



DEPARTMENT OF THE ARMY  
U.S. ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON WEST POINT  
681 HARDEE PLACE  
WEST POINT, NY 10996-1514

IMML-ZA

11 July 2016

U.S. ARMY GARRISON WEST POINT POLICY #25

SUBJECT: Privately Owned Firearms (POF) Registration Policy

1. REFERENCES.

a. Required Reference:

(1) AR 190-11, Physical Security of Arms, Ammunition, and Explosives, dated 5 September 2013.

(2) AR 190-14, Carrying of Firearms, dated 12 March 1993.

(3) USMA Regulation 190-4, Firearms and Other Dangerous Weapons, dated 27 April 2012.

(4) USMA Regulation 215-5, MWR, Hunting Fishing, Trapping and Boating, dated 15 October 2008.

(5) USMA Regulation 385-11, Safety, Range and Training Complex Regulation, dated 1 June 1998.

(6) Penal Law, State of New York, Title P, Article 265.

b. Prescribed Forms: USMA Form 2-177-1, Weapons Registration Form, dated August 1998.

2. PURPOSE. This memorandum establishes policy regarding the registration of Privately Owned Firearms (POF).

3. APPLICABILITY. This policy applies to all personnel residing on, working on, or visiting West Point. The provisions of this memorandum are punitive, and subject the Soldier to prosecution under the Uniform Code of Military Justice (UCMJ). Violations of this policy by Family members, Civilian employees, or other civilians, may furnish the basis for appropriate administrative action for misconduct and/or civilian criminal liability.

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4. DEFINITION: For the purpose of this regulation, firearms include rifles, shotguns, pistols and revolvers, or any other device using an explosive charge to fire a projectile.

5. POLICY:

a. Registration and Storage:

(1) All personnel living in privatized housing on the USAG West Point are required to register any POF with the Provost Marshal's Vehicle Registration Office, Building 616 within three duty days after purchase. In the event that a weapon is brought on to the Installation in a shipment of household goods (HHG), the weapon must be registered within three duty days after it is received in the HHG shipment. A POF will not be stored off the Installation at a third party residence. Soldiers are responsible for all POFs belonging to a Family member residing in their quarters or visiting for any period longer than 72 hours.

(2) New arrivals, Soldiers assigned temporarily, or other personnel not permanently assigned to a unit, may temporarily store their POF in the Military Police Company's Arms Room located at Building 686. Coordination of temporary storage may be arranged by calling (845) 938-8848.

(3) With the exception of a unit arms room, individuals will not possess or store POF in any part of any barracks, dining facility, office, motor pool, other unit area or vehicle with exception of circumstances annotated in paragraph 5b(7).

b. Transport and Use:

(1) Individuals may possess, transport and use a POF on West Point for marksmanship activities in authorized areas determined by West Point Range control. A POF may be used in designated hunting areas. A POF may be removed from the arms room after coordination with the Military Police.

(2) Individuals entering the Installation with a POF must report the possession of the POF immediately at the Access Control Point (ACP).

(3) Individuals under the age of 18 may possess, transport and use a POF only under adult supervision (21 or older). Service members are responsible for the actions of their minor Family members and guests while on the Installation.

(4) With the exception of Federal, state and local law enforcement personnel authorized to carry weapons in the performance of their official duties, individuals will

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not carry a POF on their person. This applies to any state-registered concealed weapons permit holder.

(5) Service members will not possess, transport or use a POF during a military exercise or deployment, unless authorized, in writing, by the Garrison Commander.

(6) While in vehicles, any POF will be kept unloaded and will not be stored under the car seat or in a console. The POF will be transported in the trunk or locked box, not easily assessable by occupants.

(7) When a person brings a dangerous weapon onto Post for a recognized function (i.e., hunters who bring a crossbow on-post to hunt before or after work), they may temporarily secure the weapon unattended in their secured vehicle while a their workplace or when they stop at a Post facility for a short time (i.e, to eat breakfast, lunch or dinner). Under no circumstances will firearms or dangerous weapons be permitted inside office buildings or facilities, unless required for official duty.

c. Transfer of Ownership of POF:

(1) Individuals will notify the Military Police's Vehicle Registration Office within 24 hours of the sale of their POF, Permanently Change Station (PCS), separation from the military or change in custody of the weapon. Notification will only be accepted in person and with proper verification documents such as a bill of sale, bill of lading by an authorized weapons dealer, or a notarized memorandum. Personnel separating from the service may provide a copy of their orders.

(2) Any lost or stolen POF will be reported to the Military Police(MP) Desk Sergeant within 24 hours at Building 616, Swift Road, at (845) 938-3333/3312/4172. A copy of the MP Report or personal notification will also be made available to the Vehicle Registration Office.

6. PROPONENT. Directorate of Emergency Services, Physical Security Section, (845) 938-5207. This policy memorandum remains in effect until rescinded or superseded.

  
ANDREW S. HANSON  
COL, SF  
Commanding