

EDUCATION DATA SHEET

PRIVACY ACT STATEMENT

AUTHORITY: Executive Order 9397 authorizes uses of Social Security Number (SSN) to identify Army employees.
PRINCIPAL PURPOSE: To identify the individual and accurately submit the education data.
ROUTINE USES: Information will be used by civilian personnel representatives.
DISCLOSURE: Voluntary, however, if you do not provide the SSN your education information will not be added to your packet.

NAME

SOCIAL SECURITY NUMBER

Please complete this form to ensure accurate input of educational information into the records system. A separate form for each entry is required.

Transcripts are not required for this update.

1. Education level - Check the highest

- 00 - NA
01 - Some elementary school
02 - Elementary school
03 - Some high school
04 - High school graduate or GED
05 - Terminal occupational program - not complete
06 - Terminal occupational program - complete
07 - Some college - Less than one year
08 - One year college
09 - Two years college
10 - Associate degree
11 - Three years college
12 - Four years college
13 - Bachelor's degree
14 - Post-Bachelor's
15 - First professional degree
16 - Post-first professional
17 - Master's degree
18 - Post-Master's
19 - Sixth year degree
20 - Post-sixth year
21 - Doctorate degree
22 - Post-Doctorate

One year college = (30-59 semester hours / 45-89 quarter hours)
Two years college = (60-89 semester hours / 90-134 quarter hours)
Three years college = (90-119 semester hours / 135-179 quarter hours)
Four years college = (120+ semester hours / 180+ quarter hours) and (no degree)

2. Field of study

3. Major Minor

4. Year degree attained

5. Credit hours

6. Credit type - (Please check one) Semester Quarter

7. Type of school - (Please check one) College/University Junior College Vocational / Tech School

8. Academic institution name

If you are selected for a job with a specific education requirement or where your education substituted for experience, you will be required to furnish a transcript to verify your education.

Fraudulent education claims are subject to disciplinary action that may result in termination from Federal employment.

I certify that all information provided is correct to the best of my knowledge.



Click to Approve

Signature Date