

Department of the Army
Headquarters, U.S. Army Garrison
462 Hamilton Road, Suite 120
Fort Sill, Oklahoma 73503
22 January 2016

*Fort Sill Regulation 600-8-7

Personnel-General
Fort Sill Retiree Council Charter

Summary. This regulation prescribes policies, responsibilities, and procedures to establish a retiree council to voice the needs and concerns of retirees within Fort Sill and geographical areas of responsibilities to the Chief of Staff, Army in accordance with AR 600-8-7, Retirement Services Program.

Applicability. This regulation is applicable to all Fort Sill organizations and retirees who reside in the states of Oklahoma and Arkansas.

Supplementation. Supplementation of this regulation is prohibited without prior approval from the Directorate of Human Resources (DHR), Admin Services Division (ASD), 4700 Mow-Way Road Suite G06, Fort Sill, OK 73503.

Suggested Improvements. The proponent of this regulation is the DHR, ASD. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to DHR, ASD.

Distribution. This regulation is distributed solely through the DHR, ASD Homepage at <http://sill-www.army.mil/USAG/publications.html>.

Chapter 1

Introduction

1-1. Purpose. This publication establishes a council for retirees, their family members, and their survivors to effectively communicate with active military leaders. It allows retirees to actively participate in programs concerned with retiree well-being, and build public support for military programs throughout the local retiree community. It also allows these concerns to be presented to the Chief of Staff, Army on an annual basis.

1-2. References. Required and related publications; and, prescribed and referenced forms, are listed in Appendix A.

1-3. Explanation of Abbreviations and Terms. Abbreviations and terms used in this regulation are explained in the glossary.

1-4. Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of in accordance with AR 25-400-2, the Army Records Information Management Systems (ARIMS) and DA Pam 25-403, Guide to Recordkeeping in the Army.

Chapter 2 Responsibilities

2-1. Garrison Commander. The Garrison Commander will—

- a. Establish a retiree council. Membership will be comprised of representatives appointed by the Garrison Commander.
- b. Provide the retiree council with the resources needed to meet their duties and responsibilities as outlined in AR 600-8-7.

2-2. Director of Human Resources. DHR will—

- a. Provide general oversight of the retiree council and services as the primary staff officer for all retiree matters.
- b. Be responsible for the overall operation of the RSO Office.
- c. Serve as the conduit for command information to the council chairs.
- d. Serve as the proponent for all policies and regulations governing retiree personnel services and support.

2-3. Retirement Services Officer (RSO). The RSO will—

- a. Perform the RSO duties and responsibilities prescribed in AR 600-8-7.
- b. Provide reasonable administrative support to the Retiree Council as needed consistent with AR 600-8-7.

2-4. Retiree Council Co-Chairs. Retiree Co-Chairs will—

- a. Establish a charter, rules, and bylaws that will ensure compliance, and is consistent with Fort Sill Regulation 600-8-7 and AR 600-8-7. Charters and bylaw must be approved by the current Garrison Commander.
- b. Establish methods to select members consistent with established charter rules or bylaws.
- c. Establish methods to provide the Garrison Commander and the Chief of Staff, Army, with issues and concerns of the Fort Sill retiree community.

d. Establish methods to appoint the following officers within the council:

(1) **Information Communications Officer** will be responsible for gathering information pertinent to the retiree community and reporting relevant issues to the council Co-Chairs and the Garrison Commander.

(2) **Legislative Officer** will be responsible for tracking all legislative and legal actions pertinent to the retiree community.

(3) **Medical Liaison Officer** will be responsible for tracking medical policies that impacts the retiree community, serve as the retiree council representative at medical events and activities taking place at Reynolds Army Community Hospital.

(4) **Activities and Event Coordinator** will be responsible for coordinating and executing all annual calendar events and serve as the liaison between garrison and other installation activities.

2-5. Retiree Council Members. The retiree council members will—

a. Provide the Garrison Commander with insights into the problems and needs of retirees, their family members, and survivors that reside within Fort Sill and geographical area of Oklahoma and Arkansas.

b. Actively participate in all council meetings and scheduled events whenever possible.

c. Report relevant issues to the council Co-Chairs and the Garrison Commander.

d. Actively serve as officers of the council as required.

Appendix A References

Section I Required Publications

AR 600-8-7
Retirement Services Program

AR 25-400-2
The Army Records Information Management System (ARIMS)

DA Pam 25-403
Guide to Recordkeeping in the Army

Section II Related Publications

This section contains no entries.

Section III Prescribed Forms

This section contains no entries.

Section IV Referenced Forms

This section contains no entries.

Glossary

Section I Abbreviations

ASD

Administrative Services Division

ARIMS

Army Records Information Management System

DHR

Directorate of Human Resources

RSO

Retiree Services Officer

Section II Terms

This section contains no entries.

Section III Special Abbreviations and Terms

This section contains no entries.

IMSI-HRM-R



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