

# West Point Protestant Wedding: Request and Agreement

## West Point Protestant Wedding Request

<b>Date of Request:</b>		<b>Please Return By:</b>			
<b>WEST POINT WEDDING REQUEST FORM</b>					
REQUESTED DATE OF CEREMONY:	REQUESTED TIME OF CEREMONY:	CHAPEL REQUESTED: <input type="checkbox"/> CADET CHAPEL <input type="checkbox"/> OLD CADET CHAPEL <input type="checkbox"/> POST CHAPEL			
REQUESTED DATE OF REHEARSAL:	REQUESTED TIME OF REHEARSAL:				
<b>GROOM:</b> FULL NAME ( <i>Last, First, Middle Initial – underline name(s) to be used in ceremony</i> ):		CADET CO:	AGE ( <i>at time of wedding</i> ):	RANK:	USMA CLASS:
<b>GROOM:</b> EMAIL ADDRESS:					
<b>GROOM:</b> HOME ADDRESS ( <i>include ZIP Code</i> ):		TELEPHONE:	FIRST MARRIAGE <input type="checkbox"/> Yes <input type="checkbox"/> No	RELIGION:	
<b>GROOM:</b> FULL NAMES OF PARENTS ( <i>if deceased, so state, but still enter names – use mother’s maiden name</i> ):				WILL PARENTS BE PRESENT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>GROOM:</b> ADDRESS OF PARENTS ( <i>include ZIP Code</i> ):				TELEPHONE:	
<b>BRIDE:</b> FULL NAME ( <i>Last, First, Middle Initial – underline name(s) to be used in ceremony</i> ):		CADET CO:	AGE ( <i>at time of wedding</i> ):	RANK:	USMA CLASS:
<b>BRIDE:</b> EMAIL ADDRESS:					
<b>BRIDE:</b> HOME ADDRESS ( <i>include ZIP Code</i> ):		TELEPHONE:	FIRST MARRIAGE <input type="checkbox"/> Yes <input type="checkbox"/> No	RELIGION:	
<b>BRIDE:</b> FULL NAMES OF PARENTS ( <i>if deceased, so state, but still enter names – use mother’s maiden name</i> ):				WILL PARENTS BE PRESENT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>BRIDE:</b> ADDRESS OF PARENTS ( <i>include ZIP Code</i> ):				TELEPHONE:	
<b>BEST MAN:</b> NAME AND ADDRESS ( <i>indicate rank if military</i> ):					
<b>MAID (OR MATRON) OF HONOR:</b> NAME AND ADDRESS ( <i>indicate rank if military</i> ):					
NUMBER OF GROOMSMEN ( <i>not including Best Man</i> ):	NUMBER OF BRIDESMAIDS ( <i>not including Maid/Matron of Honor</i> ):	SABERS: <input type="checkbox"/> YES <input type="checkbox"/> NO ( <i>please indicate the amount needed if military wedding</i> ): <input type="checkbox"/> 6 <input type="checkbox"/> 10 <input type="checkbox"/> 8 <input type="checkbox"/> 12	UNITY CANDLE: <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> BRINGING OWN SET	BRIDES ROOM: <input type="checkbox"/> YES <input type="checkbox"/> NO	
TYPE OF SERVICE: <input type="checkbox"/> NON-DENOMINATIONAL <input type="checkbox"/> NON-DENOMINATIONAL/RECOGNIZED CATHOLIC <input type="checkbox"/> CATHOLIC <input type="checkbox"/> PROTESTANT <input type="checkbox"/> OTHER: _____		ALREADY MARRIED: <input type="checkbox"/> YES <input type="checkbox"/> NO ( <i>If already married please have an official copy of the Marriage License available</i> )	SAME SEX WEDDING: <input type="checkbox"/> YES <input type="checkbox"/> NO TRANSGENDER: <input type="checkbox"/> YES <input type="checkbox"/> NO	NUMBER OF GUESTS:	
<b>IT IS HIGHLY ENCOURAGED THAT THE COUPLE FIND A CHAPLAIN OR CIVILIAN CLERGY TO OFFICIATE AT THEIR WEDDING</b>					
<input type="checkbox"/> WE HAVE A CONFIRMED CHAPLAIN/PASTOR/MINISTER TO OFFICIATE THE CEREMONY ( <i>please indicate name</i> ): _____					
<input type="checkbox"/> WE REQUEST A LIST OF WEST POINT CHAPLAINS TO CONTACT. WE UNDERSTAND THAT IF NO CHAPLAIN IS AVAILABLE WE ARE RESPONSIBLE TO FIND A QUALIFIED OFFICIANT.					
RECEPTION: <input type="checkbox"/> YES <input type="checkbox"/> NO	TIME:	LOCATION OF RECEPTION:			
REQUEST GRANTED: <input type="checkbox"/> YES <input type="checkbox"/> NO		GARRISON CHAPLAIN NOTES:			
GARRISON CHAPLAINS SIGNATURE:					

# West Point Protestant Wedding: Request and Agreement

## West Point Protestant Wedding Agreement.

In requesting permission to reserve the Cadet Chapel or Old Cadet Chapel for a wedding, we affirm the following statements:

(initials)

\_\_\_\_ We have read and understand the Wedding Guide for Services Conducted in The Cadet Chapel and Old Cadet Chapel and agree to abide by its guidelines.

\_\_\_\_ We understand that we need to make specific arrangements for a chaplain or pastor to officiate. A chaplain is not automatically assigned to perform the wedding.

\_\_\_\_ We understand that a USMA chaplain will be assigned as sponsor to answer our questions and provide local guidance. The sponsoring chaplain and the chapel sextons are in charge and the wedding party will follow their directions.

\_\_\_\_ We affirm that we are allotted 30 minutes for rehearsal and one hour for the ceremony, that we will be on time for both events.

\_\_\_\_ We understand that all music must be coordinated with and approved by the Cadet Chapel Organist and Choir Master, and that no recorded music will be used in weddings in Cadet Chapel.

\_\_\_\_ We will inform all photographers and videographers of the rules for photography and will ensure they sign the photographer's agreement.

\_\_\_\_ We understand that no alcoholic beverages are allowed on the chapel grounds, and that wedding party or guests discovered with alcoholic beverages will be asked to leave the premises.

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(Date, time and location of wedding)

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(Signature of Groom or Bride)

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(Date)

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(Print name)

Send the completed and signed form to the Garrison Chaplains Office at:  
[Maria.Trevizo-Ramirez@usma.edu](mailto:Maria.Trevizo-Ramirez@usma.edu)

Or by U.S. Postal Service to: Garrison Chaplains Office, 692 Biddle Loop, West Point, NY 10996

# West Point Protestant Wedding: Request and Agreement

## West Point Chaplain Request for Protestant Wedding.

It is highly encouraged that you find a chaplain or civilian clergy to officiate your wedding. If you are requesting a chaplain from West Point to perform your wedding ceremony please answer the questions below. The purpose of these questions are to ascertain which of our chaplains might be able to perform your ceremony.

Each denomination has specific requirements and limitations on services that may be performed, and no chaplain will be required to perform a service that is against the principles of his or her religious affiliation.

If no chaplain is available to perform your wedding ceremony, you will be required to find a civilian pastor. When visiting clergy are used to officiate the wedding, West Point will provide a sponsor chaplain who will help you and your pastor as you prepare for the ceremony.

	GROOM	BRIDE
<b>Name</b> <i>(print clearly)</i>		
<b>Religious Affiliation</b> <i>(Denomination)</i>		
<b>Active member local church?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, name and address of congregation		
Can you provide a letter from your pastor stating you are in good standing with your church?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Baptized</b> <i>(If yes, indicate if as an infant or adult, by sprinkling or immersion?)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Infant <input type="checkbox"/> Adult <input type="checkbox"/> Sprinkling <input type="checkbox"/> Immersion	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Infant <input type="checkbox"/> Adult <input type="checkbox"/> Sprinkling <input type="checkbox"/> Immersion
<b>First marriage</b> <i>(If no, please indicate number of times)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No _____	<input type="checkbox"/> Yes <input type="checkbox"/> No _____
<b>Living together</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Legally married?</b> <i>(if yes please provide copy of marriage license with this packet)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Signed: \_\_\_\_\_  
Groom

\_\_\_\_\_  
Bride

Send the completed and signed form to the Garrison Chaplains Office at:  
[Maria.Trevizo-Ramirez@usma.edu](mailto:Maria.Trevizo-Ramirez@usma.edu)

Or by U.S. Postal Service to: Garrison Chaplains Office, 692 Biddle Loop, West Point, NY 10996