

8. VIP's, SPECIAL GUESTS OR NEWS MEDIA INVITED? IF SO, PLEASE EXPLAIN:

9. TIME SPEAKER SHOULD ARRIVE:

10. ACTUAL SPEAKING TIME (INCLUDE BEGIN AND END TIMES):

11. REFRESHMENTS SERVED: YES ___ NO ___

12. IS EVENT OPEN AND FREE TO THE PUBLIC? YES ___ NO ___

12A. WAS THE EVENT ADVERTISED? YES ___ NO ___

SECTION IV: SIGNATURES

REQUESTOR:

PRINTED NAME

SIGNATURE

PRIMARY POINT OF CONTACT:

PRINTED NAME

SIGNATURE

REMARKS:

INDIANA NATIONAL GUARD
JOINT FORCES HEADQUARTERS
PUBLIC AFFAIRS OFFICE
2002 South Holt Road
Indianapolis, IN 46241