

The Army Internal Review Steering Group

Charter

The Deputy Assistant Secretary of the Army (Financial Operations) (DASA (FO)), hereby charters the Internal Review Steering Group (IRSG). The purpose of the IRSG is to assemble key leaders from the Army's Internal Review (IR) community for the purpose of reviewing policies, regulations, and operating practices within the Army IR Program. The IRSG will provide the IR community position on key program issues and recommendations through the Director, Internal Review, HQDA to DASA (FO) on:

- (1) appropriate changes to IR policies and regulations,
- (2) appropriate strategies for ensuring IR personnel provide high- quality and value-added products and services, and
- (3) Army initiatives that impact or may require the use of IR resources.

Permanent membership in the IRSG shall include the Directors of Internal Review from the following Army commands and direct reporting units:

- US Army Europe / Seventh Army / US Army Africa (1 representative, 1 vote)
- US Army Forces Command
- US Army Materiel Command
- US Army Corps of Engineers
- US Army Medical Command / US Army Space & Missile Defense Command (1 representative, 1 vote)
- US Army Training & Doctrine Command
- US Army Pacific Command
- National Guard Bureau
- US Army Reserve
- US Army Special Operations Command
- Installation Management Command / US Army South (1 representative, 1 vote)
- US Army Cyber Command / US Army Network Enterprise Technology Command (1 representative, 1 vote)
- US Army Intelligence and Security Command

Additionally, the IRSG may select up to 4 "at-large" (non-voting) members to serve as needed. At-large members may be selected in order to allow for a variety of perspectives on current operational issues. Members at large will serve on committees or undertake special projects.

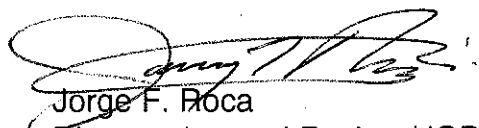
The IRSG will elect a Chairperson and Assistant Chairperson to preside over IRSG meetings and not less than annually, brief the DASA (FO), Director, Internal Review HQDA and the IR community on the status of IRSG work and initiatives. The Chairperson and Assistant Chairperson will serve for a three-year term of office. The Assistant Chairperson will fill in for the Chairperson should he/she is unable to discharge his/her obligations due to illness, resignation, retirement or other such reasons.


The IRSG will be convened at the direction of the Director, Internal Review, HQDA, or the IRSG Chairperson in coordination with the Director, Internal Review, HQDA not less than semi-annually. All TDY costs associated with meetings of the IRSG will be borne by the members' commands or the DASA (FO), if available. In an effort to reduce overall costs, meetings will be held when possible in conjunction with functions that might otherwise result in the assembly of the members (such as financial audit readiness meetings).

Individual members will be provided an agenda and read-ahead materials prior to each meeting. In addition to contributions during IRSG meetings, members may be asked to undertake actions outside of the group forum designed to support the Army's IR function (i.e. Process Action Teams, sub committees, etc.). Minutes of meetings will be documented by assigned IRSG members (on a rotational basis) and approved by the Chairperson; then will be sent to IRSG members for approval.

The IRSG may establish short-term subcommittees and/or program improvement teams as deemed necessary to address current issues.

This Charter was last updated on August 18, 2004.


Jorge F. Roca
Director, Internal Review HQDA


Laura N. Jankovich
Deputy Assistant Secretary of the Army
(Financial Operations)

Date: 21 July 2015

Date: 21 July 15