

REFUND/CANCELLATION POLICY

The Camp Atterbury Lodging and Billeting Office does not apply a charge for booking a reservation. You will be charged upon check in at the Atterbury Lodging and Billeting Office.

If you reserve a room for someone else with your credit card information and they do not change the payment information upon arrival, your card will be charged. To refund the charge on your card, the other party must first contact us with their credit card information so we can transfer the charge onto their card. Once the transaction is transferred to their card, we will then process your refund.

If you need to leave a day early, you must be out of the room by 10:00 a.m. If you drop your key in the drop box before we open, we will know you have left early and will automatically adjust your room charge.

Check outs after 11:00 a.m. will result in another night's charge to your stay unless prior arrangements have been made.

If your dates have changed either to the left or the right, please let us know as soon as possible so we can adjust your reservation and determine if that will affect the type of lodging you are booked into.

CANCELLATION POLICY requires 24 hours notice prior to scheduled arrival, or a one-night penalty charge will apply.