



DEPARTMENT OF THE NAVY
NAVAL MEDICAL CENTER
34800 BOB WILSON DRIVE
SAN DIEGO, CALIFORNIA 92134-5000

IN REPLY REFER TO:

NAVMEDCEN SDIEGOINST 5090.2
09FM

14 SEP 2009

NAVMEDCEN SDIEGO INSTRUCTION 5090.2

From: Commander

Subj: ENVIRONMENTAL PROGRAM FOR NAVAL MEDICAL CENTER SAN DIEGO

Ref: (a) BUMED EMS Guidance of 08 Oct 02
(b) DON CNO EMS Policy of 6 Dec 01
(c) Executive Order 13423, Strengthening Federal
Environmental, Energy, and Transportation Management
(d) OPNAVINST 5090.1C of 30 Oct 07
(e) SECNAV Manual 5210.1 of 16 Nov 07

Encl: (1) Designation as Command Environmental Management
System (EMS) Representative
(2) Designation as Command Environmental Management
System (EMS) Cross Functional Team (CFT) Member

1. Purpose

a. To assign responsibilities and establish a commitment to operating in an environmentally responsible manner as directed in references (a) through (e).

b. To provide information and guidance to the command to implement and manage an effective environmental program. The guidance provided in this document is not intended to address routine industrial operations (e.g., Hazardous Material/Waste Handling, Biomedical Waste Handling, etc.) where personnel may have potential exposure to environmental hazards.

2. Scope. The provisions of this document apply to all Naval Medical Center, San Diego (NMCS D) military and civilian personnel and all tenants and contract personnel within the command. Additionally, this document applies to all contractor operations conducted within the command. NMCS D will operate in a manner to:

a. Minimize waste, prevent spills, and other pollution, and dispose of waste responsibly.

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- b. Conserve and protect natural and cultural resources.
- c. Reuse, recycle, and procure recycled materials, to the maximum extent practicable.
- d. Responsibly use energy through conservation and efficiency and use renewable energy sources where feasible.
- e. Be an environmentally responsible neighbor.
- f. Periodically review, measure, evaluate and improve its Environmental Management System and performance and ensure that NMCS D adheres to ISO 14001:2004 standards.
- g. Comply with relevant and applicable Federal, State, and local statutes and regulations, and Department of Defense directives.
- h. Communicate the Environmental Policy to all command personnel, contractors, and tenants.
- i. Make Environmental Policy available to the public via command website.
- j. Strongly encourage feedback. All military, civilian, and contractor personnel are urged to come forth with suggestions to further minimize reliance on hazardous materials and reduce waste in their own area and in any other area about which they may have ideas.

3. Action

- a. The Commander will:
 - (1) Appoint a Command EMS Management Representative (EMR) using enclosure (1).
 - (2) Appoint Cross Functional Team (CFT) members using enclosure (2).
 - (3) Attend at a minimum one Management Review per calendar year per references (a) and (b).
- b. The EMR will serve as single point of contact for all EMS related activities.

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c. CFT members will act as liaisons between the team and their respective Directorates.

4. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per reference (e).


C. M. BRUZEK-KOHLER

Distribution:
Lists 1 and 3

**DESIGNATION AS COMMAND ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)
REPRESENTATIVE**

5450
090M

From: Commander

Subj: APPOINTMENT OF RANK FIRSTNAME M.I. LASTNAME, USN, AS
NAVAL MEDICAL CENTER, SAN DIEGO ENVIRONMENTAL MANAGEMENT
SYSTEM (EMS) REPRESENTATIVE

Ref: (a) OPNAVINST 5090.1C
(b) ISO 14001:2004

1. Purpose. To publish information regarding the appointment
of RANK FIRSTNAME M.I. LASTNAME, USN.

2. Action

a. Effective immediately, RANK FIRSTNAME M.I. LASTNAME, USN
is appointed as Command Environmental Management System (EMS)
Representative and will become familiar and comply with
references (a) and (b).

b. RANK FIRSTNAME M.I. LASTNAME will serve as the single
point of contact for all EMS related activities and will be
responsible for the proper management of the Command
Environmental Program.

3. Cancellation. This letter is cancelled when above action is
effected, and for record purposes, on DD Month Year.

C. M. BRUZEK-KOHLER

Distribution:
Lists 1 and 3

Enclosure (1)

**DESIGNATION AS COMMAND ENVIRONMENTAL MANAGEMENT SYSTEM (EMS) CROSS
FUNCTIONAL TEAM (CFT) MEMBER**

5450
090M

From: Commander
To: Distribution

Subj: LETTER OF APPOINTMENT

Ref: (a) NAVMEDCEN SDIEGOINST 5090.2

1. Purpose. To publish information regarding the appointment of Environmental Management System (EMS) Cross Functional Team Members.

2. Action

a. Effective immediately, you are appointed as EMS CFT member for the Director for _____ per reference (a). As a team member you must be motivated and willing to assume the responsibilities involved in implementing and maintaining the EMS at Naval Medical Center San Diego (NMCSO).

b. You are charged with attending all meetings, functions, command awareness briefs, and required training as directed by the Command EMS Representative. If you are unable to attend or are scheduled to deploy, you must ensure that a replacement is made available and adequately trained.

c. The standards by which EMS has been implemented must be maintained with the highest regard for continuous improvement, both within the facility and its surrounding communities, and must positively reflect the public image of the Command.

d. Should you desire additional information, points of contact are Dawn Laeske (619) 532-7405 and Jessica McConnell (619) 532-6163.

3. Cancellation. This letter is cancelled when above action is effected, and for record purposes, on DD Month Year.

C. M. BRUZEK-KOHLER

Distribution:
List of Names

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Enclosure (2)