



DEPARTMENT OF THE ARMY
UNITED STATES ARMY COMBINED ARMS SUPPORT COMMAND
2221 ADAMS AVENUE
FORT LEE VIRGINIA 23801-2102

FORT LEE POLICY NO. 01-05

ATCL-CG

09 FEB 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Lee Army Substance Abuse Program Policy

1. Reference: AR 600-85, Army Substance Abuse Program (ASAP), 28 December 2012.

2. Purpose: This memorandum establishes Fort Lee policy on matters concerning substance abuse among Soldiers assigned or attached to Fort Lee, including tenant activities.

3. Policy:

a. Referrals. Commanders will refer individuals suspected or identified as drug and/or alcohol abusers within 72 hours of identification.

b. Command requirements.

(1) Battalion commanders will appoint a Battalion Prevention Leader (BPL) in the rank of E-5(P) or above. Company, detachment and equivalent commanders will appoint a Unit Prevention Leader (UPL) in the rank of E-5 or above.

(2) Battalion commanders will drug test permanent party Soldiers at a rate of 4% per week. Permanent party Soldiers will be tested a minimum of one random drug test per year. Trainees/Students will be tested at least once during their tenure at Fort Lee.

c. Drug Testing Purposes. The unit must coordinate drug testing with the Army Substance Abuse Program. At a minimum, drug testing should be conducted for:

(1) Maintenance of good order and discipline. Commanders will conduct drug testing using random selections or choose to test an entire unit, command, or readily identifiable segment of their command (i.e., platoon, squad). Commanders must prevent targeted testing of specific individuals and ensure fairness when selecting the individuals and time for testing.

(2) Probable cause. Commanders may test individuals if they have probable cause or reasonable suspicion that a member has recently used illegal drugs. Coordination with the Army Drug Control Officer (ADCO) and Staff Judge Advocate (SJA) must be accomplished prior to the testing.

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(3) Appointment as Battalion Prevention Leader (BPL)/Unit Prevention Leader (UPL). The ASAP staff will drug test all BPL/UPLs. Any UPL who submits a positive sample for drugs is subject to administrative or criminal sanctions under the Uniform Code of Military Justice.

(4) Rehabilitation. Soldiers enrolled in the ASAP will be drug tested in accordance with the frequency determined by their commander and ASAP counselor. Rehabilitation testing will be unannounced and conducted at least monthly.


d. Referrals. Commanders will refer individuals suspected or identified as drug and/or alcohol abusers within 72 hours of identification.

e. Training. Permanent party Soldiers must receive at least four hours of substance abuse training each year; Department of the Army civilians must receive at least two hours. The ASAP staff will provide at least one hour of the required training; the UPL will provide the remaining hours and furnish the sign-in rosters to the ASAP Prevention Coordinator.

f. Unit Risk Inventories (URI) and Reintegration Unit Risk Inventories (R-URIs). For deploying units, the staff will administer a URI at least 30 days prior to deployment. For redeploying units, the staff will administer an R-URI between 90 and 180 days of redeployment. Commanders may coordinate with ASAP to administer the URI to their units, at any time; however, incoming commanders will consider this a necessary action during their change of command.

g. ASAP Appointments. Company commanders will ensure Soldiers attend their ASAP appointments and submit a completed DA Form 8003 (ASAP Enrollment).

4. The staff proponent for this policy letter is the Alcohol and Drug Control Officer at 804-765-3941. This policy supersedes Fort Lee Policy 1-05 dated 10 January 2012.


STEPHEN R. LYONS
Major General, U.S. Army
Commanding

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