ALARACT 079/2015 - GUIDANCE TO COMMANDERS FOR USE OF THE

Originator: ALARACT RELEASE AUTHORITY WASHINGTON DC//CMOC//

DTG: 132008Z May 15 **Precedence:** R **DAC:** General

To: ALARACT

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RAAUZYUW RUJAAAA0478 1332045-UUUU--RUJAAAA.
ZNR UUUUU ZUI RUEWMCE0319 1332046
R 132008Z MAY 15
FM ALARACT RELEASE AUTHORITY WASHINGTON DC//CMOC//
TO ALARACT
BT
UNCLAS
SUBJ/ALARACT 079/2015 - GUIDANCE TO COMMANDERS FOR USE OF THE
ELECTRONIC DATA INTERCHANGE PERSON IDENTIFIER FOR IDENTIFICATION IN
THE MILITARY DRUG TESTING PROGRAM (MDTP)
THIS MESSAGE HAS BEEN TRANSMITTED BY USAITA ON BEHALF OF HQDA
DCS G-1//DAPE-AR//
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1. REFERENCES:

1.A. ARMY DIRECTIVE 2015-14, USE OF THE ELECTRONIC DATA INTERCHANGE
PERSON IDENTIFIER FOR IDENTIFICATION IN THE MILITARY DRUG TESTING
PROGRAM (MDTP)

1.B. AR 600-85, THE ARMY SUBSTANCE ABUSE PROGRAM, 28 DEC 2012

1.C. OFFICE OF THE UNDER SECRETARY OF DEFENSE, MEMORANDUM, SUBJECT:
USE OF THE ELECTRONIC DATA INTERCHANGE PERSON IDENTIFIER FOR
IDENTIFICATION IN THE MILITARY DRUG TESTING PROGRAM, (26 NOV 2014)

2. THIS INFORMATION IS APPLICABLE TO THE ACTIVE ARMY, THE ARMY
NATIONAL GUARD OF THE UNITED STATES WHEN IN TITLE 10 STATUS, AND THE
ARMY RESERVE.

3. PURPOSE: TO PROVIDE GUIDANCE TO COMMANDERS CONCERNING THE USE OF
THE ELECTRONIC DATA INTERCHANGE PERSON IDENTIFIER (EDI-PI) FOR
IDENTIFICATION IN THE MILITARY DRUG TESTING PROGRAM (MDTP). THIS
MESSAGE EMPHASIZES ARMY DIRECTIVE (AD) 2015-14.

4. EFFECTIVE 31 MAR 2015, THE MDTP WILL TRANSITION FROM USING THE
SOLDIER'S SOCIAL SECURITY NUMBER (SSN) TO THE DEPARTMENT OF DEFENSE
EDI-PI LOCATED ON THE BACK OF THE COMMON ACCESS CARD (CAC).

4.A. AR 600-85, CHAPTER 4, PARAGRAPHS 11-13 AND APPENDIX E,
PARAGRAPHS 1-13 OUTLINES THE MILITARY DRUG TESTING COLLECTION
PROCEDURES THAT THE EDI-PI WILL SERVE AS THE PRIMARY MEANS FOR
SOLDIER AND SAMPLE IDENTIFICATION.

4.B. DRUG TESTING PROGRAM CLIENT COLLECTION SOFTWARE (DTP-CCS) IS
UPDATED TO ACCEPT THE EDI-PI AND CAN BE DOWNLOADED FROM THE ARMY

SUBSTANCE ABUSE WEBSITE WWW.ACSAP.ARMY.MIL.

4.C.   ACTIVE DUTY EMILPO INSTRUCTIONS FOR RETRIEVING DRUG TESTING
PROGRAM UNIT ROSTER: FROM THE EMILPO PORTAL PAGE:
HTTPS://EMILPO.AHRS.ARMY.MIL/ SELECT: AHRS ENTERPRISE DATASTORE. ON
THE PUBLIC FOLDER TAB, NAVIGATE TO: PUBLIC FOLDERS > HRC >TAGD - THE
ADJUTANT GENERAL DIRECTORATE > DTP - DRUG TESTING PROGRAM. RUN THE
"DTP ROSTER" QUERY. THE QUERY WILL PROMPT USERS TO ENTER A UIC.
ENTER THE UIC IN ALL CAPS (INCLUDING THE "W") IN THE LEFT PROMPT
WINDOW. CLICK ON INSERT TO MOVE THE UIC TO THE RIGHT WINDOW THEN
CLICK FINISH. USERS CAN SAVE THE RESULTS AS AN EXCEL 2007 FILE.

4.D.   BOTH THE SSN AND EDI-PI WILL BE ACCEPTED AT THE DRUG TESTING
LABORATORIES DURING THE TRANSITION. A DATE THE SSN WILL NO LONGER BE
ACCEPTED FOR THE MDTP WILL BE ANNOUNCED BY DOD IN FUTURE
CORRESPONDENCE.

5.   FURTHER QUESTIONS CAN BE DIRECTED TO LOCAL ARMY SUBSTANCE ABUSE
PROGRAM PERSONNEL.

6.   POINTS OF CONTACT FOR THIS MESSAGE:

6.A.   ARMY SUBSTANCE ABUSE PROGRAM, ARMY RESILIENCY DIRECTORATE, ARMY
G-1: MR. BUDDY HORNE AT FREDDIE.M.HORNE.CIV@MAIL.MIL.

6.B.   ARMY SUBSTANCE ABUSE PROGRAM, ARMY RESILIENCY DIRECTORATE, ARMY
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6.C.   ARMY SUBSTANCE ABUSE PROGRAM, HEADQUARTERS INSTALLATION
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6.D.   ARMY SUBSTANCE ABUSE PROGRAM, UNITED STATES ARMY RESERVE
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6.E.   ARMY SUBSTANCE ABUSE PROGRAM, ARMY NATIONAL GUARD:
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7.   THIS MESSAGE WAS APPROVED BY THE DCS, G-1.

8.   EXPIRATION DATE IS 31 MARCH 2016.

BT
#0478