

TKO FAQs

1. *Will I get a book at the training?*
 - a. In the past, DLA has incurred the expense of providing a hardcopy manual for this free class. However, going forward, DLA will only be providing the slides on our website that mimic the ones used in the training. They will be available 2 weeks prior to the event on the Land and Maritime Small Business webpage:
<http://www.dsccl.dla.mil/news/events/tko/tkobriefing.aspx>
2. *What is a CAGE Code and How are CAGE Codes assigned?*
 - a. The Commercial And Government Entity (CAGE) Code is a five-character ID number used extensively within the federal government. The CAGE code is used to support a variety of mechanized systems throughout the government and provides a standardized method of identifying a given facility at a specific location. The code may be used for a facility clearance, or a pre-award survey. You do not need to have a CAGE code prior to registration as one will be automatically assigned to you as a part of your entity's registration in SAM. CAGE codes are assigned by DoD's Defense Logistics Agency (DLA). For issues or status requests about your CAGE code, contact DoD DLA at: 1-877-352-2255 (Toll Free)
3. *If I cannot come to Columbus, is there another way to get the training?*
 - a. Currently there are two alternative ways to receive most of the information presented at our TKOs: 1) is through copies of the presentation slides, which are available at <http://www.dsccl.dla.mil/news/events/tko/tkobriefing.aspx> , or 2) or if your local PTAC arranges to have a TKO presentation presented via Webinar to businesses in your area.
4. *If I am having trouble completing my registration, what should I do?*
 - a. You may contact the DLA Land and Maritime Office of Small Business Programs at:
dla.land.and.maritime.tko.and.webinar.registration@dlam.mil, or 1-800-262-3772.

5. *What will the agenda be for each day?*
 - a. A sample agenda for the introductory TKO can be accessed at <http://www.dsccl.dla.mil/downloads/tko/tkoagenda.pdf>
6. *What should I do if I find I will not be able to attend?*
 - a. Please send an e-mail as soon as possible to dla.land.and.maritime.tko.and.webinar.registration@dlamil with the name(s) of the registrant(s) that will not be able to attend.
7. *If I get dropped off at the DSCC front gate, how can I get to the training site?*
 - a. At the pedestrian gate to DSCC, you will be asked to present a government issued picture identification. You will be then directed to the Visitor's Processing Center, just around the corner. While there you will get a visitor's badge. Just outside that building is a bus shelter with a pole mounted telephone. Visitors can call the base taxi from that location and be taken to Building 20.
8. *How early should I arrive?*
 - a. Because all visitors (whether driving or on foot) must go to the Visitor's Processing Center. We recommend that you try to arrive no later than 7:30 on the day of the training. Because all visitors and construction contractors must go through that facility, it can be quite crowded and take 30 minutes to complete your registration there.