



Joint Task Force National Capital Region Medical **DIRECTIVE**

NUMBER 1025.04

FEB 16 2012

J-7

SUBJECT: Graduate Medical Education (GME) Program Administration

References: See Enclosure

1. PURPOSE. This Directive, in accordance with (IAW) the authority in References (a) through (d), establishes policy and provides guidance for the GME Program Administration in the National Capital Region.

2. APPLICABILITY. This Directive applies to:

a. GME Programs in the National Capital Region.

b. The Joint Task Force National Capital Region Medical (JTF CapMed), Fort Belvoir Community Hospital (FBCH), Walter Reed National Military Medical Center (WRNMMC), and the Joint Pathology Center (JPC).

3. DEFINITIONS

a. National Capital Consortium (NCC). The sponsoring institution for GME in the National Capital Region that fulfills the Institutional Requirements of the Accreditation Council for Graduate Medical Education (ACGME).

b. NCC Board of Directors (BoD). Made up of the Dean, Uniformed Services University of the Health Sciences School of Medicine and Commanders, FBCH, WRNMMC, and the 79th Medical Wing. Governs the NCC, carrying out all functions described in the NCC's Memorandum of Agreement (MOA) and Bylaws, to include approval of NCC Committee Structure, Membership, and revisions of the NCC MOA and Bylaws. The BoD tasks the NCC Administration via the NCC Executive Director who serves as the Designated Institutional Official (DIO). The BoD receives/considers/approves or disapproves recommendations of the NCC GME Committee.

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c. DIO. The Executive Director of the NCC who carries out all the responsibilities of the DIO as defined by the ACGME.

4. POLICY. It is JTF CapMed policy that:

a. Administration of NCR GME programs will be conducted IAW the NCC GME Handbook and the NCC Bylaws (References (e) and (f)).

b. References (e) and (f) will be reviewed on an annual basis and alternative models for GME's program administration will be considered as needed.

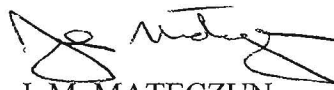
5. RESPONSIBILITIES

a. NCC BoD/DIO/Program Directors/GME trainees. Comply with the requirements and guidelines for GME program administration and are all subject to compliance with due process in accordance with References (g) and (h).

b. JTF CapMed J-7 Chief of GME. Participate as a non-voting member of the NCC BoD/NCC GME Committee as liaison on behalf of Commander, JTF CapMed as subject matter expert.

6. RELEASABILITY. UNLIMITED. This Directive is approved for public release and is available on the Internet from the JTF CapMed Web Site at: www.capmed.mil.

7. EFFECTIVE DATE. This Directive is effective immediately.



J. M. MATECZUN
Vice Admiral, MC, U.S. Navy
Commander

Enclosure
References

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ENCLOSURE

REFERENCES

- (a) Deputy Secretary of Defense Memorandum, “Establishing Authority for Joint Task Force – National Capital Region/Medical (JTF CapMed) and JTF CapMed Transition Team (Unclassified),” September 12, 2007
- (b) Deputy Secretary of Defense Action Memo, “Civilian and Military Personnel Management Structures for the Joint Task Force National Capital Region – Medical,” January 15 2009
- (c) Comprehensive Master Plan for the National Capital Region Medical, April 23 2010
- (d) Supplement to the Comprehensive Master Plan for the National Capital Region Medical, August 31, 2010
- (e) National Capital Consortium Graduate Medical Education Administrative Handbook¹
- (f) National Capital Consortium Bylaws²
- (g) National Capital Consortium Statement of Commitment to Graduate Medical Education³
- (h) National Capital Consortium Memorandum of Agreement Among National Capital Region Military Treatment Facility Commanders⁴

¹ This document is located at website: <http://www.usuhs.mil/gme/>

² This document is located at website: <http://www.usuhs.mil/gme/>

³ This document is located at website: <http://www.usuhs.mil/gme/>

⁴ This document is located at website: <http://www.usuhs.mil/gme/>