

ALARACT 224/2007 REVISED POLICIES FOR CERTIFYING AND REPORTING THEATER SUMMARY COURT MARTIAL OFFICERS (SCMO) IN THE CENTCOM AOR, DTG 112300Z OCT 07. This message updates the requirement for commanders to report the number of theater certified SCMOs and to improve accountability and accuracy of personal effects (PE) handling in the CENTCOM AOR. Effective immediately, all unit commanders will establish and maintain a standing duty roster of certified SCMOs. The commander will determine the number of officers assigned to the standing duty roster of certified SCMOs based on the unit mission, geographical considerations, and the operational situation. SCMO appointing authorities are required to report the number of SCMOs identified and certified by brigade and separate battalion/unit. Reports are due within 10 days of arrival in CENTCOM AOR and quarterly thereafter. See the message for specifics.

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FM PTC WASHINGTON DC//ALARACT//

TO ALARACT

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SUBJ: ALARACT 224/2007

UNCLASSIFIED//

THIS ALARACT MESSAGE IS RELEASED BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF THE OFFICE OF HQDA, TAG.

SUBJ: REVISED POLICIES FOR CERTIFYING AND REPORTING THEATER SUMMARY COURT MARTIAL OFFICERS (SCMO) IN THE CENTCOM AOR

REF A: ALARACT 139/2006 P210236Z JUL 06 MESSAGE, POLICIES AND PROCEDURES FOR THE HANDLING OF PERSONAL EFFECTS (PE) AND GOVERNMENT PROPERTY

REF B: ALARACT 149/2006 R071137Z AUG 06 MESSAGE, RESCINDED

REF C: ALARACT 153/2006 R091926Z AUG 06 MESSAGE, SCMO CHECKLIST

1. PURPOSE OF THIS MESSAGE IS TO UPDATE THE REQUIREMENT FOR COMMANDERS TO REPORT THE NUMBER OF THEATER CERTIFIED SCMOS AND TO IMPROVE ACCOUNTABILITY AND ACCURACY OF PERSONAL EFFECTS (PE) HANDLING IN THE CENTCOM AOR.

2. REF B IS RESCINDED. IT REQUIRED A ONE-TIME REPORT FOR NUMBERS OF CERTIFIED SCMOS.

3. EFFECTIVE IMMEDIATELY, ALL UNIT COMMANDERS WILL ESTABLISH AND MAINTAIN A STANDING DUTY ROSTER OF CERTIFIED SCMOS. THE COMMANDER WILL DETERMINE THE NUMBER OF OFFICERS ASSIGNED TO THE STANDING DUTY ROSTER OF CERTIFIED SCMOS BASED ON THE UNIT MISSION, GEOGRAPHICAL CONSIDERATIONS, AND THE OPERATIONAL SITUATION.

4. REPORTING REQUIREMENTS: SCMO APPOINTING AUTHORITIES WILL REPORT THE NUMBER OF SCMOS IDENTIFIED AND CERTIFIED BY BRIGADE AND SEPARATE BATTALION/UNIT. SEND REPORTS TO: ARMYPEOPS@CONUS.ARMY.MIL . REPORTS ARE DUE WITHIN 10 DAYS OF ARRIVAL IN CENTCOM AOR AND QUARTERLY THEREAFTER. REPORT FORMAT: UNIT DESIGNATION // NUMBER SCMO IDENTIFIED // NUMBER CERTIFIED.

5. SUMMARY COURT MARTIAL OFFICER CERTIFICATION INCLUDES:

IDENTIFICATION OF SCMO AND PLACEMENT ON DUTY ROSTER; PUBLICATION OF SCMO APPOINTMENT ORDERS, AND KNOWLEDGE OF THE ITEMS LISTED IN PARA 5.A. BELOW:

5.A. VERIFY THAT ASSIGNED SCMOS:

- (1) UNDERSTAND THAT ONLY THE GUIDANCE CONTAINED IN ALARACT 153/2006, OR ITS UPDATE, IS TO BE USED FOR PE INVENTORY, PACKING, AND SHIPMENT IN THE CENTCOM AOR (HOME STATION SCMOS FOLLOW AR 638-2);
- (2) HAVE IMMEDIATE ACCESS TO SUPPLIES (DD 1076, FOOTLOCKERS, LOCKS, SEALS);
- (3) UNDERSTAND THE 12-HOUR INVENTORY REQUIREMENT;
- (4) KNOW THAT AN INVENTORY ASSISTANT (ANY RANK) MUST BE PRESENT AND CO-SIGN THE INVENTORY, A UNIT SUPPLY SOLDIER IS A PREFERRED ASSISTANT;
- (5) CONDUCT A DETAILED, THOROUGH LISTING OF PE ON THE INVENTORY SHEET (DD FORM 1076);
- (6) MUST SECURE ALL PE INTO LOCKED PLASTIC FOOTLOCKERS AS PART OF THE INVENTORY, TO INCLUDE RUCK SACKS, BACK PACKS, COMPUTERS/DVDS/GAME BOYS/CD CASES AND DUFFLE BAGS;
- (7) KNOW THAT THEY MUST DELIVER PE TO THE MORTUARY AFFAIRS COLLECTION POINT (MACP) AND RECEIVE A PE RECEIPT MEMORANDUM FROM THE MACP, A COPY OF WHICH WILL BE SENT WITH THE FINAL REPORT AS PER ALARACT 153/2006 OR ITS UPDATE;
- (8) HAVE THE JOINT PERSONAL EFFECTS DEPOT (JPED) SCMO HOTLINE PHONE NUMBER DSN: 312-298-4950 OR COMMERCIAL: 1-410-278-4950 AND NIPR EMAIL ADDRESS ARMYPEOPS@CONUS.ARMY.MIL FOR ASSISTANCE; AND
- (9) EXPECT TO RECONCILE ANY DISCREPANCIES WITH THE JPED SCMO.

5.B. THE KEY IS THAT PE IS TREATED WITH THE SAME CARE AND ATTENTION WITH WHICH WE TREAT A FALLEN SOLDIER'S REMAINS.

6. THIS MESSAGE ALSO CONTINUES THE GUIDANCE FORMERLY CONTAINED IN REFERENCE B FOR THE PROCESSING OF PE FROM DEPLOYED THEATERS OF OPERATIONS FOR KILLED IN ACTION (KIA), MISSING IN ACTION (MIA) AND BATTLE-INJURED MEDICALLY EVACUATED SOLDIERS, AS WELL AS OTHER PERSONS FOR WHOM THE ARMY IS RESPONSIBLE (GOVERNMENT OR CONTRACT EMPLOYEES WHO ARE SUBJECT TO MILITARY LAW).

7. THE STANDARD IS 100 PERCENT ACCOUNTABILITY FOR ALL PE FROM THE UNIT LOCATION, THROUGH MORTUARY AFFAIRS COLLECTION POINTS, TO THE JOINT PERSONNEL EFFECTS DEPOT, AND TO THE FAMILY. EVERY PE ITEM IS IMPORTANT TO THE FAMILY, AND ALL IN THE CHAIN OF CUSTODY MUST MAKE A PERSONAL COMMITMENT TO THEIR DUTIES TO ENSURE THIS MISSION IS EXECUTED ABSOLUTELY TO STANDARD.

8. AS AN ONGOING MEASURE, UNITS MUST CONTINUE TO STOCK THE AAFES BLACK FOOTLOCKER IN QUANTITIES PROPORTIONAL TO THE NUMBER OF HUMAN REMAINS POUCHES IN THEIR UNIT SUPPLY STOCK. THESE FOOTLOCKERS WILL SUPPLEMENT ANY PRIVATELY OWNED FOOTLOCKER THAT IS PART OF THE PE BELONGING TO THE KIA, MIA, OR BATTLE-INJURED, MEDICALLY EVACUATED SOLDIER. PE WILL NOT, REPEAT NOT, BE PACKED OR SHIPPED IN UNSECURABLE CONTAINERS (I.E., CARDBOARD BOXES, DUFFEL BAGS, BACK PACKS, ETC).

9. MORTUARY AFFAIRS COLLECTION POINTS WILL CONTINUE TO:

- (1) USE PROPER COVERED AND BANDED SHIPPING CONTAINERS (TRI-WALLS) TO SHIP PE;
- (2) BAND EACH FOOTLOCKER BEFORE CONFIGURING INSIDE THE TRI-WALL;
- (3) PLACE AN RFID TAG INSIDE EACH TRI-WALL; NOTE: IF MORE THAN ONE SOLDIERS PE IS IN THE TRI-WALL, THEN ASSOCIATE ONE RFID TAG FOR EACH SOLDIER'S PE. A TRI-WALL WITH TWO SETS OF PE WOULD HAVE TWO RFID TAGS. AS A RULE, DO NOT SEPARATE AN INDIVIDUAL SOLDIER'S PE;
- (4) REPORT DEPARTURE OF THE PE ELECTRONICALLY TO ARMYPEOPS@CONUS.ARMY.MIL, OR AS DIRECTED BY THE THEATER MORTUARY AFFAIRS OFFICER.
- (5) PROVIDE EACH SCMO WITH A RECEIPT MEMORANDUM LISTING THE SERIAL NUMBERED SEALS ATTACHED TO THE PE CONTAINERS, AND WITH THE JPED SCMO PHONE NUMBER DSN: 312-298-4950 OR COMMERCIAL: 1-410-278-4950 AND NIPR EMAIL ADDRESS: JPEDESCMOHOTLINE.JPED@US.ARMY.MIL.

10. POINT OF CONTACT OF THIS MESSAGE IS CASUALTY AND MORTUARY AFFAIRS  
OPERATIONS CENTER, LTC DAVID MARTINELLI, E-MAIL: DAVID.MARTINELLI@CO  
NUS.ARMY.MIL OR DSN 312-221-0069.

11. EXPIRATION DATE CANNOT BE DETERMINED.

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