REQUEST FOR U.S. ARMY BURIAL DETAIL

Fort Dix, NJ Army Casualty Assistance Center
(Please write legible to ensure team arrives at the correct location)

1. **FUNERAL DIRECTORS NAME**: _____

2. **Date/Time You are sending Request:** _____

3. **Deceased Veteran's Name/Rank:** _____

4. **Veteran's Social Security #:** _____

5. **FUNERAL HOME NAME:** _____

    STREET: _____

    CITY/STATE: _____

    PHONE NUMBER: _____

6. <u>**INTERMENT TIME:**</u> _____ **DATE/DAY:** _____

<u>**CEMETERY:**</u> _____

    STREET: _____

    ADDRESS: _____
    (CITY, STATE, ZIP CODE)

PHONE NUMBER: _____ <u>**COUNTY:**</u> _____

7. **NEXT OF KIN:** _____ **RELATIONSHIP**: _____

ADDRESS FOR NOK: _____

<u>**(Allow a minimum of *48 hrs "Prior Notice"* in order for us to meet your needs).**</u>

A. SUBMIT Military Discharge Record(s). Service document(s) must show release from service with an Honorable, General discharge reflected on DD Form 214 and/or Certificate of Discharge; a Veteran's Administration (VA) ID card is acceptable.

B. REQUESTS: You must call us to *ensure we have receipt* of your fax at: 609-562-4453/3147.

C. No Service Document? Visit: http://www.archives.gov/veterans/military-service-records/#emergency. If your request is urgent (for example, upcoming surgery, a funeral, etc.) tell them the nature of the emergency and your deadline in the "Comments" section of eVetRecs or in the "Purpose" section of the Standard Form (SF) 180, Request Pertaining to Military Records. Fax your request to our Customer Service Team at 314- 801-0764.

D. What to expect: Veterans - playing of TAPS and flag folding. Retirees - Full honors, playing of TAPS, flag folding and a weapons team (wpns team is contingent upon availability of military resources).

E. <u>Hours of Operation:</u> (Mon thru Fri) 8:00 am to 4:00 PM. Sunday: CLOSED. Weekends and Federal Holidays OPEN: 12:00 to 4:00PM Only. AFTER duty hours please leave a voicemail with name of Veteran, date of service and a return phone number; we will return your call the next business day.

F. <u>Obtaining a Burial Flag:</u> U.S. Post Offices are the primary issuing point for burial flags. Call and confirm with the post office in advance. Regional VA Offices can also help identify local issuing points.

<u>CALL: 609-562-4453/3147</u>   <u>FAX: 609-562-2139 or 5533</u>
<u>WEBSITE: https://www.dix.army.mil/Services/DHRM/CasualtyAssistance.aspx</u>