

**STORING YOUR POV**  
**AS OF 4 APRIL 2007**

**MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND**  
**200 STOVALL STREET**  
**ALEXANDRIA, VA 22332-5050**

## CONTENTS

<b>Page</b>	<b>Topic</b>	<b>Page</b>	<b>Topic</b>
4	Introduction	5-9	Your Responsibilities
4	Who Can Store A POV	9	Loss and Damage
4	Your Allowance	9	Advance Pick Up Notification
4	Restrictions	9	Delivery From Storage To CONUS/OCONUS VPC
		10	Early Release From Storage Without New PCS Orders
4	Insurance and Licensing	10	Military Service Instructions
4-5	Types of POVs You May Store	10	Storage Services Under GPC Contract
5	Propane Tanks	10	Government Assistance
5	What You May Leave In Your POV	10/11	POV Processing Center Information

### Index of VPC Contact Information

<b>Page(s)</b>	<b>VPC Site</b>	<b>Page(s)</b>	<b>VPC Site</b>
	<b>CONUS</b>		<b>Germany</b>
12	Atlanta		Baumholder
12	Baltimore	14	Boeblingen
12	Charleston	14	Grafenwoehr
12	Dallas	14	Kaiserslautern
12	Los Angeles	14	Mannheim
12	Metro NY/NJ	14	Schweinfurt
12	New Orleans	14	Spangdahlem
12	Portsmouth	14	Wiesbaden
12	Richmond (CA)	14	
12	Orlando		<b>Guam</b>
13	San Diego		
13	Seattle	15	Apra Harbor
13	St. Louis	15	<b>Hawaii</b>
			Honolulu
			<b>Alaska</b>
		15	Fairbanks
		15	Anchorage
	<b>OCONUS</b>		<b>Italy</b>
	<b>Benelux</b>		Aviano
13	Chievres	15	Livorno
13	Schinnen	15	Naples
		15	Vicenza
		15	Sigonella
			<b>Turkey</b>
		16	Incirlik
		16	Izmir
	<b>England</b>		<b>Puerto Rico</b>
13	Lakenheath/Mildenhall		

**Index of VPC Contact Information**

<b>Page(s)</b>	<b>VPC Site</b>	<b>Page(s)</b>	<b>VPC Site</b>
	<b>SPAIN</b>		<b>SOUTH KOREA</b>
12	Rota	13	Seoul
		13	Taegu

## INTRODUCTION

This pamphlet is designed to provide customers with information to prepare your Privately Owned Vehicle (POV) for storage. The successful storage of your POV is not a matter of chance. It is a result of proper advance preparation and planning. It's your POV. Ask questions. Be involved. Read what you sign. Contact your local transportation office prior to making any plans to store a POV.

**NOTE: Ensure you have sufficient funds available in the event of unexpected delays/expenses to, from, or at the POV Processing Center. Suggest you call in advance.**

## WHO CAN STORE A POV

You are eligible to store a POV if:

- you are member of the U.S. armed forces;
- and are ordered to make a PCS to a foreign OCONUS PDS where POVs can not be shipped or where extensive modification of the vehicle would be required.
- have a letter from your transportation office authorizing POV storage.

### - Your Allowance

- The allowance to store a single POV under SDDCs Global POV Contract (GPC) is limited to a permanent change of station to which a POV is not permitted to be transported or the vehicle requires extensive modification. The transportation office will determine your allowance based on your PCS orders and Military Service guidance and **MUST** issue a letter of authorization for POV storage. Service members can turn in their POV at any Vehicle Processing Center (VPC), CONUS/OCONUS whether operated by the DOD or the GPC contractor for storage in CONUS under the GPC contract.

- Service members have the option to self procure their own POV storage and be reimbursed up to the Government cost. Service members must contact their local TO/TMO for letter of authorization to self-procure prior to placing the vehicle in storage.

### - Restrictions

- Only **one** POV owned or leased by you or your dependent and for your personal use may be placed in storage at Government expense.

- Once the POV goes into storage it will remain in storage during the service member's tour of duty. When the vehicle is removed from storage it cannot be returned to storage at Government expense under the same orders.

- **Storage of nonconforming POVs in CONUS is PROHIBITED.** See instructions for shipping nonconforming POVs in the "Shipping Your POV" pamphlet under subject **NONCONFORMING POVs.**

## INSURANCE AND LICENSING

Insurance and Licensing, if required, will be the responsibility of the service member. The vehicle will be stored on private property and there is no requirement for insurance and licensing while in storage.

## TYPES OF POVs YOU MAY STORE

Only self-propelled, wheeled motor vehicles can be stored. This includes automobiles, station wagons, jeeps, vans, and pickups. Other passenger-carrying, multipurpose motor vehicles designed for overland ground transportation not specifically listed above may qualify; however, these generally require a written certification stating the vehicle is for personal use as a passenger-carrying vehicle.

## PROPANE TANKS

Vehicles with propane tanks will only be accepted when the propane tank is an integral part of the vehicle used to power the engine or for other purposes and will require considerable cost for the removal of the tank. The propane tanks allowed must be purged and certified before the POV is turned in at the vehicle processing center or port. A label should be affixed or tagged to the tank. The person turning in the vehicle must produce written authority that the tank is empty or has been purged. New and empty tanks meet these requirements. The certification must come from an individual or firm authorized to purge propane tanks. Loose tanks such as those used for gas stoves or barbeques, and are readily accessible for removal, will not be accepted.

## WHAT YOU MAY LEAVE IN YOUR POV

You must ensure only authorized personal articles remain in your POV when it is turned in for storage. All household items and camping equipment must be removed. You may store the following:

- Items such as jacks, tire irons, tire chains, fire extinguishers, nonflammable tire inflators, first aid kits, jumper cables, and warning triangle/trouble lights;
- One spare tire and two snow tires with wheels (either mounted or un-mounted).

## YOUR RESPONSIBILITIES

Following a few simple rules will make storing your POV much easier. Failure to follow these rules may cause the POV Processing Center to refuse your POV for storage. Service member **MUST** provide emergency contact information including their OCOUNS duty station and at least **ONE** point of contact in CONUS. This information is necessary should the need arise to contact you while the vehicle is in storage.

### At CONUS origins:

- Have seven copies of your orders with amendments, and a letter of authorization signed by the ITO/TMO.
- Ensure your POV contains a **FULL** tank of fuel (gasoline or diesel)
- All fluids must be fresh and at the proper levels when the POV is turned in for storage.
- **Ensure all leaks have been repaired. POVs showing any type of fluid or oil leaks will not be accepted.**
- Ensure a fresh battery is installed, especially if current battery is more than two years old. Batteries will be tested to ensure readings are between 11.5 to 13.2 volts. If battery readings are below these levels, members will be advised that it is probable that battery will require replacing while in storage at the member's expense.
- Make sure your POV is in a safe and operable condition when you turn it in at the VPC. Vehicles that are inoperable or not safe will not be accepted.
- Make sure your POV is clean. Dry-vacuum only! The VPC will not accept a POV laden with dirt, soil, mud of similar matter, to include the undercarriage.
- Empty the glove compartments, except for all required items.
- Turn off or otherwise disconnect installed **auto alarm or anti-theft device** prior to turn-in.
- Have in your possession a valid driver's license, proof of ownership (title and registration), and a photo ID.
- Have in your possession a complete set of keys, to include gas cap and wheel lock keys, if necessary, upon delivery to the vehicle processing center. Retain a complete set of duplicate keys and have them with you when you pick up your POV.

- There must be a signed letter of authorization and a **certified copy of members' power of attorney**, or other acceptable evidence of agency if someone other than the service member delivers vehicle. (Not required if spouse is named in the PCS orders.) Here's an acceptable example:

"I hereby appoint (name of agent) as my agent for the delivery of my privately owned vehicle (vehicle and ID number) to the appointed military storage facility, and I appoint him/her my attorney-in-fact to sign all documents required for the delivery of my vehicle for storage."

Ensure your agent has proper civilian identification and all other documentation required to store your POV.

- Provide a forwarding valid address, phone number or email address where you may be notified if repairs to the vehicle are required to maintain the storage vehicle.

- An inspector will inspect the POV with you. When the inspection is completed, you and the inspector will sign DD Form 788, "Private Vehicle Shipping Document" or commercial equivalent, "Storage Accessory Condition & Declaration" form, and the "Vehicle Storage Checklist". You will be provided copies of all forms as a receipt for your POV. These copies will be required when you pick up the vehicle, and it will be required by the military claims office should you file a claim for loss or damage to your POV, and only the person turning in the POV will be allowed in the inspection area.

- Make sure you read the liability statements presented to you by the contractor at the time of turn in.

### At OCONUS origins:

- Have seven copies of your orders with amendments, and a letter of authorization signed by the ITO/TMO.

- Ensure your POV contains less than **one-fourth** (1/4) tank of fuel (gasoline or diesel).

- All fluids must be fresh and at the proper levels when the POV is turned in for storage.

- **Ensure all leaks have been repaired. POVs showing any type of fluid or oil leaks will not be accepted.**

- Ensure a fresh battery is installed, especially if current battery is more than two years old. Batteries will be tested to ensure readings are between 11.5 to 13.2 volts. If battery readings are below these levels, members will be advised that it is probably that battery will require replacing while in storage at the expense of the member.

- **Make sure your POV is in a safe and operable condition when you turn it in at the VPC.**

**Vehicles that are inoperable or not safe will not be accepted.**

- Make sure your POV is clean. Dry-vacuum only! The VPC will not accept a POV laden with dirt, soil, mud or similar matter, to include the undercarriage.

- Empty the glove compartments, except for required items.

- Turn off or otherwise disconnect installed **auto alarm or anti-theft device** prior to turn-in.

- Have in your possession a valid driver's license, proof of ownership (title and registration), and a photo ID.

- Have in your possession a complete set of keys, to include gas cap and wheel lock keys, if (applicable), upon delivery to the Vehicle Processing Center. Retain a complete set of duplicate keys and have them with you when you pick up your POV.

- There must be a signed letter of authorization, and a **certified copy of members' power of attorney**, or other acceptable evidence of agency if someone other than the service member delivers vehicle. (Not required if spouse is named in the PCS orders.) Here's an acceptable example:

"I hereby appoint (name of agent) as my agent for the delivery of my privately owned vehicle (vehicle and ID number) to the appointed military storage facility, and I appoint him/her my attorney-in-fact to sign all documents required for the delivery of my vehicle for storage."

- Ensure your agent has proper civilian identification and all other documentation required to store your POV.

- Provide a valid address where you may be notified if repairs to the vehicle are required to maintain the storage vehicle.

- An inspector will inspect the POV with you. When the inspection is completed, you and the inspector will sign DD Form 788, "Private Vehicle Shipping Document" or commercial equivalent, "Storage Accessory Condition & Declaration" form, and the "Vehicle Storage Checklist". You will be provided copies of all forms as a receipt for your POV. These copies will be required when you pick up the vehicle, and it will be required by the military claims office should you file a claim for loss or damage to your POV, and only the person turning in the POV will be allowed in the inspection area.

- (Members may check status of POV at: [www.whereismypov.com](http://www.whereismypov.com))

- Make sure you read the liability statements presented to you by the contractor at the time of turn in.
- The representative will have the member complete/sign the Import Declaration (DOT HS-7), where applicable, EPA Form 3520, where applicable, the Personal Property Declaration (1252), where applicable.

## **CONTRACTOR RESPONSIBILITY**

Immediately upon arrival at the contractor operated vehicle processing center (VPC) the customer must sign the customer logbook, and record the time of arrival. The contractor is required to process POV within one hour of sign-in. However, this does not include instances when the customer must leave the VPC for any reason, for example, insufficient documentation, of vehicle not prepared for shipment, etc.

After sign-in take a seat in the waiting area and you will be called in order of arrival in most instances.

The contractor is the Government Agent responsible for the storage of your POV. A Government representative is available (on-site or via phone) to assist in the processing of your POV for storage. If the Government Representative is not on site a toll free telephone number is posted in a visible space on site for you to call if assistance is required.

### **Vehicle Turn-in Process**

#### **PROCESSING:**

- Contractor will counsel the customer on the vehicle storage process and complete all documentation required for movement.
- Contractor will complete the additional Vehicle Storage Checklist along with the Vehicle Inspection Survey Form (VISF). See below for process.
- Contractor will make sure that no unsafe, inoperable, or vehicles with leaks will be accepted for storage.
- Contractor will make sure that all Motorcycles will be crated as per standard policy and procedure for delivery to the Storage Facility.

### **OVERSIZED VEHICLES**

- Ensure that the vehicle does not exceed the 20 Measurement Tons (800 cubic Feet) allowance you are entitled to store at Government expense:
  - recommend ways for the shipper to downsize the vehicle, e.g., remove ladder, external spare tire, luggage racks, fold or remove side view mirrors, etc.
- contractor shall calculate the charges for any excess costs for the shipment of an oversized vehicle and prepare documents.
  - When the cost is determined the contractor will explain how the costs are determined and will be collected from the customer using the applicable Government Forms (DD1131 or 139). The contractor may also refer the customer to the Government contracting officer representative (COR) responsible

for the VPC turn-in site.

## **ROUTING TO A STORAGE FACILITY**

- The contractor shall move the vehicle to the storage facility it selects. The vehicle may be moved to another storage facility at any time while in storage. The relocation of the POV to another storage location will have no effect on your storage entitlement.
- Contractor is responsible for maintaining the vehicle in accordance with the vehicle manufactures vehicle maintenance recommendations in effect at the time of storage. The contractor will perform maintenance every 30 days and provide a report and update the LMS on storage vehicles.

## **Vehicle Pick-Up Process**

- See one-hour processing requirement above.
  - Contractors will notify the member of the end of their storage entitlement within 45 days prior to the end of their tour of duty as stated in the original orders at the time of turn-in.
- Contractor shall notify customer by telephone if the POV is inoperable or damaged.
- Contractor shall notify the customer of any difference on the odometer that is more than .5 miles per month while in storage.
- Contractor shall inform the customer of claims procedures and provide the customer with a copy of instructions for filing claims.
- Contractor shall handle On-Site-Claims up to \$1000 at the destination vehicle processing center if the owner or the owner's agent elects to settle such a claim.
- Contractor shall note all claimed damage on the VISF prior to the customer leaving the VPC
- Ensure that customer is provided with a shipment summary form at time of pick-up.
- Remarks are recorded by Contractor indicating reason for delay of delivery loss/damages, unique shipping circumstances.

## **JOINT CUSTOMER/CONTRACT VEHICLE INSPECTION**

- The contractor will participate in the joint inspection of the vehicle with the customer to record (survey) the physical condition of the vehicle. Customer is allowed to take exception to the inspector's recording of the physical condition of the vehicle on the reverse side of the vehicle inspection form. Only the person responsible for vehicle turn-in/pick-up will be allowed in the inspection area.
- Contractor shall inform the customer of the opportunity to provide comments regarding service received on the DD Form 788 or the SDDC approved commercial equivalent vehicle inspection form and ensure the customer initials Block 13, thus verifying the opportunity to provide comments.



- The customer may place small amounts of personal contents in the accessory box provided for this purpose. The contractor will inventory the contents of the box, provide a copy of the invoice to the customer, tape the box lid and have the customer sign tape to insure security of the contents

- Contractor **MUST** provide the customer with a legible copy of DD Form 788, or SDDC approved commercial equivalent, upon acceptance of the vehicle. **IT IS IMPORTANT THAT YOU RETAIN THIS DOCUMENT AND HAVE IT IN YOUR POSSESSION AT THE TIME OF PICK-UP TO COMPARE THE CONDITION OF THE VEHICLE WITH THAT RECORDED AT TURN-IN.**

#### **- CUSTOMER SERVICE RECORD/COMMENT CARD**

SDDC depends on the customer to monitor the contractor's service in our efforts to provide customers with quality services. In this regard we request all VPC customers to complete a "Customer Comment Card" provided to every customer by the Global POV contractor, and deposit it in the locked box available locate the VPC. This is our only means of insuring a quality move and taking action to correct deficiencies when they occur, and is your opportunity provide input in the POV movement process.

Only the Government representative has access to the "Customer Comment Card" box. Although we would prefer the card turned-in at the VPC, if customer desires not to fill out comment card at the VPC it may completed at a later time date, and send to the **Military Surface Deployment Distribution Command, 200 Stovall Street, Alexandria, VA 22332.**

#### **LOSS AND DAMAGE**

When picking up your POV:

- Carefully inspect the exterior and interior to determine if there are any new damages.
- Make sure items left in the POV at the origin terminal are still there.
- Carefully and completely list any loss and all damages to your POV on your vehicle shipping document, DD Form 788 or commercial equivalent. List all loss and damage discovered and why it was not discovered at the final inspection at the pickup point.
- Failure to do this may result in no payment for this damage.

#### **ADVANCE MEMBER PICK UP NOTIFICATION**

The storage facility or managing Vehicle Processing Center will notify, via certified mail, pre-pick up advise to members 45 days prior to the end of members tour of duty, if the member has not already notified a VPC. Vehicle will be stored for a period of 90 days after termination of tour of duty. If no contact is made by the end of 90-day period after termination of service member's tour of duty, the vehicle will be considered abandoned and will no longer be considered a stored vehicle. Vehicles in this category may be moved to an outside facility to wait abandonment processing.

#### **DELIVERY FROM A STORAGE FACILITY FOR PICK UP AT CONUS/OCOUNS VEHICLE PROCESSING CENTER**

The member must provide the contractor with pick-up or forwarding instruction in no less than 30 days of the required delivery date at the designated CONUS VPC or delivery to a CONUS VPC for OCONUS movement. The instructions may be written or emailed. Movement from storage will require seven copies of the member's new orders. In addition, movement to OCONUS points will require the documents specified in SDDC "Shipping Your POV" pamphlet.

## **EARLY RELEASE OF POV FROM STORAGE WITHOUT NEW PCS ORDERS**

Service members requesting early release of POVs from storage for personal reasons without new PCS orders must be aware of the following:

- Once a POV is released from storage that POV is not authorized further storage at Government expense, to include personally procured storage, until new orders are issued.
- POVs withdrawn from storage without new orders are only authorized movement to the original CONUS turn-in VPC or the CONUS VPC serving the storage site. The POV is not authorized movement to the OCONUS turn-in site.
- The appropriate Military Service must approve any movement requiring transport to another CONUS VPC before movement can occur, and the member must agree to pay any excess costs associated with the move.

## **MILITARY SERVICE INSTRUCTIONS**

**In addition to instructions in this pamphlet the shippers and Military Service Transportation Officials are governed by the instructions provided by the sponsoring Military Service.**

## **STORAGE SERVICES APPLICABLE UNDER THE GPC CONTRACT:**

### **Liability:**

- Contractor liable for up to \$20,000 for loss and damage
- Site settlement for loss and damage claims up to \$1000

### **Storage Services:**

- vehicles will be placed in storage no later than 14 days after turn-in from member
- storage will be indoors
- vehicles will be stored in accordance with the vehicle manufacturer's recommendations in effect at the time of storage
- vehicles will be washed at the storage site prior to placed into storage
- vehicles will be covered during storage
- fuel stabilizer added as required
- vehicles run every 30 days – cycle air conditioning and heat
- move vehicles every 30 days to prevent flat spots on tires
- vehicles kept locked

## **GOVERNMENT ASSISTANCE**

Most VPCs have a Contracting Officer Representative (COR) available on site to assist the member in the movement and storage of their vehicle. If required please ask the contractor to be referred to the COR. In those instances where a COR is not available the member will be put in telephone contact with a COR at another VPC who can assist.

## **VEHICLE PROCESSING CENTER (VPC) INFORMATION**

The remainder of this pamphlet provides information unique to each VPC operated by the GPC contractor. Consult your local transportation office to determine the proper VPC from which to

ship your POV. NOTE: Hours of operation for each VPC are listed in the applicable section and are strictly adhered to. VPCs are not open on weekends or holidays. Please plan your trip accordingly.

While every effort is made to provide up-to-date information on the POV program, it is important that you consult your local transportation office for any recent changes. We welcome written recommendations to correct or improve this pamphlet. Address your comments to:

Surface Deployment and Distribution Command  
ATTN: SDDC-PPP-PA  
200 STOVALL STREET  
ALEXANDRIA VA 22332-5000

**Information regarding the status of POV shipments can be obtained on the worldwide-web  
at <http://www.whereismypov.com>**

**CONUS Vehicle Processing Center Information**

VPC Operating Hours For **“POV PROCESSING”** 0800-1600\* Mon-Fri, except Fed Holidays

**\*Members are encouraged to arrive at the VPC by 1530 hrs to insure processing is completed on time**

<b>Atlanta, GA VPC</b> 2579 Campbell Boulevard Ellenwood, GA 30294	<b>Tel#</b> 404 363 4449/3753 <b>Fax#</b> 404 363 1858 <b>800#</b> 800 965 9155
<b>Baltimore, MD VPC</b> 2501 Broening Highway Baltimore, MD 21224	<b>Tel#</b> 410 631 5751 <b>Fax#</b> 410 631 5756 <b>800#</b> 800 631 5751
<b>Charleston, SC VPC</b> 1510 Meeting Street Road Charleston, SC 29405 (Updated 4/04/07)	<b>Tel#</b> 843 805 6667 (Same #) <b>Fax#</b> 843 805 6671 (Same #) <b>800#</b> 800 747 9223 (Same #)
<b>Dallas, TX VPC</b> 500 North Stemmons Freeway Lake Dallas, TX 75065	<b>Tel#</b> 940 497 1036 <b>Fax#</b> 940 497 1076 <b>800#</b> 866 438 2046
<b>Los Angeles, CA VPC</b> 23803 South Wilmington Avenue Carson, CA 90745	<b>Tel#</b> 310 549 8277 <b>Fax#</b> 310 549 7438 <b>800#</b> 800 887 3344
<b>Metro NY/NJ VPC</b> <b>260 Meadow Road</b> <b>Edison, NJ 08817</b>	<b>Tel#</b> 732-339-0591 <b>Fax#</b> 732-339-0595 <b>800#</b> 877 269 3702 ("877" is toll free)
<b>New Orleans, LA VPC</b> 5481 Crowder Boulevard New Orleans, LA 70127	<b>Tel#</b> 504 246 2102/0770 <b>Fax#</b> 504 246 2111 <b>800#</b> 800 721 9632
<b>Portsmouth, VA VPC</b> 3015 Airline Boulevard Portsmouth, VA 23701	<b>Tel#</b> 757 465 4127 <b>Fax#</b> 757 465 3970 <b>800#</b> 800 810 7480
<b>Richmond, CA VPC</b> 1200 Wright Avenue Richmond, CA 94804	<b>Tel#</b> 510 231 6838 <b>Fax#</b> 510 237 4046 <b>800#</b> 800 704 2444
<b>Orlando, FL VPC</b> 1934 McCoy Road Orlando, FL 32822	<b>Tel#</b> 407 854 8771/8772 <b>Fax#</b> 407 854 8774 <b>800#</b> 800 758 5998
<b>San Diego, VPC</b> 4334 Sheridan Lane San Diego, CA 92120 (Updated 04/04/07)	<b>Tel #</b> 619 563 6321 <b>Fax #</b> 619 563 6320 <b>877 #</b> 877 344 8972
<b>Seattle, WA VPC</b> 2302 Ross Way Tacoma, WA 98421	<b>Tel#</b> 253 272 1712 (TACOMA) 253 735 6405 (SEATTLE) <b>Fax#</b> 253 272 2375 <b>800#</b> 800 597 1833
<b>St. Louis, MO VPC</b> 4236 Crescent Industrial Drive Pontoon Beach, IL 62040	<b>Tel #</b> 618 931 2888 <b>Fax</b> 618 931 2892 <b>800#</b> 800 275 3706

**OCONUS Vehicle Processing Center Information**

**OCONUS VPC OPERATING HOURS are Mon-Fri, excluding all Federal, Local and Host Nation holidays. Members are encouraged to arrive at the VPC by 1530 hrs to insure processing is completed on time. Hours of operation are as follows:**

BENELUX (Chievres, Belgium/Schinnen, Netherlands) 0800-1630  
 ENGLAND 0800-1630  
 GERMANY 0800-1700  
 GUAM 0800-1600  
 HAWAII 0800-1500 (For POV Processing)  
 ALASKA 0800-1700  
 ITALY 0830-1630  
 PUERTO RICO 0800-1600  
 SOUTH KOREA 0800-1700  
 TURKEY. 0830-1630  
 SPAIN 0900-1300, 1300-1400, 1400-1700

<p><b>BENELUX</b>                  Transcar POV Shipping  <b>Chievres, Belgium VPC</b>                  Chievres Air Base                  Building 46                  Belgium</p>	<p><b>Tel#</b> 32(0) 68665999  <b>Fax#</b> 32(0) 68665948  <b>800#</b> 00 800 87267227</p>
<p><b>Schinnen, Netherlands VPC</b>                  Transcar POV Shipping                  Borgerweg 10                  Building 27, Room 11                  6365 CW-Schinnen, NL                  Netherlands</p>	<p><b>Tel#</b> 31(0) 464432851  <b>Fax#</b> 31(0) 464432735  <b>800#</b> 00 800 87267227</p>
<p><b>ENGLAND</b></p> <p>Lakenheath/Mildenhall VPC                  London Road Industrial Estate                  40 Wimbledon Avenue                  Brandon, Suffolk IP27, ONZ</p> <p>Quality of Life VPC</p> <p>Quality of Life VPC                  Menwith Hill Station                  Harrogate, Yorkshire</p> <p>Quality of Life VPC                  Joint Maritime Force                  Raf JMF ST. Mawgan                  Newquay, Cornwall</p>	<p><b>CONTACT TRANSCAR ON</b></p> <p><b>Tel#</b> 44(0) 1842813999  <b>Fax#</b> 44(0) 1842812981  <b>800#</b> 00 800 87267227</p> <p><b>Tel#</b></p> <p><b>Tel#</b> 44 (0)1423 777887</p> <p><b>Tel#</b> 44 (0) 1637 853502</p>
<p><b>LONDON VPC</b>                  U.S. Naval Activities U.K.                  RAF Fairford</p>	<p><b>Tel# Contact Brandon VPC</b></p> <p><b>For appointment:</b>  <b>Fax#</b>  <b>Toll Free:</b></p>

<b>GERMANY</b> <b>Baumholder VPC</b> Gebäude 8716, Raum 1-3 Smith Barracks Am Bahnhof / Building 8716 55774 Baumholder, Germany	<b>Tel#</b> 49 6783 2455 <b>Fax#</b> 49 6783 3377 <b>800#</b> 00 800 87267227
<b>Boeblingen VPC</b> Transcar POV Shipping Panzer Kaserne Building 2931 71032 Boeblingen, Germany	<b>Tel#</b> 49 7031 4 <b>Fax#</b> 49 7031 413408 <b>DSN</b> 431-2617
<b>Grafenwoehr VPC</b> U.S. Grafenwoehr Base Saratoga Avenue/Building 515 92655 Grafenwoehr, Germany	<b>Tel#</b> 49 9641 8480 <b>Fax#</b> 49 9641 3597 <b>800#</b> 00 800 87267227
<b>Kaiserslautern VPC</b> Kapaun Air Station Building 2806 67661 Kaiserslautern, Germany	<b>Tel#</b> 49 631 98517 <b>Fax#</b> 49 631 98518 <b>800#</b> 00 800 87267227
<b>Mannheim VPC</b> Taylor Barracks Building 348 68309 Mannheim, Germany	<b>Tel#</b> 49 621 7140511 <b>Fax#</b> 49 621 7140711 <b>800#</b> 00 800 87267227
<b>Schweinfurt VPC</b> Conn Barracks Custer Street/Building 35 97421 Schweinfurt, Germany	<b>Tel#</b> 49 9721 803618 <b>Fax#</b> 49 6721 85224 <b>800#</b> 00 800 87267227
<b>Spangdahlem VPC</b> Spangdahlem Air Base Building 193A 54529 Spangdahlem, Germany	<b>Tel#</b> 49 6565 4484 <b>Fax#</b> 49 6565 4469 <b>800#</b> 00 800 87267227
<b>Wiesbaden VPC</b> Transcar POV Shipping Mainz Kastel Housing Area Building 7513 55252 Mainz Kastel, Germany	<b>Tel#</b> 49 6134 69303 <b>Fax#</b> 49 6134 63579 <b>800#</b> 00 800 87267227

<p><b>GUAM</b>  <b>Guam VPC</b>  COMNAVMAR Naval Base  Building 3179  Santa Rita, Guam 96915</p>	<p><b>Tel#</b> 671 339 2205  <b>Fax#</b> 671 564 2105  <b>800#</b> 877 716 7702</p>
<p><b>HAWAII</b>  <b>Honolulu VPC</b>  Matson-Honolulu Terminal  Sand Island Parkway  Pier 51-B  Honolulu, HI 96820</p>	<p><b>Tel#</b> 808 848 8383  <b>Fax#</b> 808 853 2116  <b>800#</b> 800 896 7745</p>
<p><b>ALASKA</b></p> <p><b>Anchorage VPC</b>  2945 Mountain View Drive  Anchorage, Alaska 99501</p> <p><b>Fairbanks VPC</b>  904 Aurora Drive  Fairbanks, Alaska 99701</p>	<p><b>Toll Free#</b> 1-866-848-7276  <b>Tel#</b> 907-297-1133  <b>Fax#</b> 907-297-1198</p> <p><b>Toll Free#</b> 1-866-848-7277  <b>Tel#</b> 907-451-1753  <b>Fax#</b> 907-451-1826</p>
<p><b>ITALY</b></p> <p><b>Aviano VPC</b>  Transcar POV Shipping  Via Monte 20  Zona Industrial  33081 Aviano, Italy</p> <p><b>Signonella VPC</b>  Transcar POV Shipping  c/o Base Navale USA / NAS II  Strada Statale 417 Catania - Gela  95030 Piano d'Arce /Signonella (CT)</p>	<p><b>Tel#</b> 39(0) 434661419  <b>Fax#</b> 39(0) 434661420  <b>800#</b> 800 053388 (in Italy)</p> <p><b>Tel #</b> 0039-095-86-5529  <b>Fax#</b> 0039- 434-661875  <b>800#</b> 800-053733  <b>DSN#</b> 624-5529</p>
<p><b>Livorno VPC</b>  Transcar POV Shipping  Leghorn Army Depot  Camp Darby  Gate 27, Building 5138  SS 1 Aurelia  56018 Tirrenia/Pisa, Italy</p>	<p><b>Tel#</b> 39(0) 50579920  <b>Fax#</b> 39(0) 5037649  <b>DSN</b> 633-7059</p>
<p><b>Naples VPC</b>  <b>Vehicle Processing Center</b>  c/o Naval Support Activity  Building 2081 Contrada Boscariello  81030 Gricignano di Aversa (CE)  Italy</p>	<p><b>Tel#</b> 39-081-811-6521/6522  <b>Fax#</b> 39-081-811-6526  <b>DSN</b> 625-4252</p>
<p><b>Vicenza VPC</b>  Transcar POV Shipping  Via Pelosa Building 970  Torri di Quartesolo  36040 Vicenza, Italy</p>	<p><b>Tel#</b> 39(0) 44431898  <b>Fax#</b> 39(0) 444263168  <b>DSN</b> 634-7760</p>



<b>PUERTO RICO</b> <b>Puerto Rico VPC</b> Avenida J. F. Kennedy, Km 2.5 San Juan, Puerto Rico 00920	<b>Tel#</b> 787 792 1233 <b>Fax#</b> 787 781 0688 <b>800#</b> 888 872 6064
<b>SOUTH KOREA</b> <b>Pusan VPC</b> CLOSED JULY 2006 CONTACT SEOUL OR TAEGU VPC	<b>Tel#</b> <b>DSN</b> <b>Fax#</b>
<b>Seoul VPC</b> Building C5721-A 34 <sup>th</sup> Support Group, Yongson TMP Seoul, Korea	<b>Tel#</b> 82 2 7916 7086 or 7088 <b>DSN</b> 736 7086 or 7088 <b>Fax#</b> 82 2 7916 7091 <b>DSN</b> 736 7091
<b>Taegu VPC</b> 20 <sup>th</sup> Support Group Building 1415 Camp Henry, Korea	<b>Tel#</b> 82 53 470 8112 <b>Fax#</b> 82 53 470 8113  <b>Note: THESE NUMBERS ARE THE SAME</b>
<b>TURKEY</b> <b>Incirlik VPC</b> Yenimahalle 33 Sokak #31 TR-031340 Adana	<b>Tel#</b> 0090-322-332-7211 <b>Fax#</b> 0090 322 332 8921 or 7857 <b>DSN#</b> 679-9964 <b>800#</b> 0800- 521-1043
<b>Izmir VPC</b> Hacilarkiri Caddesi # 15/1 TR-35040 Borniva	<b>Tel#</b> 0090-232-478-2856 <b>Fax#</b> 0090 232-478-2859 <b>800#</b> 0800-479-7644
<b>SPAIN</b> <b>Rota VPC</b> Transportes Internacionales Ferris, S.A. Avenida Crucero Baleares, #18 11520 Rota (Cadiz), Spain	<b>Tel#</b> 0034-956 -811044 / 0034 956 840185 <b>Fax#</b> 0034 956-815077 <b>800#</b> 0034-900-214304