format	Yes	element	<dc:format xsi:type="dc:terms:IMT">	Encoding scheme - IMT (DCMI Media Types)
Physical Description	format.extent	Yes	element-refinement	<dc:terms:extent>	Includes file size, number of pages, volume information, map information
Resource Identifier	identifier	Yes	element	<dc:identifier xsi:type="dc:terms:URL">	Encoding Scheme - URL
Report Number	identifier	Yes	element	<dc:identifier xsi: type="dc:terms:REPORT">	Encoding Scheme - REPORT
TRIS Accession Number	identifier	No	element	<dc:identifier xsi:type="dc:terms:TRIS">	Encoding Scheme - TRIS
OCLC Number	identifier	No	element	<dc:identifier xsi:type="dc:terms:OCLC">	Encoding Scheme - OCLC
ISBN	identifier	No	element	<dc:identifier xsi:type="dc:terms:ISBN">	Encoding Scheme - ISBN
ISSN	identifier	No	element	<dc:identifier xsi:type="dc:terms:ISSN">	Encoding Scheme - ISSN
Digital Object Identifier	identifier	No	element	<dc:identifier xsi:type="dc:terms:DOI">	Encoding Scheme - DOI
Source	source	Yes	element	<dc:source>	Follow same order as URL. Make sure indexers know when a paper copy exists of the document.

Language	language	Yes	element	<dc:lanauage xsi:type="dcterms:ISO639-2">	Encoding Scheme - ISO 639-2/B
is Version of	relation.isVersionOf	Yes	element-refinement	<dcterms:isRelationOf>	incl. version, edition, or adaptation
is Part of	relation.isPartOf	Yes	element-refinement	<dcterms:isPartOf>	
Contains	relation.hasPart	Yes	element-refinement	<dcterms:hasPart>	
is Format Of	relation.isFormatOf	Yes	element-refinement	<dcterms:isFormatOf>	
has Format	relation.hasFormat	Yes	element-refinement	<dcterms:hasFormat>	
Requires	relation.requires	Yes	element-refinement	<dcterms:requires>	
is Required By	relation.isRequiredBy	Yes	element-refinement	<dcterms:isRequiredBy>	
References	relation.references	Yes	element-refinement	<dcterms:references>	
Succeeding Title	relation.isReplacedBy	Yes	element-refinement	<dcterms:isReplacedBy>	
Preceding Entry	relation.replaces	Yes	element-refinement	<dcterms:replaces>	
Geographical Coverage	coverage.spatial	Yes	element-refinement	<dcterms:spatial>	Use controlled geographical list
Period Covered	coverage.temporal	Yes	element-refinement	<dcterms:temporal>	
Copyright Info	rights	No	element	<dc:rights>	copyright info, etc.
Edition	edition	No	MODS-element	<dc:edition>	

* - the information given is the starting xml tag. The ending xml tag would have a '/' after the '<'

Administrative Metadata				
NL Display Name	Dublin Core Term Name	Repeatable?	Type of Term	Notes
Record number	record.id	No	NL-extended	Autonumber for new entries
Record creation date	record.createdDate	No	NL-extended	Add -Time-stamp of record creation Encoding scheme - ISO 8601
Date item captured	date.captured	No	MODS-element-refinement	Add for portal records, ingested sites, etc. Encoding scheme - ISO 8601
Date of last modification	date.modified	No	element-refinement	Add -Time-stamp of most recent edit Encoding scheme - ISO 8601
Supplier	supplier	No	NL-extended	Record source of digital doc
Notes	notes	No	NL-extended	Notes by/for indexers, tech services staff