

DRILL STATUS GUARD MEMBERS ANG / ARNG

<b>EQUAL OPPORTUNITY COMPLAINT PROCEDURES</b> <b>NGR (AR) 600-22/ANGI 36-3</b> <b>NATIONAL GUARD MILITARY DISCRIMINATION COMPLAINT SYSTEM</b>													
<b>WHO MAY FILE A COMPLAINT</b>	•IADT, AT, FTS (Title 32) • Applicants for membership •Recipients of National Guard services Beneficiaries of NG under Title VI, Civil Rights Act 1964 <b>PARA 1-6</b>												
<b>BASIS</b>	•Race, Color, Religion, Gender (Sexual Harassment), National Origin, Reprisal (based on EO activity in a matter subject to control of the NG) Complaints based on age or handicaps are not addressed in the case of military members due to overriding military concerns of fitness and deployability. <b>Para 1-6.a.</b>												
<b>TIME LIMITS</b>	Complaint <b>MUST</b> be filed <b>180 calendar days</b> from date of alleged discrimination or when complainant should have known <b>Para 1-8.</b>												
<b>INFORMAL COMPLAINT</b>	•In writing on NGB form 333, Jul 00 <b>Para 2-1.a.</b> •Complainant will check and initial "Informal" box only • No case number assigned •Seek assistance Equal Opportunity (EO) or Equal Opportunity Advisor (HR/EO) <b>Para 2-1.b.</b>												
<b>ACTIONS REQUIRED</b>	Chain of command is the primary channel for resolving discrimination complaints. <b>Para 1-7.f.</b> May file with any member of the chain of command at the lowest level of command where a remedy or resolution is possible, or the equal opportunity representative or equal opportunity advisor. <b>Para 2-1.a.</b> <b>When a commander</b> receives an informal complaint all required actions will be completed within <b>30 calendar days</b> (or through the following drill weekend) <b>Para 1-8.b.</b> <b>ADR or CONFLICT RESOLUTION</b> Must be offered & may be implemented at any time												
	•If <b>unresolved after 30 days or through next drill</b> complainant may: <b>Para 2-2</b> •Withdraw complaint, complainant must sign NGB form 333 <b>or</b> •Make formal, complainant must sign NGB form 333, Only means of appeal is to file a formal complaint •Complainant will check & initial "Formal" box, Formal complaint filed with next higher commander												
<b>INVESTIGATION INQUIRY &amp; RESOLUTION</b>	•Chapter 3, NGR 600-22/ANGI 36-3 Authority to conduct EO Investigation ( <b>Not an AR 15-6</b> ) •Collect facts; develop information sufficient for an objective determination of factual merits of each allegation. • Obtain testimony under oath <b>Para 3-6.a.</b> •Written Report of Investigation (ROI) <b>Para 3-6.g.</b> <b>NO</b> complainants, officials complained about or other witnesses or officials other than the investigating officer have a right to be present during the interview of other witnesses. <b>Para 3-2.c.</b>												
<b>CONDUCT INQUIRIES OR SUPPLEMENTAL INQUIRIES</b>	•The Commander or unit personnel complete procedural review and attempt resolution Thirty (30) days from receipt of complaint from subordinate unit •HR/EO or MEO personnel advise inquiry officers <b>ONLY</b> . EO does not conduct inquiries <b>Para 2-4</b> <b>If it reaches the Adjutant General level unresolved:</b> Ninety (90) calendar days to: <b>Para 2-8</b> •Attempt resolution • Order an investigation (if one has not been completed) •Review for legal / administrative compliance • Provide complainant a redacted copy of the ROI •Request NGB Final Agency Decision												
<b>NGB REVIEWS ROI</b>	•Compliance with Laws & Regulations <b>Para 2-9</b> •Final Decision / Admin Closure <b>Para 2-10/2-11</b>												
<b>Additional Notes</b>													
✓ Disciplinary action against the individual responsible for substantiated discrimination is within the <u>discretion of the commander and not the right of the complainant</u> to demand as part of a resolution. Punitive action may be appropriate and should be considered by the commander as a means of maintaining good order and discipline; <u>it does nothing in terms of restoring any benefits or privileges lost by the complainant as a result of the discrimination.</u> <b>Para 2-1.d.</b>													
✓ Anonymous complaints alleging discrimination received by State NG officials will not be processed IAW <b>Para 1-7.h.</b>													
✓ Any person who knowingly submits a false equal opportunity complaint (a complaint containing information or allegations that the complainant knew to be false) may be subject to judicial or non-judicial punishment. <b>Para 1-7.i.</b>													
✓ Complaint number assigned when NGB physically receives complaint file.(NGB-EO Memorandum , June 24, 2003)													
✓ Does not apply to AGRs activated serving in Title 10 status													
<b>POINTS of CONTACT</b>	<table border="0"> <tr> <td style="padding-right: 10px;">☎</td> <td><b>State Equal Employment Manager</b></td> <td><b>502-607-1274 ANG/ARNG</b></td> </tr> <tr> <td style="padding-right: 10px;">☎</td> <td><b>HQ STARC HR/EO</b></td> <td><b>502-607-1798 ARNG</b></td> </tr> <tr> <td style="padding-right: 10px;">☎</td> <td><b>Senior Command Equal Opportunity Advisors</b></td> <td><b>LTC Riddle</b></td> </tr> <tr> <td style="padding-right: 10px;">☎</td> <td><b>ANG – Equal Opportunity Office</b></td> <td><b>Maj Trowell/2LT Smith, 502-413-4092/4094</b></td> </tr> </table>	☎	<b>State Equal Employment Manager</b>	<b>502-607-1274 ANG/ARNG</b>	☎	<b>HQ STARC HR/EO</b>	<b>502-607-1798 ARNG</b>	☎	<b>Senior Command Equal Opportunity Advisors</b>	<b>LTC Riddle</b>	☎	<b>ANG – Equal Opportunity Office</b>	<b>Maj Trowell/2LT Smith, 502-413-4092/4094</b>
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