



Commander Fleet Activities, Yokosuka Public Affairs Office

Job Request Form

All job requests for coverage must be submitted at a minimum of 48 hours prior to event.

Date of Request: _____

Date of Event: _____

Location: _____

Contact information: _____

Please give a brief description of the job for which you are requesting in the space provided below:

Note: Please be advised that all emergency job requests, meaning less than a 48 hour notification shall be approved at the department head level. For any questions or concerns please contact Mr. James O'Donnell at 243-2565.