

Learning in Progress

July 2007 Edition

Transportation training proudly served by the National Highway Institute



New Courses

New! FHWA-NHI-133078 Access Management, Location, and Design

Learn to recognize elements in planning, developing, implementing, and administering an effective access management program; to assess the safety and operational impacts of alternative access management techniques, and to demonstrate convincingly how vital it is to obtain and maintain access management along streets and highways. This course also presents "before" and "after" case studies showing the impacts of retrofit programs on businesses.

New! FHWA-NHI-135085 Plan of Action (POA) for Scour Critical Bridges

This seminar provides guidance on developing a Plan of Action (POA) for scour critical bridges. The seminar highlights the history of the POA requirement and recommends management and inspection strategies for POA development.

New! FHWA-NHI-142051 Highway Traffic Noise

This is a newly developed, introductory course that incorporates a customized version of the Interactive Sound Information System (ISIS) into the course design. The Highway Traffic Noise course is designed to provide participants with an overall understanding of the various factors and attributes of a highway traffic noise study and to provide practical, interactive training in basic principles of noise analyses.

Visit the NHI Web site for additional details at www.nhi.fhwa.dot.gov.

NHI Web Conferences

NHI held its quarterly Host and Local Coordinator Web conference on July 17. Topics covered included invoicing, requesting transcripts, price increases in the 2008 catalog, update on public seats, and introduce Makia Tolen and the new materials management process.

The quarterly Instructor Web conference was held on June 20 and 27. Topics covered included the following: update on Instructors of Excellence 2007, what to do if changes are needed to the course you are teaching, the status of the registration forms, and update on procedures involving transcripts and certificates of attendance.

The purpose of the Web conferences is to keep constituents informed about changes NHI is making in its program delivery and on the NHI Web site, as well as to solicit customer feedback.

Were you unable to attend one of our quarterly Web conferences? PowerPoint presentations are now posted on the NHI Web site following each conference. To view the NHI Instructor Web conference presentations visit the ILT Instructor Toolkit page on the NHI Web site at www.nhi.fhwa.dot.gov/resources/ilt_instructor.aspx. To view the NHI Host and Local Coordinator Web conference presentations visit the Host a Course page on the NHI Web site at www.fhwa.dot.gov/training/hostcourse.aspx.

NHI Program Improvements

Host Survey

Participant feedback is key to maintaining and improving training delivery at NHI. New scannable course evaluation forms enable NHI to collect data on our performance from both participants and hosts. Using the collected performance data, we are making improvements to courses and instruction based upon this valuable feedback. According to the host surveys taken thus far in fiscal year 2007, NHI received a **4.57** on a 5-point scale for overall performance.

FHWA Training Coordinator Orientation Launch

FHWA Training Coordinators in the Divisions and other offices work closely with NHI to communicate with key stakeholders. Our partners within FHWA and the broader transportation community help us respond the changing needs of the industry. Responding to the requests of new FHWA Training Coordinators and local hosts from State departments of transportation, NHI recently created an orientation for FHWA Training Coordinators.

The Breeze presentation covers the latest information about how NHI is serving the training needs of the transportation community. Specifically, the presentation outlines how to schedule and host a course, the Training Coordinator's role in the process, and what happens when a session is cancelled. New Web site features, such as the NHI Store and the advanced search functionality that enables users to search the NHI catalog by State, course level, available public seats, and within a range of dates, also are discussed. The 20-minute presentation will be available on the NHI Web site by early July.

Tips from FHWA Training Coordinators:

1. Go to the NHI Web site once a week.
2. "Browse the Training Catalog."
3. Use the "Quick Search" to identify scheduled sessions in your State.
4. Copy the results and e-mail them to your Division/Office to keep staff informed about NHI training in your area.

Courses of Excellence

During the first three quarters of Fiscal Year 2007* NHI's course satisfaction ratings averaged **4.35** on a 5-point scale. Our instructor satisfaction ratings averaged **4.48** on a 5-point scale. Based upon the feedback we are receiving, NHI is updating its course materials and providing training to instructors to continue improving service to our customers.

Courses of Excellence	
Report Dates: 10/01/2006 to Present	
Course	Course Title
141044	Appraisal Review for Federal-Aid Highway Programs
1300610	LRFD for Highway Bridge Superstructures - Steel and Concrete (4.5-Day)
390003	Design and Operation of Work Zone Traffic Control (1-Day)
142046	Pedestrian Facility Design
132014	Drilled Shafts

*October 1, 2006 – June 30, 2007

New NHI Web Site Tip

WBT Courses

Registering for a WBT course? You will receive 3 emails after registering for a WBT course. The first email is a thank you from NHI for registering for the course. The second email includes instructions for accessing the course through NHI's online learning platform, Adobe Connect Enterprise. Finally, the third email includes the link to access the course.

Finding the Host Checklist

Hosting a Course? NHI created a Local Host/Coordinator Checklist to better serve its customers. This checklist can be found on the NHI Web site in the Training section under Host a Course.

Session Statistics

The chart below shows the number of scheduled session per month and compares the current Fiscal Year to the previous Fiscal Year.

Month	FY 2006	FY 2007
October	47	68
November	50	50
December	39	32
January	55	53
February	66	71
March	79	73

April	66	64
May	82	67
June	57	56
Total	541	534

NHI is now able to reach a larger audience through Web-based training (WBT) courses. Since launching its first WBT course in the first quarter of FY 2007, NHI has reached over **2,000** customers through online learning.

Thank you for taking the time to review our NHI updates. We look forward to continuing to serve the transportation community.

Please contact Ann Gretter at ann.gretter@dot.gov with questions and feedback. We welcome your comments and suggestions.