



THE RED PLAN

PURPOSE IN THE EVENT OF A SPILL OF OIL OR A HAZARDOUS SUBSTANCE AT FORT LEE, VIRGINIA, **THE RED PLAN** SERVES AS THE “JUMP START” TO GET THE RIGHT RESPONSE ACTION ON TRACK AT THE EARLIEST POSSIBLE TIME. THE FORT LEE *OIL AND HAZARDOUS SUBSTANCE (OHS) INTEGRATED CONTINGENCY PLAN* REINFORCES **THE RED PLAN** AND PROVIDES IN-DEPTH INFORMATION ON RESPONSE, NOTIFICATION, ORGANIZATION, DUTIES, CONTAINMENT, CLEANUP AND REMEDIATION PROCEDURES. **THE RED PLAN** IS USED IN THE EARLY STAGES OF A SPILL, AND THE USER IS EXPECTED TO TRANSITION TO THE *OHS INTEGRATED CONTINGENCY PLAN* AFTER APPROPRIATE NOTIFICATIONS AND RESPONSE ACTIONS ARE UNDERWAY. ANNEXES TO THE *OHS INTEGRATED CONTINGENCY PLAN* CONTAIN VITAL INFORMATION TO SUPPORT **THE RED PLAN** AND ARE LOCATED AT THE GOLD TABS.

INITIAL RESPONSE ACTIONS

- WHENEVER A SPILL OCCURS OR IS DISCOVERED, E. G., DURING TANK LOADING OPERATIONS, FUEL DISTRIBUTION SYSTEM OPERATORS OR OTHER RESPONSIBLE PERSONNEL WILL TAKE IMMEDIATE ACTION TO:
 - **STOP THE FLOW** BY SHUTTING DOWN ALL APPROPRIATE MANIFOLD, PIPING, AND STORAGE TANK VALVES AND PUMPS,
 - **WARN/KEEP AWAY PERSONNEL** WHO COULD BE IN DANGER; EVACUATE, IF NECESSARY.
 - **SHUT OFF IGNITION SOURCES** SUCH AS MOTORS, ELECTRICAL POWER, ETC,
 - **CONTAIN THE SPILL** USING ABSORBENT MATERIALS, CLOSING DRAIN VALVES, ETC.
 - **NOTIFY FACILITY SUPERVISORS/MANAGERS.**
- IF THERE IS A POTENTIAL LIFE, HEALTH, FIRE OR OTHER SAFETY HAZARD, FORT LEE FIRE AND EMERGENCY SERVICES WILL BE IMMEDIATELY NOTIFIED.

FIRE AND EMERGENCY SERVICES

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- IN THE EVENT OF ANY SPILL, THE FACILITY SUPERVISOR/MANAGER OR THE SENIOR FIRE OFFICER (FIRE AND EMERGENCY SERVICES) WILL NOTIFY THE DIRECTOR OF PUBLIC WORKS (DPW) DIRECTLY OR THROUGH THE ENERGY MANAGEMENT CONTROL ROOM. THE DPW WILL TAKE ACTIONS TO NOTIFY AND ASSEMBLE NEEDED MEMBERS OF THE CRISIS MANAGEMENT TEAM, I.E., KEY FORT LEE STAFF MEMBERS, AND, IF REQUIRED, CONTRACTOR PERSONNEL. THE DPW, OR A DESIGNATED REPRESENTATIVE, ASSUMES DUTIES AS THE INSTALLATION ON-SCENE COORDINATOR AND IS THE QUALIFIED INDIVIDUAL HAVING FULL AUTHORITY TO IMPLEMENT THIS PLAN.

DIRECTOR OF PUBLIC WORKS

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