

Department of the Army  
Headquarters, USAFCOEFS  
455 McNair Avenue, Suite 100  
Fort Sill, Oklahoma 73503  
26 February 2016

\*USAFCoE Regulation 37-3

Financial Administration  
**FCoE Program Budget Advisory Committee**

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**Summary.** This regulation is a revision of the Fires Center of Excellence (FCoE) Regulation 37-3, pertaining to the FCoE Program Budget Advisory Committee. It updates and supersedes FCoE Regulation 37-3 dated 29 January 2014. This regulation prescribes the policies, responsibilities, and procedures to effectively and efficiently manage FCoE resources. It describes the process to identify resource issues and decisions that have broad implications impacting all TRADOC organizations on Fort Sill.

**Applicability.** This regulation applies to all TRADOC elements on Fort Sill.

**Supplementation.** Supplementation of this regulation is prohibited unless specifically approved by the Commanding General (CG), USAFCOEFS, and Fort Sill, OK 73503.

**Suggested improvements.** The proponent of this regulation is the Fires Center of Excellence (FCoE) Deputy Chief of Staff, Resource Management G-8. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through channels to Commanding General, USAFCOEFS, ATTN: DRM FCoE (ATZR-R), 1655 Randolph Road, Suite 110, Fort Sill, Oklahoma 73503.

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<b>Table of Contents</b>		
	<b>Paragraph</b>	<b>Page</b>
<b>Chapter 1 Introduction</b>		
1-1. Purpose	1-1	2
1-2. References	1-2	2
1-3. Abbreviations and Terms	1-3	2
<b>Chapter 2 Responsibility and Roles</b>		
2-1. FCoE Deputy Commanding General	2-1	3

2-2. FCoE Chief of Staff	2-2	3
2-3. FCoE Deputy Chief of Staff	2-3	3
2-4. FCoE Cdrs, Directors, and Heads of Special Staff	2-4	3
2.5. FCoE G-8	2-5	3
2-6. FCoE NCO Academy Command Sergeant Major	2-6	3
2-7. FCoE PBAC Voting Members	2-7	3
2-8. FCoE PBAC Advisory Members	2-8	4
2-9. FCoE GOSC Voting Members	2-9	4
2-10. FCoE GOSC Advisory Members	2-10	4
<b>Chapter 3 FCoE WPBAC and PBAC</b>		
3-1. FCoE WPBAC	3-1	4
3-2. FCoE PBAC	3-2	5
3-3. FCoE GOSC	3-3	5
<b>Appendix</b>		
Appendix A. References		7
Glossary		8

## Chapter 1 Introduction

**1-1. Purpose.** This regulation prescribes policies, responsibilities, and procedures for the establishment and operation of an effective FCoE Program Budget Advisory Committee (PBAC) business process to provide the Commanding General (CG) with a comprehensive, coordinated, holistic view of FCoE's resource posture. It defines the process to ensure second and third order effects of organizational resource issues are identified, coordinated and resolved prior to implementation. It will bring transparency to the resource allocation and decision making process and eliminate redundant capabilities.

**1-2. References.** Required and related publications and prescribed and referenced forms are listed in appendix A.

**1-3. Explanation of Abbreviations and Terms.** The Glossary defines abbreviations and terms used in this regulation.

## Chapter 2 Responsibilities and Roles

**2-1. The Deputy to the Commanding General (DtCG):** Chair FCoE General Officer Steering Committee (GOSC).

**2-2. FCoE Chief of Staff will:**

- a. Chair FCoE PBAC.
- b. Decide issues when voting members cannot reach consensus.

**2-3. The FCoE Deputy Chief of Staff will:** Chair the FCoE PBAC in absence of, or by the direction of, the CoS.

**2.4. All FCoE Commanders, Directors, and Heads of General and Special Staff will:**

- a. Implement sound resource management practices to efficiently and effectively manage tax payer resources to meet critical mission requirements and prevent fraud, waste, and abuse.
- b. Participate in PBAC and General Officer Steering Committee (GOSC) as required.
- c. Identify the appropriate person to participate in Working Program Budget Advisory Committee (WPBAC).

**2-5. FCoE G-8 will:**

- a. Facilitate WPBAC, PBAC and GOSC to manage FCoE resources and provide the CG with a holistic view of the installation's resource posture.
- b. Conduct quarterly, or more frequently as needed, FCoE WPBAC, PBAC and GOSC to identify, resolve, and recommend internal FCoE resource decisions to the CG.
- c. Provide read ahead material to WPBAC, PBAC and GOSC members.
- d. Provide financial management advice.
- e. Publish WPBAC and PBAC minutes documenting the issues discussed, resolved, and recommended for CG consideration and approval.

**2-6. The FCoE NCO Academy Command Sergeant Major will:** Represent the Fort Sill, Fort Polk, and Fort Hood NCO Academies during FCoE PBAC.

**2-7. FCoE PBAC Voting Members are:**

- a. Deputy Chief of Staff
- b. FA Assistant Commandant

- c. ADA Assistant Commandant
- d. 434<sup>th</sup> Field Artillery Brigade Commander
- e. DOTD Director
- f. CDID Director
- g. NCO Academy Command Sergeant Major

**2-8. FCoE PBAC Advisory Members are:**

- a. G1/G4
- b. G3/5/7
- c. G8
- d. 428<sup>th</sup> Field Artillery Brigade Commander
- e. 30<sup>th</sup> Air Defense Artillery Commander
- f. Other staff may be called in to advise on discussion topics as needed

**2-9. FCoE GOSC Voting Members are:**

- a. Deputy to Commanding General
- b. FA Commandant
- c. ADA Commandant

**2-10. FCoE GOSC Advisory Members are:**

- a. Chief of Staff
- b. Deputy Chief of Staff
- c. G8
- d. Other staff may be called in to advise on discussion topics as needed

### **Chapter 3**

#### **FCoE WPBAC, PBAC, and GOSC**

**3-1. FCoE WPBAC will:** Meet monthly to identify, discuss, resolve and recommend issues for consideration by the PBAC. Responsibilities are:

a. The G-8 provides guidance, obtains consensus for prioritizing requirements, and recommends courses of action for unresolved issues for submission to PBAC for consideration. Approves WPBAC minutes.

b. G-8 Budget Officer and Special Actions Team: Schedules, facilitates, advises and prepares briefings for WPBAC. Develops strawman ranking from which WPBAC will make recommendations to PBAC. Provide WPBAC minutes documenting discussions, decisions, and recommendations to G-8 for approval. Publish approved minutes.

c. Attendees for FCoE WPBACs: Will be knowledgeable of issues and participate in decision making process. They will identify resource issues and concerns for discussion and resolution at least one (1) week prior to WPBAC to allow sufficient time to develop and distribute read ahead material and rank requirements to develop strawman priority. Recommendations will be submitted to the PBAC Committee for approval and forwarding to the CG for final decision.

d. G-8 Analysts may attend in a non-voting, advisory capacity.

**3-2. The FCoE PBAC will:** Serve as the GOSC advisory group to make resource recommendations to meet critical mission requirements. Responsibilities are:

a. The CoS/DCoS provides guidance, obtains consensus for prioritizing requirements, and recommends courses of action for submission through the GOSC to CG for approval.

b. Voting Members are identified in para 2-7 and will review and approve WPBAC recommendations, validate annual and long range fiscal and manpower requirements, review budget execution, and recommend adjustments and a resource strategy for approval thru the GOSC for final approval by the FCoE CG.

c. G-8 is the facilitator and advisor. They will schedule PBACs, prepare and distribute read ahead material. Provide and publish PBAC minutes documenting discussions, decisions, and recommendations.

**3-3. The FCoE GOSC will:** Serve as the Commanding General's advisory group to make resource recommendations to meet critical mission requirements. Responsibilities are:

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a. The DtCG provides guidance, obtains consensus for prioritizing requirements, and recommends courses of action for submission to the CG for approval.

b. Voting Members are identified in para 2-9 and will review and approve PBAC recommendations, validate annual and long range fiscal and manpower requirements, review budget execution and recommend adjustments, and approve unfunded requirement priorities for final approval by the FCoE CG.

c. G-8 is the facilitator and advisor. They will schedule GOSCs and prepare and distribute read ahead material.

## **Appendix A**

### **Section I Required Publications**

**DODFMR 7000.14R**  
DOD Financial Management Regulation

**DFAS-IN AR 37-1**  
Finance and Accounting Policy Implementation

**AR 1-1**  
Planning, Programming, Budgeting and Execution System

**TRADOC AR 37-4**  
Financial Administration Fund Control, Reconciliations, and Certification.

### **Section II Related Publications**

This section contains no entries.

### **Section III Prescribed Forms**

This section contains no entries.

### **Section IV Referenced Forms**

**DA Form 2028**  
Recommended Changes to Publications and Blank Forms

**DA Form 1045**  
Army Ideas for Excellence Program (AIEP) Proposal

## **Glossary**

### **Section I Abbreviations**

**ADA**  
Air Defense Artillery

**AR**  
Army Regulation

**CDID**  
Capability Development & Integration Directorate

**FA**  
Field Artillery

**FCoE**  
Fires Center of Excellence

**GOSC**  
General Officer Steering Committee

**PBAC**  
Program Budget Advisory Committee

**UFR**  
Unfinanced Requirement

**WPBAC**  
Working Program Budget Advisory Committee

### **Section II Terms**

This section contains no entries.

### **Section III Special Abbreviations and Terms**

This section contains no entries.



ATZR-CS



PAUL S. HOSSENLOPP  
COL, GS  
Chief of Staff

James Miller  
Director of Human  
Resources

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