



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON RHEINLAND-PFALZ
UNIT 23152
APO AE 09054-3152

IMRP-ZA

25 June 2014

MEMORANDUM FOR All Military Members of the United States Army Garrison
Rheinland-Pfalz (USAG RP) Community

SUBJECT: USAG RP Command Policy Letter # 6, Urinalysis and Substance Abuse
Training Policy

1. Reference: AR 600-85, 28 December 2012.
2. One of the largest challenges in maintaining force readiness is addressing the issue of substance abuse by our Soldiers. Army policy sets clear standards for leaders. These standards include mandatory referral to the Army Substance Abuse Program (ASAP) for evaluation (IAW AR 600-85), providing the four (4) hours of required substance abuse awareness training annually, and supporting ongoing ASAP rehabilitation efforts by ensuring Soldiers are available for and attend scheduled ASAP follow-up appointments.
2. Mandatory ASAP Referrals: AR 600-85, paragraphs 2-33m and 7-9, mandate that unit commanders refer any Soldier to the ASAP for evaluation within five (5) duty days of notification that the Soldier received a positive urinalysis for illicit drug use or was involved in alcohol-related misconduct. Commanders will comply with this requirement.
3. Substance Abuse Awareness Training: IAW AR 600-85, paragraph 9-12, all newly assigned Soldiers will receive a briefing providing information on ASAP services, the location of ASAP services, community laws, command policies, drug and alcohol free activities and the Limited Use Policy (Corporals and above will receive information on the signs and symptoms of drug and alcohol abuse and how to refer a suspected or verified abuser to the ASAP). Further, all Soldiers will receive a minimum of four (4) hours of alcohol and other drug awareness trainings per year. The ASAP staff is responsible for at least one of the four hours, but may provide more according to resources. All unit substance abuse training whether conducted by the commander, the Unit Prevention Leader (UPL), or a guest speaker will be documented using a sign-in sheet to record who attended, the topic, and the length of training. A copy of the sign-in sheet must be provided to the ASAP Prevention Coordinator (PC) within five (5) working days. It may be forwarded, via fax to 486-6123, hand delivered to Building 3820, Landstuhl Kaserne, or scanned to sandra.j.magill2.civ@mail.mil.
4. ASAP Follow-up Appointments: Rehabilitation success is enhanced by the Soldier's uninterrupted participation in counseling. Consistent with mission requirements, unit commanders will ensure that the Soldier's rehabilitation plan is followed. ASAP

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rehabilitation counseling appointments should take precedence over routine mission requirements. Only the unit commander or First Sergeant may cancel an ASAP appointment.

5. The mission of the ASAP is to strengthen the overall fitness and effectiveness of the Army's workforce and enhance the combat readiness of Soldiers. Leader engagement is crucial to the success of this mission. I am asking you to ensure that your Soldiers are provided the help that they need when they need it, and that regulatory requirements regarding the referral, training, and rehabilitation of Soldiers is enforced.

6. Point of contact for this policy is the Army Substance Abuse Program Manager at DSN 486-1710.



G. SHAWN WELLS, JR.
COL, SC
Commanding