



IMLE-ZA

SUBJECT: Policy Memorandum USAG Fort Lee, Stray Animal Control

#### 4. Definitions.

a. Pet. Any animal kept as part of a household.

b. Stray Animal. An uncontrolled dog or cat which is homeless, ownerless, or is privately owned and allowed to roam without restrictions.

c. Abandon. An individual removing or allowing the removal of a pet or other domestic animal from its home and leaving it elsewhere without the intent of retrieval and return to a household, transferring ownership, or directly providing for its care so that it must fend for itself or be taken care of by others.

d. Owner. The legal owner of a pet and the individual primarily responsible for the pet's registration, health and welfare, care, and maintenance requirements. Also the individual responsible for any costs incurred by other parties as a result of care and maintenance provided for the pet, or due to pet related damages.

5. **Policy.** This policy provides the governing policy and procedures for the possession and control of animals to reduce and eliminate the negative impacts of stray animals on Fort Lee, VA.

a. Registration and control of pets. All cats and dogs residing, kept on, or visiting Fort Lee for more than a total of 14 days must:

(1) Be registered with the Fort Lee Veterinary Treatment Facility.

(2) Be registered with the Residential Community Initiative (RCI) Partner if residing, kept, or visiting in Privatized Housing.

(3) Receive all required immunizations, including rabies for both cats and dogs; distemper, leptospirosis, hepatitis, parvovirus, and parainfluenza for dogs; and rhinotracheitis, panleukopenia, and calicivirus for cats (feline leukemia may be recommended in certain situations).

(4) Wear pet collars with identification and rabies tags.

(5) Be completely under control at all times. All pets must be leashed (not longer than 6') while in public areas and able to be immediately physically restrained, or contained within a pet carrier or cage. Pets must not be left tied and unattended, or unleashed and allowed to roam freely and at will anywhere outside of a fenced area. Owners must ensure that their pets are unable to escape from a fenced area or housing unit.

(6) Defecate only in the owner's yard, or upon other grounds only during a controlled walk or visit. Owners or caretakers must completely pick-up, tightly bag, and place feces in

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a garbage container daily at their residence or immediately if on grounds other than their residence.

b. Control of stray animals on Fort Lee.

(1) Individuals will not abandon animals on Fort Lee. Runaway or lost animals must be reported missing to the Provost Marshal's Office within 24 hours of being able to determine the animal is missing. An animal that is not reported missing after 24 hours will be considered abandoned.

(2) Providing food, water, or shelter to stray, feral, or wild animals, is prohibited.

(3) Individuals will not tamper with, damage, or otherwise destroy exclusion measures designed to keep cats and other pests from entering buildings and structures.

(4) Breeding or allowing the breeding of stray or feral animals is prohibited.

(5) Cat colonies and Trap-Neuter-Release (TNR) programs, including the use of identification microchips in such programs, are prohibited on Fort Lee.

(6) Providing food, water, or shelter may be allowed only to support attracting, trapping, and removing stray animals.

c. Capture and trapping of stray animals will be carried out by designated Animal Control Officers assigned to the Provost Marshal Office.

(1) Individuals will not tamper with, damage, or otherwise destroy any traps set out for stray, feral, or wild animal control, or release captured uncontrolled cats or dogs and wild animals from the traps.

(2) Stray pets, cats and dogs, with identification tags or microchips will be returned to their owners, and stray animals without identification or identifiable owners will be taken to the Stray Animal Facility Building 11027 to determine disposition.

(3) If an animal is determined to be an imminent or immediate threat to health and safety, tranquilizer dart, shooting or other lethal method of control, with Provost Marshal's approval, will be required. If necessary, Veterinary Services will provide training, medication, dosage information, dart size, and support for the safe and effective use of tranquilizer darts and dart weapons.

(4) Penalties. Failure to comply with pet ownership and stray and feral animal control policy and law will, in addition to other administrative or punitive action, require owners, caretakers, feeders, or other individuals to be held responsible for all costs incurred

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by other parties as a result of care and maintenance provided for an animal, or due to animal related damages; and may result in impoundment or removal of pets and loss of the privilege to have pets on Fort Lee. The Fort Lee Garrison Commander retains authority to require the removal of any animal from Fort Lee.

**6. Responsibilities.**

a. Implementation. This policy is shared with the Directorate of Emergency Services and Directorate of Public Works.

b. Reporting. All reports of stray animals will be reported to Fort Lee PMO non-emergency number 804-734-7400.

c. Capture. Directorate of Emergency Services personnel will capture/trap stray animals on USAG Fort Lee. When necessary, an authorized Fort Lee Pest Control Service or another recognized Federal, State, or private animal control service contractor may provide services. This list of authorized contractors will be maintained by the Environmental Management Division.

d. Housing. Quarantined animals will remain in the Stray Animal Facility Building 11027, until USAG Fort Lee determines the animal is fit for processing.

e. Disposition. USAG Fort Lee will make every effort to work with installation and local resources to locate the owner or find a new home for any stray animal. The final disposition will be approved by Fort Lee Directorate of Emergency Services.

7. This policy remains in effect until cancelled or superseded in writing.

8. Point of contact for the content of this policy letter is Fort Lee Pest Management Coordinator Mr. James A. Mills, Environmental Division, DPW, (804) 734-5014, or [james.a.mills80.civ@mail.mil](mailto:james.a.mills80.civ@mail.mil).



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