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| **DATA ITEM DESCRIPTION** |  |
| 1. TITLECONTRACT TRAINING PLAN | 2. IDENTIFICATION NUMBERFAA-ILS-015 |
| 3. DESCRIPTION/PURPOSE3.1. The Contract Training Plan provides information to the procuring agency. |  |
| 4. APPROVAL DATE | 5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)  |
| 7. APPLICATION/INTERRELATIONSHIP7.1 This Data Item Description (DID) is applicable to all contracts for system, training and services. No other development of courseware may begin until the Contract Training Plan has been given approval by the FAA Contracting Officer.7.2 This DID applies to any solicitation for training services which requires the submission of detailed technical or cost proposals.7.3 The Contract Training Plan shall be approve by the FAA Contracting Officer before development of the Course Design Guide. |  |
| 8. APPROVAL LIMITATION | 9a. APPLICABLE FORMS |
| 10. PREPARATION INSTRUCTIONS10.1. Contents of the Contract Training Plan shall be as follows: A. A list of the prerequisitesB. A course sequence chart for each job category for which training is to be givenC. A Job Category Training PathD. The course length in time and the recommended class sizeE. A one paragraph description of each courseF. A list of three-part training outcomes based on the job tasksG. The estimated time (in hours) required for each training outcome, with a breakdown of hours for each different method recommended.H. The number and type of lab equipment needed to conduct the courseI. A list of the specific training sites, such as the FAAAC, factory or other site.J. List of reference materialsK. Training Schedule in the form of a Milestone chartL. Resource requirementsM. Follow-on training recommendationsN. Key personnel and coordination requirements10.2 The Contract Training Plan shall be approved by the FAA Contracting Officer before development of the course Design may begin. |  |
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