

Department of the Army
Headquarters, U.S. Army Garrison
462 Hamilton Road, Suite 120
Fort Sill, Oklahoma 73503
17 December 2015

*Fort Sill Regulation 600-85

Personnel - General
ALCOHOLIC BEVERAGES

Summary. This regulation prescribes policies and procedures for the control of alcoholic beverages on this installation including all military units, tenant activities and civilian agencies.

Applicability. The provisions of the regulation are applicable to members of the command and their family members, to include members of foreign armies, the U.S. Army Reserve, the Army National Guard, Department of the Army Civilians, and any individual eligible to patronize on-post facilities selling packaged and/or by-the-drink alcoholic beverages.

Supplementation. Supplementation of this regulation is prohibited without prior approval from the Army Substance Abuse Program (ASAP) 3415 Miner Road Fort Sill, OK 73503.

Suggested Improvements. The proponent of this regulation is the Directorate of Human Resources (DHR). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to DHR, ASAP.

Distribution. This regulation is distributed through the DHR, ASD Homepage at http://sill-www.army.mil/dhr/Admin_Svcs_Div/Index.html. and http://sill-www.army.mil/USAG/DHR/publications/REGULATIONS/Fort_Sill_Reg_600-85.pdf

* This regulation supersedes FS Regulation 600-85, 8 August 2012.

Chapter 1 Introduction

1-1. Purpose. This regulation, in conjunction with AR 215-1, Chapter 10, prescribes the policy and procedures for the control of alcoholic beverages on this installation to include subordinate organizations and tenant activities. The introduction, sale, possession, use, and transportation of alcoholic beverages are permitted on the installation only to the extent and in such a manner as is authorized by this regulation and AR 215-1. Violations of this regulation are unlawful and may subject the offender to prosecution.

1.2. References. Required and related publications; and, prescribed and referenced forms are listed in appendix A.

1-3. Explanation of Abbreviations and Terms. Abbreviations and terms used in this regulation are explained in the glossary.

1-4. Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2, The Army Records Information Management System (ARIMS) and DA Pam 25-403, Guide to Recordkeeping in the Army. Record titles and descriptions are available on the Army Records Information Management System website (<https://www.arims.army.mil>).

Chapter 2 Responsibilities

2-1. The Garrison Commander. The Garrison Commander will use technical assistance from the Army Substance Abuse Program Manager (Also known as the Alcohol and Drug Control Officer (ADCO)) to establish policies and conduct programs to discourage the irresponsible use of alcoholic beverages. The ADCO and Prevention Staff will continue with Garrison/IMCOM as the Clinical Program transitions to MEDCOM.

2-2. Commanders. Commanders will--

- a. Conduct applicable activities so as to comply with this regulation.
- b. Encourage moderation and take appropriate actions to correct irresponsible behavior. If a commander chooses to use alcoholic beverages, he/she will set the example for subordinates. Commanders should consult their trial counsel if military or civilian laws have been violated.
- c. Ensure that consumption of alcoholic beverages is not a mandatory portion of any official ceremony. Toasting, if any, will be moderate. Provide those who prefer not to drink alcoholic beverages with a choice between an alcohol beverage and a palatable nonalcoholic beverage.
- d. Establish controls so that the privileges of both those who consume and those who do not consume alcoholic beverages are not violated.
- e. Provide recreation, entertainment, and relaxation for members of the command by making full use of the available resources from various local and national organizations (Post Chaplain, Armed Services YMCA, post recreational facilities, etc.).
- f. Provide continuous, aggressive, and flexible alcohol abuse education/prevention programs to personnel in accordance with AR 600-85. Educational

programs should emphasize responsible attitudes and behavior toward the use of alcoholic beverages. Obtain technical guidance and assistance from the Army Substance Abuse Program.

g. Request approval before serving alcoholic beverages to military personnel less than 21 years of age. Submit requests for exception to policy for minor Soldiers (under 21 years of age) to consume alcoholic beverages NLT 10 working days prior to the event using format outlined in Appendix B. Appendix C is format to request exception to policy to consume alcohol beverages during installation duty hours.

h. Battalion commanders may authorize alcoholic beverages in troop billets (except basic and AIT billets) for Soldiers 21 years of age and older. Personal responsibility is the key. When any soldier, married or single, abuses the privileges regarding possession or consumption of alcoholic beverages, the commander, in coordination with trial counsel, may take action to withdraw or suspend such privileges.

2-3. The Post Exchange Manager. The Post Exchange Manager will--

- a. Prohibit sales of all alcoholic beverages to individuals not authorized to purchase them. Require identification of customer.
- b. Ensure that personnel employed to sell and serve alcoholic beverages in the Exchange System are at least 21 years of age.
- c. Display required signs in those facilities authorized to sell alcoholic beverages.
- d. Ensure all employees authorized to sell alcohol are trained in approved methods to identify effects of alcohol, intoxication and what to do when a person appears to be is intoxicated, within 30 days of hire/assignment and annually thereafter.

2-4. Director of Family, Morale, Welfare and Recreation (DFMWR). Director of Morale, Welfare, and Recreation will--

- a. Prohibit the sale of alcoholic beverages to those personnel not authorized to purchase them. Require identification when eligibility of customer is in doubt.
- b. Ensure that personnel employed to sell and serve alcoholic beverages are at least 21 years of age.
- c. Display required signs in those facilities authorized to sell alcoholic beverages.
- d. Ensure all employees authorized to sell/serve alcohol are trained in approved methods to identify effects of alcohol, intoxication and what to do when a person appears to be intoxicated, within 30 days of hire/assignment and annually thereafter.

2-5. The Army Substance Abuse Program Managers (formerly Alcohol and Drug Control Officers (ADCOs)). The Army Substance Abuse Program Managers will--

a. Ensure resources are available to assist with the training of supervisors who train personnel authorized to sale/serve alcohol. Provide updated training material as needed, provide training to supervisors, or training to DFMWR and Exchange personnel who serve/sell alcoholic beverages or tend bar when requested.

b. Maintain record of all exceptions to policy IAW AR 25-400-2; review requests for exception to policy (give technical assistance to ensure compliance with policy guidelines) and forward requests to the Garrison Commander.

c. Act as advisor to command on matters pertaining to alcohol consumption.

Chapter 3

Authorization to Purchase, Possess, or Consume Alcoholic Beverages.

3-1. Age Requirements.

a. The minimum age for any individual to purchase, possess, or consume alcoholic beverages on Fort Sill is 21 years of age, with the following exception:

b. Under controlled conditions, in order to foster camaraderie and friendship in a military environment that appeals to the military community, the Garrison Commander may authorize Soldiers under the age of 21 to possess or consume alcoholic beverages on those infrequent, non-routine military occasions when an entire unit, as a group, marks a uniquely military occasion at a military installation such as the conclusion of arduous military duty or the anniversary of the establishment of a military service or organization.

c. Submit requests for exception to policy in accordance with appendix B NLT 10 working days prior to the event.

d. In order for Soldiers under the age of 21 to possess or consume alcohol under this exception, the activity/unit must hold the event on the installation. Do not hold events in establishments authorized to sell alcohol by the drink, but you may hold them in other parts of buildings that house such establishments (e.g., the Ballroom or Artillery Room at the Patriot Club). The exception does not permit the sale of alcohol by the drink to Soldiers under the age of 21 at "cash bars."

e. Under direction of the Garrison Commander, the host of any event involving the authorized drinking of Soldiers under the age of 21 will ensure that appropriate controls are in place to prevent endangering Soldiers or the surrounding community.

f. There are no exceptions to this policy. Any exceptions granted under this policy shall not authorize Soldiers under the age of 21 to consume or possess alcohol during the installation's normal duty hours. This policy does not authorize Soldiers under the age of 21 to purchase alcoholic beverages. Any exceptions granted under this policy apply only to military personnel and not to civilians or civilian spouses of military personnel.

3-2. Nonalcoholic consumption. Military personnel may purchase, possess, and consume "nonalcoholic" beer and wine (containing less than one-half of one percent alcohol) on post even though a state may classify these products as an alcoholic beverage.

3-3. Alcohol consumption during normal duty hours. The Garrison Commander must authorize all social gatherings during the installation's normal duty hours that involve alcohol consumption. Submit requests for authorization IAW Appendix C. Under no circumstance may a Soldier under the age of 21 consume or possess alcohol during

the individual Soldier's assigned duty hours. The Commander will determine a Soldier's assigned duty hours, and it is not necessarily related to uniform wear or the normal duty hours of the installation.

3-4. Privately-owned alcoholic beverages. Individuals will not bring privately-owned alcoholic beverages onto any installation establishment when alcoholic beverages are sold by the drink. Installation clubs may grant exceptions to members of foreign Armed Forces on duty with the United States government or members of foreign embassies and international organizations recognized by the United States to bring lawfully imported, duty-free alcoholic beverages for special commemorative occasions into the Patriot Club, or DFMWR facilities authorized to sell alcohol by the drink. This does not prohibit units from procuring and introducing alcoholic beverages onto the installation for consumption at a party or function; however, individuals will not resell privately-owned beverages brought onto the installation.

3-5. Prohibited Acts. The following acts are prohibited on Fort Sill, for which violations are unlawful and may subject the offender to adverse administrative action, punishment under the Uniform Code of Military Justice, and/or civil and criminal penalties as provided by state and federal laws.

- a. Possession of alcoholic beverages by any person ineligible to purchase them.
- b. Introducing, possessing, or consuming alcoholic beverages in aircraft, vessels, vehicles, skill development facility (arts and crafts, woodwork, photo, auto repair), youth activity facility, library, and recruit/trainee, Basic Combat Training (BCT) and Advanced Individual Training (AIT), barracks.
- c. Consumption of alcoholic beverages on Fort Sill, Oklahoma, while in a motor vehicle.
- d. Transporting open containers in a vehicle when the beverage is accessible to driver or passengers. You may transport open containers in areas not accessible, such as the trunk.
- e. Sale or transfer of alcoholic beverages to any underage person.
- f. Sale or transfer of any alcoholic beverage to anyone demonstrating irresponsible behavior.
- g. Consumption of alcoholic beverages by military and civilian personnel in a duty status during their official tours of duty (see normal duty hours request for exception at appendix B).
- h. Soldiers dressed in duty uniform are prohibited from entering off-post drinking establishments. IAW ALARACT 078/2005 Section 2 of 4, Personnel will not wear their ACU in off-post establishments that primary sell alcohol. If the off-post establishment

sells alcohol and food, personnel may not wear the ACU if their activities in the establishment center on drinking alcohol.

Chapter 4

Alcohol Sales Procedures

4-1. Packaged Beverage Sales Procedures.

a. Packaged alcoholic beverages sold will be for the personal use of authorized patrons. An authorized patron may purchase packaged alcoholic beverages for another authorized patron or may purchase it as a gift to other eligible patrons. Under no circumstances will any person sell or give the packaged beverages to any person who is ineligible to purchase them. Do not construe the foregoing statement to prohibit furnishing beverages by the drink to bona fide guests.

b. Sale of alcoholic beverages in packaged form is limited by the other provisions of this regulation to persons at least 21 years of age and to the following individuals:

(1) A member of the U.S. Armed Forces who is on extended active duty (72 hours or more), including members of the Reserve Components on active duty or active duty for training. This does not include senior ROTC cadets.

(2) Retired members of the U.S. Armed Forces, including their adult dependents.

c. Unremarried surviving spouses of individuals identified in (1) and (2) above and their adult dependents.

d. An honorably discharged veteran with a 100-percent service connected disability, including his/her eligible dependents.

e. A civilian employee of the Federal Government who, at the request of the Commander, Fort Sill, is residing on and assigned to this installation.

f. A commissioned member of the U.S. Public Health Service.

g. Members of foreign armed forces who are attending resident Fire Center of Excellence courses or acting in an official liaison capacity.

h. Eligible family members of active duty Soldiers.

i. Facilities authorized to sell packaged alcoholic beverages will conspicuously display the following notices:

(1) Alcoholic beverages are for personal use of authorized patrons. Reselling or giving beverages as a gift to anyone other than an eligible patron is prohibited.

(2) Any person transporting alcoholic beverages off an Army installation is subject to the laws of the state, district, territory, or country through which the alcoholic beverage is transported.

(3) No sale of alcoholic beverages is authorized to any individual under the age of 21.

j. Cashiers will conduct 100% Identification Card checks of patrons prior to any packaged alcoholic beverage sale.

k. Sale of Alcohol on Fort Sill is limited to authorized sale hours. AAFES Facilities will only sale alcoholic beverages during the hours from 10AM-10PM daily, 7 days per week. MWR facilities sales are limited to the hours from 4PM-1AM week days and 10AM-1AM, Saturday, Sunday and Federal Holidays. Any exceptions to the times of alcohol sales in MWR facilities must be approved by the Garrison Commander and are granted on a case-by-case basis.

4-2. By-the-Drink Sales.

a. MWR facilities authorized to sell beer or coolers will conspicuously display the following notice, "Customers will consume, on the premises, malt beverages or coolers purchased and opened before departure from the facility. Removal of opened, filled, or partially filled canned or bottled malt beverages or coolers is prohibited."

b. Activities will provide an adequate bar or snack bar/lounge area for facilities that sell alcoholic beverages by the drink.

4-3. Taxation. Any NAFI activity selling alcoholic beverages must comply with the tax provisions of AR 215-1.

4-4. Employment of Personnel. In addition to the provisions of AR 60-21, (Post Exchange Personnel) the following applies to the employment of individuals who handle, sell and/or serve alcoholic beverages:

a. Individual must be at least 21 years of age.

b. Do not assign military personnel a military duty to handle or serve alcoholic beverages in club facilities. Enlisted personnel may be employed as NAFI personnel during off-duty hours in accordance with AR 215-3.

c. Only NAFI employees will be given duties involving handling, selling, and/or serving alcoholic beverages.

d. Personnel who handle, sell and/or serve alcoholic beverages will attend annual alcohol and drug abuse prevention training.

e. All employees involved in selling/serving alcoholic beverages on the installation must be trained within 30 days of hire/assignment and at least annually thereafter. The Army Substance Abuse Program may be requested when needed to provide updated training material and to train supervisors on conducting initial and annual training using the Alcohol Sellers Intervention Program (ASIP).

(1) The ASIP is designed to ensure servers understand the vital role they play in reducing alcohol-related incidences and provides a standard approach on the techniques of preventing intoxication. Initial and annual training subjects will include effects of alcohol, how to identify intoxication, and what to do when a person becomes intoxicated.

(2) The Army Substance Abuse Program Manager, Staff Judge Advocate (SJA), and Provost Marshal personnel should assist with training if needed.

Chapter 5

Lake Elmer Thomas Recreation Area (LETRA).

5-1. Lake Elmer Thomas Recreation Area. All controls stated in this regulation apply to LETRA except that—

a. Patrons may purchase only 3.2 beer from LETRA Country Store during normal operating hours. Memorial Day- Labor Day, Wed-Sun, 11AM-4PM, from Labor Day-Memorial Day, 11AM-7PM. Any exceptions to the times of alcohol sales at LETRA must be approved by the Garrison Commander and are granted on a case-by-case basis.

b. Soldiers will not consume alcoholic beverages at any time while in a duty status.

c. Alcohol consumption is prohibited on boats, canoes, paddle boats, rafts, and other floating devices on Lake Elmer Thomas (this includes all Fort Sill lakes.)

d. Activities will post signs for patrons concerning legal drinking age, duty status, and no-alcohol boating policy.

Appendix A References

Section I Required Publications

ALARACT 078/2005 Section 2 of 4

AR 215-1, Morale, Welfare, and Recreation Activities and Non-Appropriated Fund Instrumentalities

AR 215-3
Non-Appropriated Fund Personnel Policy

AR 60-20
Army Air Force Exchange Service Operating Policies

AR 60-21
Exchange Service Personnel Policies

AR 190-5
Motor Vehicle Traffic Supervision

AR 600-85
Army Substance Abuse Program

AR 25-400-2
Army Records Information Management System

Appendix B
Request for Exception to Policy for Minor Soldiers (under age 21) to Consume Alcoholic Beverages

(Organization Letterhead)

Unit Office Symbol

(DATE)

MEMORANDUM THRU: (Unit Commander)

FOR: Garrison Commander, Fort Sill, OK 73503

SUBJECT: Request for Exception to Policy for Minor Soldiers (under age 21) to Consume Alcoholic Beverages

1. References.

a. AR 215-1, Morale, Welfare, and Recreation Activities and Non-Appropriated Fund Instrumentalities.

b. Fort Sill Regulation 600-85, Alcoholic Beverages.

2. Commander, (unit), requests exception to policy for minor Soldiers (under age 21) to consume alcoholic beverages. Information is the following:

a. Event: XXXX, Location: XXXX, Date: XXXX, Timeframe: XXXX.

b. Type of alcoholic beverages to be served: beer / wine / hard liquor.

c. Provide brief description of event:

3. Controls include:

a. Will not serve alcohol to Soldiers under the age of 21 during their assigned duty hours.

b. Will not allow alcohol to be sold to, purchased by, or purchased for Soldiers under the age of 21 from installation establishments that sell alcohol by the drink.

c. Provide transportation to home/barracks from event to those who consume alcohol.

d. Will not allow an individual to consume more than one 5-ounce serving of wine,

one 12-ounce serving of beer, or 1½ ounces of 80% proof whiskey in 1 hour.

e. Allow only Soldiers in a non duty status to consume any alcoholic beverages.

f. Exception to policy for personnel under age 21 applies only to military personnel. Civilians, including civilian spouses of military personnel, must meet the minimum State drinking age requirements.

g. (name/rank) will be senior person present to ensure all controls are met.

4. Point of contact is (name, telephone number).

Commander's Signature block

APPENDIX C
Request for Exception to Policy to Consume Alcoholic Beverages
During Installation's Normal Duty Hours

(Organization Letterhead)

Unit Office Symbol

(DATE)

MEMORANDUM THRU: Commander, (Brigade Name) Fort Sill, Oklahoma 73503

FOR: Garrison Commander

SUBJECT: Request for Exception to Policy to Consume Alcoholic Beverages during Installation's Normal Duty Hours.

1. References.

a. AR 215-1, Morale, Welfare, and Recreation Activities and Non-appropriated Fund Instrumentalities.

b. Fort Sill Regulation 600-85, Alcoholic Beverages.

2. Commander, (unit), requests exception to policy to consume alcoholic beverages during installation's normal duty hours. Information is the following:

a. Event: XXXX, Location: XXXX, Date: XXXX, Timeframe: XXXX.

b. Type of alcoholic beverages to be served: beer / wine / hard liquor.

c. Provide brief description of event:

3. Controls include:

a. Will not serve alcohol to Soldiers under the age of 21 at this event.

b. Will not allow alcohol to be sold to, purchased by, or purchased for Soldiers under the age of 21 from installation establishments that sell alcohol by the drink.

c. Provide transportation to home/barracks from event to those who consume alcohol.

d. Do not allow an individual to consume more than one 5-ounce serving of wine, one 12-ounce serving of beer, or 1½ ounces of 80% proof of whiskey in 1 hour.

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- e. Allow only Soldiers in a non duty status to consume any alcoholic beverages.
 - f. (name, rank) will be senior person present to ensure all controls are met.
4. Point of contact is (name, telephone number).

Commander's Signature Block

Glossary

Section I Abbreviations

AAFES

Army and Air Force Exchange Services

ADCO

Alcohol and Drug Control Officer

ARIMS

Army Records Information Management System

ASAP

Army Substance Abuse Program

ASD

Administrative Services Division

ASIP

Alcohol Sellers Intervention Program

DFMWR

Directorate of Family, Morale, Welfare and Recreation

DHR

Directorate of Human Resources

LETRA

Lake Elmer Thomas Recreation Area

NAFI

Non-Appropriated Funds Instrumentalities

SJA

Staff Judge Advocate

Section II Terms

Alcoholic Beverage

Potable beverage containing any amount of ethyl alcohol (wines, coolers, malt beverages, and distilled spirits).

Coolers

An alcoholic beverage obtained by mixture of malt beverage, wine, or liquor with either fruit juice or carbonated soda water, with less than five percent alcohol content by volume.

Malt Beverages

An alcoholic beverage obtained by fermentation of a malted cereal, with or without adding other starchy material. Malt beverages include beer, ale, and malt liquor.

Packaged Alcoholic Beverages

Malt beverages or coolers sold by the multiple bottle or can (six-pack or case) and bottled wines, and/or distilled spirits.

By-the-Drink Sales

Malt beverages sold in an opened bottle or can, pitcher, glass or cup; coolers sold by glass or open bottles; wines sold by the glass, cup or carafe; and distilled spirits apportioned by the glass or cup in either a pure or mixed form for on-the-premise consumption at the facility where the beverage was purchased.

Bona fide Guest.

A person who is actually a house guest or a person whose presence as a guest is in response to an invitation for a specific occasion and for whom the host is willing to assume responsibility, including payment for services and products received.

Quarters

Installation living accommodations, including troop barracks, family housing, bachelor officers' quarters, and lodging facilities provided for transients.

Tour of Duty

Duty status for military personnel includes those duty hours established by supervisors and/or commanders and includes the meal period. Military personnel in uniform prior to 1630 on duty days are presumed to be on duty for purposes of this regulation. However, on-duty status is determined by a Soldier's commander and is not necessarily related to uniform wear or the normal duty hours of an installation. For civilian employees, duty status includes those hours of their daily tour of duty.

IMSI-HRS



GLENN A. WATERS
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Garrison Commander

JAMES A. MILLER
Director of Human Resources

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