

United States Senate

OFFICE OF THE SECRETARY

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The **only** exceptions to this policy are the following Committees, which may receive classified material directly when delivered by an authorized courier:

Committee on Armed Services

Ms. Cindy Pearson, Ms. Christine Cowart, Barry Walker or Ms. Leah Brewer
Room SR-228, Russell Building
United States Senate
Washington, DC 20510
202/224-3871
0900 - 1700 weekdays ONLY
May receive TS, SCI, RD, FRD

Select Committee on Intelligence

Mr. Jim Wolfe, Ms. Sheryl Wood or Ms. Lorelei Shepard
Room SH-211, Hart Building
United States Senate
Washington, DC 20510
202/224-1700
0900 – 1700 weekdays ONLY
Receives all levels directly

Committee on Foreign Relations

Attn: Ms. Susan Oursler, Megan Moyerman
Room SD-415, Dirksen Building
United States Senate
Washington, DC 20510
202/224-4651
Collateral Information ONLY
SCI, RD, or FRD Material MUST be delivered to OSS, SVC-217, for storage
No CIA Documents accepted

Committee on Appropriations

Attn: Ms. Bridget Zarate or Mr. Charlie Houy
Room SD-122, Dirksen Building
United States Senate
Washington, DC 20510
202/224-7363
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(NO deliveries between 1130-1300)
May receive TS, SCI, RD, FRD

- No classified material may be sent to the Senate via **registered mail**.
- In the event that authorized recipients at the above committees are not available at the time delivery is attempted, classified material may be delivered to OSS in room SVC-217, the Capitol Visitors Center
- Each of the above Committees may only accept classified material addressed to and intended for the Chairman, Ranking Member, or a named staff member of the Committee.
- OSS **does not** accept any classified material for the U.S. House of Representatives.

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