

Frequently Asked Questions: PCS/RELOCATION ALLOWANCES

<u>ALLOWANCE</u>	<u>CIVILIAN</u>	<u>UNIFORMED SERVICE MEMBER</u>
<p>1. HOUSE HUNTING TRIP PRIOR TO MOVE</p> <p>(Allowed between PDSs located in CONUS and non-foreign OCONUS areas)</p> <p>(MIL: None)</p> <p>(CIV: 5 USC §5724a(b))</p>	<p>Transportation expenses and per diem for employee & spouse for up to 10 days. Locality per diem rates apply to travel on house hunting trips.</p> <p>DoD components may pay a single amount to cover the cost of meals, incidentals and lodging instead of per diem under lodgings-plus system. The single amount is: (a) when employee and spouse both travel, the applicable locality rate multiplied by 6.25, (b) when only one of them travels, the applicable locality rate multiplied by 5.</p>	<p>Permissive absence not chargeable to leave for up to 10 days in conjunction with PCS. No transportation or per diem.</p>
<p>2. TEMPORARY LODGING EXPENSE</p> <p>(Temporary Quarters Subsistence Expense Allowance (TQSE), for civilians, Temporary Lodging Expenses (TLA) Allowance for uniformed)</p> <p>(MIL: 37 USC §404a)</p> <p>(CIV: 5 USC §5724a(c))</p>	<p>Maximum 120 days' expenses. (Within CONUS, first 30 days maximum \$91/day for employee, \$68.25 for dependents age 12 or older, \$45.50 for dependents under age 12) (Allowed when new PDS is in CONUS or a non-foreign OCONUS location)</p> <p>DoD components may pay a fixed amount for up to 30 days in temporary quarters in lieu of</p>	<p>10 days lodging and subsistence expenses in CONUS. Allowed up to \$180 per day per family (Only 5 days if PCS from CONUS to OCONUS PDS) (10 days in CONUS if PCS from OCONUS to CONUS PDS).</p> <p>TLE is payable when entering active duty to first PDS for enlisted/officer members with</p>

	<p>reimbursement for actual subsistence expenses up to amounts shown above. The fixed amount for the employee is determined by multiplying the number of days authorized by .75 times the locality per diem rate for the new PDS. For each family member multiply the same number of days by .25 times the same per diem rate.</p>	<p>orders issued on/ after 1 Jan 02.</p> <p>10 days for a member reporting to the first PDS from the HOR or technical school.</p>
<p>3. MISCELLANEOUS EXPENSE ALLOWANCE FOR CIVILIANS & DISLOCATION ALLOWANCE FOR UNIFORMED MEMBERS</p> <p>(Covers miscellaneous relocating expenses)</p> <p>(MIL: 37 USC §407)</p> <p>(CIV: 5 USC §5724a(f))</p>	<p>\$500 flat amount or 1 week's basic compensation, whichever is the lesser amount, for employee without dependents.</p> <p>\$1,000 flat amount or the equivalent of 2 week's basic compensation, whichever is the lesser amount, for an employee with dependents. In no case may the basic salary rate exceed the highest basic salary for a GS 13.</p>	<p>DLA at with- or without-dependents rate; amount also varies by grade (Range: \$716.51 (Eff. 01-01-05) for (single) E-1 to \$3,592.00 (Eff 01-01-05) for O-10, with-dependent rate). Rate determination independent of housing allowances.</p> <p>Not paid for last PCS.</p> <p>Not paid for first PCS unless dependents move.</p> <p>Not paid for member without dependents moving into government quarters.</p> <p>Partial DLA \$564.03 (Eff. 01-01-05) - Paid when ordered into/from Government housing.</p>
<p>4. REAL ESTATE EXPENSES</p> <p>(MIL: None)</p>	<p>Maximum of 10% on sale price and 5% on purchase price.</p>	<p>Not authorized by law.</p>

<p>(CIV: 5 USC §§5724a(d)(1) - (7))</p>	<p>(Allowed when new PDS is in U.S. & when return from a foreign PDS is not to same U.S. PDS.)</p>	
<p>5. RELOCATION SERVICES</p> <p>(Government contractor buys employee's residence & assists with finding residence at new PDS)</p> <p>(MIL: None)</p> <p>(CIV: 5 USC §5724c)</p>	<p>Contractor purchases employee's residence (limited to house value of \$750,000 (Eff 6-30-05), which may be waived) & assists with purchasing residence at new PDS. (Applies in cases where real estate allowances would be authorized, except as limited by each Service.)</p>	<p>Not authorized by law.</p>
<p>6. PROPERTY MANAGEMENT SERVICES</p> <p>(MIL: None)</p> <p>(CIV: 5 USC §§5724a(d)(8) and (e))</p>	<p>Property management services are allowed when (1) employee is transferred from the U.S. to a foreign area, (2) employee returns to a different PDS than the one from which transferred to the foreign area, and (3) transfer is within U.S. and property management services are authorized in lieu of real estate allowances.</p>	<p>Not authorized by law.</p>
<p><u>ALLOWANCE</u></p>	<p><u>CIVILIAN</u></p>	<p><u>UNIFORMED SERVICE MEMBER</u></p>
<p>7. HOME MARKETING INCENTIVE PROGRAM</p> <p>(MIL: None)</p>	<p>Allows a home marketing incentive to employees who use the home sale program and independently and aggressively</p>	<p>Not Authorized by law.</p>

<p>(CIV: 5 USC §5756)</p>	<p>market and find a buyer for their residences. The amount of the incentive may not exceed the lesser of 5% of the residence purchase price or ½ of the savings realized from the reduced fee paid to the relocation services company as a result of the employee finding a buyer. The incentive payment may not exceed \$10,000.</p>	
<p>8. PER DIEM FOR PCS TRAVEL (Per diem rates & criteria set by regulations) (MIL: 37 USC §404) (CIV: 5 USC §5724a(a))</p>	<p>Within CONUS for travel by POC or commercial means up to the Standard CONUS rate (\$91) set by the General Services Administration (under lodgings plus) for employee, 3/4 of the employee's rate for spouse & each dependent age 12 or older, 1/2 of the employee's rate for each dependent under age 12. Per diem locality rates apply outside CONUS with same fractional amounts for dependents.</p>	<p>For travel by POC per diem for the member is a flat \$91. Per diem for the member when travel is by commercial means is computed under lodgings plus at the rate for the new PDS or the rate for the delay point if the member stops overnight. Per diem for the dependents is 3/4 of the member's applicable rate for each dependent age 12 or older and 1/2 of the member's rate for each dependent under age 12.</p>
<p>9. TRAVEL BY PRIVATELY OWNED CONVEYANCE (PCS) (Mileage rates set by regulations) (MIL: 37 USC §404(d)) (CIV: 5 USC §5724(a)(1))</p>	<p>15 cents per mile for 1 occupant (These rates were effective 1Oct 82) 17 cents per mile for 2 occupants 19 cents per mile for 3</p>	<p>15 cents per mile for 1 occupant 17 cents per mile for 2 occupants 19 cents per mile for 3 occupants 20 cents per mile for 4 or more occupants.</p>

	<p>occupants</p> <p>20 cents per mile for 4 or more occupants.</p>	
<p>10. DEPENDENT TRAVEL WITHIN CONUS BY OTHER THAN POC</p> <p>(MIL: 37 USC §406(a))</p> <p>(CIV: 5 USC §5724(a)(1))</p>	<p>Within CONUS dependents may be authorized to travel by commercial means (air, rail, bus) unless they elect to travel by POC, from the old PDS to the new PDS.</p>	<p>Within CONUS dependents may be authorized to travel by commercial means (air, rail, bus), unless they elect to travel by POC, from the old PDS to the new PDS.</p>
<p>11. HHG TRANSPORTATION</p> <p>(MIL: 37 USC §406)</p> <p>(CIV: 5 USC §5724(a)(2))</p>	<p>All employees 18,000 pounds.</p>	<p>Authorized up to 18,000 pounds, but varies by grade & whether with or without dependents. Range: 5,000 pounds (E-1) to 18,000 pounds (O-6 or above).</p>
<p>12. MOBILE HOME TRANSPORTATION</p> <p>(Transportation of Mobile Home is in lieu of HHG transportation and is authorized only within CONUS, within Alaska, & between CONUS & Alaska)</p> <p>(MIL: 37 USC §409)</p> <p>(CIV: 5 USC §5724(b))</p>	<p>When moved by commercial transporter, reimbursement includes carrier charges, road fares & tolls, permits & charges for pilot car. If towed by POC, reimbursement is 11 cents per mile. May be transported by GBL. Reimbursement is limited to what it would have cost the Government to transport employee's maximum HHG weight allowance.</p>	<p>When moved by commercial transporter, reimbursement includes carrier charges, road fares & tolls, permits & charges for pilot car. If towed by POC, reimbursement is for actual costs. For self-propelled mobile home, reimbursement is at 40.5 cents (Eff 02-04-05) per mile. May be transported by GBL. Reimbursement is limited to what it would have cost the Government to transport member's maximum HHG weight allowance.</p>
<p>13. NONTEMPORARY STORAGE</p>	<p>Only when transferred to an</p>	<p>At member's option, with weight &</p>

<p>(CONUS)</p> <p>(MIL: 37 USC §406(d))</p> <p>(CIV: 5 USC §5726(c))</p>	<p>isolated PDS.</p>	<p>shipment caveat.</p>
<p><u>ALLOWANCE</u></p>	<p><u>CIVILIAN</u></p>	<p><u>UNIFORMED SERVICE MEMBER</u></p>
<p>14. TRANSPORTATION OF PRIVATELY OWNED VEHICLES (POV) (CONUS)</p> <p>(MIL: 10 USC §2634, 37 USC §406)</p> <p>(CIV: 5 USC § 5727(c))</p>	<p>DoD component may authorize/approve the transportation of one or more POVs incident to a PCS within CONUS or travel to a first PDS within CONUS when advantageous and cost effective to the Government.</p>	<p>Uniformed Service may authorize/approve the transportation of one POV incident to a PCS within CONUS or travel to a first PDS within CONUS when (1) advantageous and cost effective to the Government (2) member medically unable to drive or does not have the time to drive or (3) there is a homeport change.</p>
<p>15. TRANSPORTATION OF PRIVATELY OWNED VEHICLE (POV) (OCONUS)</p> <p>(MIL: 10 USC §2634, 37 USC §406(h))</p> <p>(CIV: 5 USC §5727)</p>	<p>Transportation may be authorized for one POV for a PCS to an OCONUS PDS, between OCONUS PDSs and upon return to CONUS or a non-foreign OCONUS area. Shipment may be authorized for a non-emergency replacement POV (one every 4 years) and an emergency POV - when approved by the DoD component.</p>	<p>Transportation may be authorized for one POV incident to a PCS to an OCONUS PDS, between OCONUS PDSs and upon return to CONUS. Shipment may also be authorized for a replacement POV during any 4-year period.</p>
<p>16. TAX REIMBURSEMENT</p> <p>(MIL: None)</p>	<p>Reimbursement for nearly all additional taxes incurred as</p>	<p>Not authorized in law. Additional tax rarely incurred.</p>

(CIV: 5 USC §5724b)	result of PCS.	
<p>17. UNIFOMED: TEMPORARY LODGING EXPENSE (TLE) & TEMPORARY LODGING ALLOWANCE (TLA)</p> <p>(+ Alaska & Hawai'i)</p> <p>CIVILIAN: FOREIGN TRANSFER ALLOWANCE (FTA(SE)) & TEMPORARY QUARTERS SUBSISTENCE ALLOWANCE (TQSA).</p> <p>(MIL: TLE 37 USC §404a TLA 37 USC §405)</p> <p>(CIV: FTA(SE) 5 USC §5924(2) TQSA 5 USC §5923(a))</p>	<p>FTA(SE) Maximum 10 days per diem prior to departure from the U.S., Puerto Rico, Northern Mariana Islands, plus (TQSA) maximum 90 days expenses after arrival at and 30 days prior to departure from foreign area. Per diem based on lodging location. The 90- and 30-day periods may be extended up to but not more than an additional 60 days in each case if continued occupancy of temporary quarters is required for compelling reasons beyond the control of the employee.</p>	<p>TLE maximum 5 days expenses (max \$180/day/family) prior to CONUS departure, plus TLA normally limited to 60 days lodging & meals after arrival. Usually limited to 10 days prior to return departure. Overseas TLA may be extended as needed.</p>
<p>18. DEPENDENT TRAVEL OUTSIDE CONUS</p> <p>(MIL: 37 USC §404)</p> <p>(CIV: 5 USC §5724(a)(1))</p>	<p>Government or commercial air travel to a new PDS outside CONUS is authorized.</p>	<p>Government or commercial air travel to a new PDS outside CONUS is authorized.</p>
<p>19. HHG TRANSPORTATION OUTSIDE CONUS</p> <p>(Furnishings provided)</p> <p>(Weight limitation set by regulations)</p>	<p>All employees 4,500 pounds, plus non-available furniture items, unaccompanied baggage and PBP&E. The 4,500 pounds may be increased under certain circumstances.</p>	<p>2,500 pounds or 25 percent of HHG weight allowance, plus unaccompanied baggage, non-available furniture items, PBP&E and medical equipment. The Secretarial Process may authorize an increase above 2,500 pounds.</p>
<p>20. NONTEMPORARY STORAGE</p>	<p>May be authorized for tour</p>	<p>At member's option, with weight</p>

<p>OUTSIDE CONUS</p> <p>(MIL: 37 USC §406(d)) (CIV: 5 USC§5726(b))</p>	<p>length if HHG cannot be used.</p>	<p>and shipment caveats.</p>
<p>21. POV STORAGE</p> <p>(MIL: 10 USC §2634)</p> <p>(CIV: None)</p>	<p>Not authorized in law.</p>	<p>A member is authorized storage of a POV when (a) ordered to an OCONUS PDS to which a POV isn't permitted to be transported, or (b) sent TDY on a contingency operation, for more than 30 days.</p>
<p>22. WAIVE LIMITATION ON PCS RELOCATION ALLOWANCES</p> <p>(MIL: None)</p> <p>(CIV: 5 USC §5738)</p>	<p>DoD component may waive any limitations on PCS allowances for an employee relocating to or from a remote or isolated location who otherwise would suffer a hardship.</p>	<p>Not authorized in law.</p>
<p><u>ALLOWANCE</u></p>	<p><u>CIVILIAN</u></p>	<p><u>UNIFORMED SERVICE MEMBER</u></p>
<p>23. TEMPORARY CHANGE OF STATION (TCS) - LIMITED RELOCATION ALLOWANCES FOR EXTENDED TDY</p> <p>(MIL: None)</p> <p>(CIV: 5 USC §5737)</p>	<p>Limited relocation allowances instead of TDY per diem for extended TDYs (6 to 30 months). When a TCS is authorized, the employee is authorized travel and transportation (including per diem) of dependents, shipment of HHG, shipment of POV, relocation income tax allowance, and miscellaneous expense allowance. May be authorized HHT, TOSE, property</p>	<p>Not authorized in law. No tax implication on uniformed personnel.</p>

	management services and NTS for HHG	
24. ELIGIBILITY TO USE SERVICES	An employee has 2 years in which to complete use of the allowances. This 2-year requirement is in statute and regulations. However, in unusual circumstances the period for sale and purchase of a residence may be extended for an additional 2 years. If an extension is authorized it also applies to the other transfer allowances.	Normally allowances authorized in a member's PCS order to allocation are valid to that location until receipt of further PCS orders away from that location.
25. DAMAGE CLAIMS JAG Manual	An employee has 2 years from the date of HHG delivery to make a claim. Claims are processed through the Personal Property Shipping Office responsible for the area in which the HHG were delivered. Claims are limited to \$40,000 depreciated value of the shipment regardless of weight. At personal expense, the employee may purchase full replacement insurance coverage. The additional cost is based on the weight of the HHG shipment.	A member has 2 years from the date of HHG delivery to make a claim. Claims are processed through the Personal Property Shipping Office responsible for the area in which the HHG were delivered. Claims are limited to \$40,000 depreciated value of the shipment regardless of weight. At personal expense, the member may purchase full replacement coverage. The additional cost is based on the weight of the HHG shipment.

Most dollar limits on civilian allowances are imposed either by the Federal Travel Regulation (FTR) (41 CFR §302) or Joint Travel Regulations, Volume 2 (JTR). JTR is the DoD supplement to FTR. Most dollar or

weight limits on uniformed personnel allowances are imposed directly/indirectly by PDTATAC through JFTR. Some JFTR limits are based on DoD policy (Pers, Trans); some Service-unique policies implemented through regulations that supplement JFTR.

For more information about uniformed member allowances, See the Joint Federal Travel Regulations, Volume 1 (JFTR) on this web site under the Travel Regulations tab. JFTR has the information. Here's where it is:

- General Rules (JFTR, Chap 5, Part A)
- Member Travel (JFTR, Chap 5, Part B) - Travel via Homeport/Designated Place
- Dependent Travel (JFTR, Chap 5, Part C) (More than 2 POCs, JFTR, par. U5015-B)
- HHG Shipment (w/Storage) and/or NTS (JFTR, Chap 5, Part D & App F)
- POV Shipment (JFTR, Chap 5, Part E, Section 1)
- POV Storage (JFTR, Chapter 5, Part E, Section 2)
- Mobile Dwelling Shipment in lieu of HHG Shipment (JFTR, Chap 5, Part F)
- DLA (JFTR, Chap 5, Part G) - TLE (10/5 Days) (JFTR, Chap 5, Part H)
 - For CONUS per diem rates, go to:
<https://secureapp2.hqda.pentagon.mil/perdiem/pdrates.html>
- Station Allowances (COLA, OHA, and TLA (JFTR, Chaps 9 and 10 and Apps. J, K, M & N))
 - For OCONUS and non-foreign area per diem rates go to:
<https://secureapp2.hqda.pentagon.mil/perdiem/pdrates.html>
 - For COLA/OHA rate information go to:
<https://secureapp2.hqda.pentagon.mil/perdiem/allowcol.html> or
<https://secureapp2.hqda.pentagon.mil/perdiem/allooha.html> respectively
- COT/IPCOT leave travel between OCONUS assignments (JFTR, par. U7200)
- Student dependent travel (JFTR, par. U5243) incl. HHG shipment

For more information about civilian employee allowances, See the Joint Travel Regulations, Volume 2 (JTR) on this web site under the Travel Regulations tab. JTR has the information. Here's where it is:

- General Rules (JTR, Chap 5, Part A)
- Employee Travel (JTR, Chap 5)
 - First Duty Station Travel, JTR, , par. C5080-A and B
 - Renewal Agreement Travel, JTR, Chap 5, Part K
 - Separation Travel from OCONUS Duty, JTR, par. C5085

- Career SES Appointees Move Home, JTR, par. C5090
- Dependent Travel (JTR, Chap 7) - More than 2 POCs (JTR, par. C2159)
- HHG Shipment (w/Storage) and/or NTS (JTR, Chap 5, Part D & Apps A & F) (***Rules on boats have changed, see HHG definition in App A!***)
- POV Shipment (JTR, Chap 5, Part E)
- Mobile Dwelling Shipment in lieu of HHG Shipment (JTR, Chap 5, Part F)
- Miscellaneous Expense Allowance (JTR, Chap 5, Part G)
- Subsistence Expenses while Occupying Temporary Quarters (JTR, Chap 13) - For CONUS, OCONUS and non-foreign area per diem rates, go to:
<https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html>
- Real Estate Transaction Expenses (JTR, Chap 14)
- Relocation Service Companies (JTR, Chap 15, Part A)
- Property Management (PM) Services (JTR, Chap 15, Part B)

Relocation Income Tax Allowance (RITA) (JTR, Chap 16)