U.S. Department of Transportation

Office of the Secretary
of Transportation

U.S. Department of Transportation

TRANSERVE
Business in motion

TRANSIT BENEFIT PROGRAM BULLETIN

Bulletin No: TSB 2012-13

Date: August 14, 2012

SUBJECT: **TRANServe Online Transit Benefit Program Application**

WHAT IS HAPPENING AND WHY?

TRANServe has redesigned its Online Transit Benefit Program Application making it more streamlined and user-friendly. Additionally, the new design strengthens internal controls to better meet Federal Information Security Management Act (FISMA) log-in requirements.

WHEN IS IT HAPPENING?

The application enhancements were implemented on August 13, 2012.

WHO WILL BE AFFECTED?

All TRANServe application system users will experience the newly redesigned online transit benefit program application enhancements.

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WHAT ACTIONS DO YOU NEED TO TAKE?

Please Ctrl+Click on the following link DOT Transit Benefit Applicant Guide for an updated web application user guide documenting the new functionality. It should be noted that once your agency has adopted the TRANServe web application, a user guide will be designed for your agency's specific use. Remember information regarding the updated user guide can be accessed through the transerve.dot.gov in "Resources/Training, Instructions, & Guides. Click on the link titled "DOT Transit Benefit Applicant Guide".

Approving officials please Ctrl+Click on DOT Electronic Transit Benefit System Approving Official Guide for an updated Approver's Guide documenting the new functionality.

CONTACT: If you have questions about this bulletin or want to know how your agency can eliminate paper applications by using the TRANServe Online Transit Benefit Program Application System, please contact your Transit Benefit Manager.