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| **DATA ITEM DESCRIPTION** | | | | | |  |
| 1. TITLE  CONTRACT TRAINING PLAN | | | | 2. IDENTIFICATION NUMBER  FAA-ILS-015 | |
| 3. DESCRIPTION/PURPOSE  3.1. The Contract Training Plan provides information to the procuring agency. | | | | | |  |
| 4. APPROVAL DATE | 5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) | |
| 7. APPLICATION/INTERRELATIONSHIP  7.1 This Data Item Description (DID) is applicable to all contracts for system, training and services. No other development of courseware may begin until the Contract Training Plan has been given approval by the FAA Contracting Officer.  7.2 This DID applies to any solicitation for training services which requires the submission of detailed technical or cost proposals.  7.3 The Contract Training Plan shall be approve by the FAA Contracting Officer before development of the Course Design Guide. | | | | | |  |
| 8. APPROVAL LIMITATION | | 9a. APPLICABLE FORMS | | |
| 10. PREPARATION INSTRUCTIONS  10.1. Contents of the Contract Training Plan shall be as follows:  A. A list of the prerequisites  B. A course sequence chart for each job category for which training is to be given  C. A Job Category Training Path D. The course length in time and the recommended class size  E. A one paragraph description of each course  F. A list of three-part training outcomes based on the job tasks  G. The estimated time (in hours) required for each training outcome, with a breakdown of hours for each different method recommended.  H. The number and type of lab equipment needed to conduct the course  I. A list of the specific training sites, such as the FAAAC, factory or other site.  J. List of reference materials  K. Training Schedule in the form of a Milestone chart  L. Resource requirements  M. Follow-on training recommendations  N. Key personnel and coordination requirements  10.2 The Contract Training Plan shall be approved by the FAA Contracting Officer before development of the course Design may begin. | | | | | |  |
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