

UNCLASSIFIED



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS US ARMY SUSTAINMENT COMMAND
1 ROCK ISLAND ARSENAL
ROCK ISLAND, IL 61299-6500

AMSAS-CG

17 December 2015

MEMORANDUM FOR All ASC Soldiers and Civilians

SUBJECT: Rights of Soldiers and Civilian Employees to Present Complaints or Request Assistance from the Inspector General (IG) – ASC Policy #20-1

1. All soldiers and civilians have the right to present complaints, grievances, or requests for assistance to the IG. Before visiting the IG, first consider whether your concerns can be addressed by your chain of command. You do not have to present your concerns to your chain of command before visiting the IG; however, you must obtain permission to be absent from your duties to visit the IG during duty hours. Department of the Army personnel are prohibited from taking any adverse action against you for filing a complaint, seeking assistance, or cooperating with the IG. However, if you lie or knowingly make a false statement to the IG, you may be subject to disciplinary action.

2. You may visit or call your IG at:

OFFICE HOURS: 0600-1700

ROOM/LOCATION: Building 390, 2d floor, SE

ADDRESS: US Army Sustainment Command
(AMSAS-IG)

1 Rock Island Arsenal

Rock Island, IL 61299-6500

TELEPHONE: DSN 793-4495 or call collect to 309-782-4495

HOTLINE: DSN 793-7481/COMM: 309-782-7481

FAX NO: DSN 793-4073/COMM: 309-782-4073

3. The IG will protect confidentiality to the maximum extent possible, especially when requested by persons who ask for help, make a complaint, give evidence, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.

4. Other avenues of redress include writing to the US Army Materiel Command Inspector General (AMCIG), 4400 Martin Road, Redstone Arsenal, AL 35898-0001, DSN 320-8195, COMM. 256-450-8195; or Office of the Inspector General (SAIG), 1700 Army Pentagon, 3E588, Washington, DC 20310-1700, DSN 225-1500, COMM. 703-695-1500.

5. The POC for this policy letter is LTC Bradley J. Cook, AMSAS-IG, DSN 793-5341/ COMM. 309-782-5341, email bradley.j.cook.mil@mail.mil.

//SIGNED//

KEVIN G. O'CONNELL
Major General, USA
Commanding

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