National Guard Regulation 750-51

Maintenance of Supplies and Equipment

Command Maintenance Evaluation Team

UNCLASSIFIED

SUMMARY of CHANGE

NGR 750-51
Command Maintenance Evaluation Team
This administrative action revision is dated 19 October 2010.

o   The Joint Force Headquarters (JFHQ) Deputy Chief of Staff (DCS) G-4 will exercise staff supervision over the States COMET program.

o   State Surface Maintenance Manager (SMM) Facilitates review of the evaluation schedule with the G3/DCS Operations (DCSOPS) and the Evaluation Team Chief to prevent conflicts with training events of units to be evaluated.

o   Commanders of the evaluated unit will submit the required formal response for an unsatisfactory rating within 30 days to the SMM IAW paragraph 2-2.h.

o   Evaluation Team Chief will maintain the COMET master evaluation schedule, and review it with G3/DCSOPS to prevent conflicts with training events of units to be evaluated. Maintain a DA Form 5480 (Maintenance Request and Assignment Register) to record all time expended by team members, including hours for responding to telephone requests, will be shown on the register. This data will be used to support requests for additional TDA spaces or to defend existing COMET team manning levels.

o   Evaluation cycle changed to 24 months. With a minimum of 24 and a maximum of 30 months between evaluations.

o   A State must evaluate a minimum of 90% and a maximum of 100% of all eligible units in a 24 month period.

o   Defines eligibility criteria for units.

o   Updates Evaluation Checklist.

o   State performance criteria; Green: 4 reports and greater than 90% evaluated in previous 24 months.

o   Amber: four reports and between 80-89% evaluated in previous 24 months.

o   Red: Three or less reports and less than 79% evaluated in previous 24 months.

o   To receive an overall satisfactory rating, a unit must pass Maintenance Management, AMSS Data Management, and Primary Weapons Systems Equipment. If a unit is satisfactory in all must pass areas, and Maintenance Sustainability or Material General, it is satisfactory overall.

o   Alerted for Mobilization: Units will not be evaluated within six months of Mobilization Station Date (MOBSAD) date.

o   Demobilized: Unit evaluation after demobilization will occur no earlier than six months after Release from Active duty (REFRAD) date.

o   Activated (new unit or UIC): Evaluation will occur no earlier than 12 or later than 24 months after activation. The States MAIT team should visit the unit prior to their first COMET evaluation.

o   Deactivated: Unit removed from force structure. Upon receipt of deactivation order, from either NGB or Department of Defense, unit is no longer eligible for evaluation.

o   State summary reports are due to NGB twice a year, on the fifteenth day of April and October of each year. File reports electronically by email on NGB Form 811 COMET Summary Report to ARNG-ILL-M Maint Reports@ngb.army.mil.

o   The State will maintain copies of Form 811 COMET Summary evaluation reports sent to NGB, unit evaluations, and any re-evaluations for the previous four years.

o   Units will maintain copies of evaluation reports, and any re-evaluations for the previous four years.

o   CL IX program no longer evaluated.

o   NGB COMET Summary Report format changed.

o   Written instructions on how to complete report.

Maintenance of Supplies and Equipment

Command Maintenance Evaluation Team

By Order of the Secretaries of the Army and the Air Force:

CRAIG R. McKINLEY
USAF
Chief, National Guard Bureau

Official:
LtCol, JOHN D. SELMER
Chief, Strategy Policy Division

History. This regulation supersedes NGR 750-51, dated 15 August 2003.

Summary. This regulation on the NGB Command Maintenance Evaluation Team (COMET) has been revised to update the policy on conduct of evaluations, unit eligibility, program conditions and standards. This program will be implemented at the State and U.S. Territory level. For purposes of this regulation, State will also refer to Territory.

Applicability. This regulation applies to all Army National Guard units. This regulation does not apply to federally mobilized ARNG units.

Proponent and Exception Authority. The proponent of this regulation is the Chief, ARNG-ILZ ILL. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority in writing, to a division chief with the proponent agency or its direct reporting unit or field operating agency, in the grade of Colonel or equivalent. States may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits, and must include formal review by the States senior legal officer. All waiver requests will be endorsed by the Adjutant General or senior leader of the requesting State and forwarded through higher headquarters to the policy proponent.

Management Control Process. This regulation is subject to the requirements of AR 11-2. It contains internal control provisions and a sample of a checklist for conducting internal control reviews. All States must ensure that they establish an effective Internal Control Program.

Supplementation. States may add to, but not subtract from, the areas of evaluation identified in this regulation. Prior approval must be coordinated with ARNG-ILZ ILL-M. Evaluation area (scoring) established herein will be followed to determine satisfactory or unsatisfactory performance.

Suggested Improvements. Users should submit comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Army National Guard Readiness Center, ATTN: - ARNG-ILZ ILL-M, 111 South George Mason Drive, Arlington, VA 22204-1382.

Distribution: A

Contents

Chapter 1
General

Section I

1-1. Purpose
This regulation establishes the responsibilities, scope, policies, procedures, and checklists for the Command Maintenance Evaluation Team (COMET) program. It does not prohibit or replace the formal or informal evaluation of maintenance programs conducted at the discretion of commanders at any level. This regulation will be used in conjunction with other regulations and publications to form a solid maintenance program and oversight of Modified Table of Organization (MTOE) and Table of Distribution and Allowances (TDA) units. This includes AR 750-1 as applicable to NGB units.

1-2. References
Related publications are listed in Appendix A. Prescribed and referenced forms are also listed in Appendix A.

1-3. Explanation of Abbreviations and Terms
Abbreviations used in this regulation are explained in the Glossary.

1-4. Responsibilities
     a. Director of the Army National Guard (DARNG) will:
        (1) Prescribe criteria, responsibility, objectives, and procedures for conduct of Command Maintenance Evaluation Team (COMET) program.
        (2) Allocate Federal funds to states for manning of COMET evaluation teams.
        (3) Designate a representative to administer the program on behalf of NGB.
     b. Chief Army National Guard Logistics Division Maintenance Branch (ARNG-ILZ ILL-M) will:
        (1) Administer the NGB COMET program.
        (2) Submit to the DARNG a report on the NGB COMET program for the previous fiscal year. Provides an assessment of State COMET programs and any trends that impact equipment readiness and the Army National Guard.
     c. State Adjutants General will:
        (1) Create a COMET program at the State level.
        (2) Exercise operational control of COMET evaluations.
        (3) Provide personnel and equipment necessary to fully execute the COMET program including, but not limited to, TDY, and per diem.
        (4) Designate a representative to administer the program on their behalf.
        (5) Establish specific maintenance goals and performance measurements based on objectives in paragraph 1-5 of this regulation.
     d. The Joint Force Headquarters (JFHQ) Deputy Chief of Staff (DCS) G-4 will exercise staff supervision over the States COMET program. To carry out this responsibility the DCS G-4 will:
        (1) Plan, program and budget for the state NGB COMET program.
        (2) Periodically evaluate program performance.
        (3) Establish specific materiel and maintenance goals and performance measures based on objectives in paragraph 1-5 of this regulation.
     e. State Surface Maintenance Managers (SMMs') will:
        (1) Administer the State COMET program on behalf of the Deputy Chief of Staff (DCS) G4.
        (2) Ensure the State COMET program complies with all regulatory requirements.
        (3) Coordinate Development of a COMET master evaluation schedule of all eligible units in the State.
        (4) Facilitate review of the evaluation schedule with the G3/DCS Operations (DCSOPS) and the Evaluation Team Chief to prevent conflicts with training events of units to be evaluated.
        (5) Provide personnel to accomplish COMET evaluations and when feasible, utilize Table of Distribution and Allowances assets to assist in the accomplishment of COMET evaluations.
        (6) Ensure unit notification lead time meets the programs intent.
        (7) Briefs the DCS G-4 annually on evaluation results for the previous year.
        (a) Identifies significant problems or trends in units, and corrective actions.
        (b) Provides an assessment of conduct and supervision of PMCS throughout the State.

(c) Briefs the number of scheduled unit evaluations not completed, reasons why, and suggestions for improving the COMET program.

    f. Commanders of the units being evaluated will:

(1) Ensure that unit and detachment personnel, equipment, and records are available during the evaluation.

(2) Attend the in-brief and out-brief.

(3) Establish policies and procedures to correct faults and prevent them from reoccurring.

(4) Identify faults that require maintenance activities or higher headquarters support to correct.

(5) Submit the required formal response for an unsatisfactory rating within 30 days to the SMM IAW paragraph 2-2(h), below.

(6) Request MAIT team support through command channels to the SMM no later than 30 days after the evaluation.

    g. Evaluation Team Chief will:

(1) Maintain the COMET master evaluation schedule, and review it with G3/DCSOPS to prevent conflicts with training events of units to be evaluated.

(2) Notify units of their pending evaluation.

(3) Functions as the Point of Contact between the evaluation team and the unit being evaluated.

(4) Ensure team members have the technical expertise or experience with equipment of the units being evaluated.

(5) When necessary, temporarily adds team members for visits to units with special equipment (medical, signal, missile, CBRNE).

(6) Ensure that all evaluations are conducted in a standardized manner with an in brief, evaluation period, and out brief.

(7) Submit evaluation results to the SMM, and report to NGB semi-annually using NGB Form 811 COMET Summary Report.

(8) Maintain a DA Form 5480 (Maintenance Request and Assignment Register) to record all time expended by team members, including hours for responding to telephone requests on the register. This data confirms if existing COMET team manning levels are adequate or additional personnel are needed. The SMM and Evaluation Team Chief review the 5480 during October of each fiscal year. They notify the DCS G4 if additional personnel or resources are needed.

(9) Coordinate re-inspections.

Section II

1-5. Objectives

    a. The COMET programs intent is to provide State Adjutants General and commanders at all levels the following information.

    b. Appraise the level and quality of unit maintenance management and the current readiness status of Army National Guard units or organizations.

    c. Assess supply operations that relate to maintenance; i.e. repair parts, tools, Basic Issue Items (BII), publications, and training.

    d. Measure driver/crew proficiency in maintenance and operator-level Preventative Maintenance Checks and Services (PMCS).

    e. Evaluate the commander's use of M-Day resources to maintain equipment readiness within the unit.

    f. Assess the combat readiness and sustainability of equipment.

    g. Identify systemic issues within the State affecting maintenance operations and equipment readiness that require additional effort and/or assistance.

    h. Indicate if actions taken to fix faults found during prior COMET, Inspector General (IG), Command Logistics Review Team, Expanded (CLRTX), Army Audit Agency (AAA), and General Accounting Office (GAO) visits were effective.

Chapter 2
Policies and Procedures

2-1. General
The COMET program is a command evaluation tool that must be used in conjunction with other command evaluations, both formal and informal, to evaluate the effectiveness of unit level maintenance operations and the

combat readiness of all categories of surface maintenance. The COMET will strive to evaluate unit maintenance programs as they are conducted on a day-to-day basis. The COMET will place emphasis on identifying those areas requiring attention by the commander and the resolution of systemic problems. Although detailed evaluation of materiel is a function of the COMET program, evaluations will be oriented to combat readiness and sustainability. The evaluations are conducted during Inactive Duty Training assemblies (IDT) to maximize mentorship of the M-Day soldier and their conduct of unit maintenance activities. On the spot training and assistance is encouraged. The overriding principle of COMET evaluations is the individual and units ability to maintain their equipment in any environment. "Can the operator maintain the equipment while performing Federal or State missions for sustained periods of time?"

2-2. Policies
    a.   ARNG units will receive a COMET visit at a minimum of 24, maximum of 30 month intervals. Evaluations will be conducted at a separate detachment, company, troop, and battery level as appropriate. The COMET may be incorporated into the command evaluation program if all areas listed in this publication are evaluated. All COMET related data will be consolidated and recorded on NGB Form 811 COMET Summary Report and submitted semi-annually to ARNG-ILZ ILL-M on the 15th of April and October respectively.
    b.   States are evaluated by NGB on management of their program, and execution of their COMET Master Schedule to evaluate units.
    c.   Task: Perform a COMET evaluation on all eligible units stationed in the state.
    d.   Conditions: Each state is required to evaluate all eligible units once every 24 months. There must be a minimum of 24 and a maximum of 30 months between evaluations. Completed evaluations should not exceed 100% within a 24 month period.
    e.   Standard: Schedule and evaluate 90% or above of all eligible Army National Guard units stationed within the state in a 24 month period.
    f.   All units are given advanced notification of an evaluation. The intent of the advanced notification is to provide for proper protocol, of a scheduled evaluation. Prior coordination with training personnel (i.e. DCSOPS) is essential to ensure unit personnel, equipment, and records are available on the date of the evaluation.
        (1) Detachments are evaluated as part of the parent unit.
        (2) If the parent unit is in another State, the detachment is evaluated and counted as a separate unit.
    g.   A COMET evaluation will not be suspended or converted to an assistance visit to avoid an unsatisfactory assessment. Units will correct faults in all areas rated unsatisfactory, prior to re-evaluation.
    h.   Unsatisfactory rating:
        (1) State Adjutant General's will ensure that unit commanders will develop written corrective action plans no later than 30 days after the evaluation. This response should include corrective actions taken for faults identified during the evaluation and action plans to prevent them from reoccurring.
        (2) The Evaluation Team Chief will advise the inspected unit command representative on assistance available from a Maintenance Assistance and Instruction Team (MAIT). If a visit is required, the unit must request support through command channels to the SMM no later than 30 days after the evaluation.
        (3) Units rated unsatisfactory will be monitored by their "in State" higher headquarters which must schedule a re-evaluation within 180 days after the initial evaluation. The unit's higher headquarters will monitor the unit's correction of faults and will coordinate a re-evaluation with the SMM.
        (4) Unsatisfactory areas will be re-evaluated within 180 days. The SMM designates who will do the re-evaluation and the results incorporated into the next report to state headquarters and NGB.
        (5) States will retain records of all evaluations for four years.
    i.   The States will report evaluation results on NGB Form 811 as outlined in Appendix B, and email to: ARNG-ILL-M Maint Reports@ngb.army.mil   or by postal delivery to the Director, Army National Guard, ATTN: ARNG-ILZ ILL-M, 111 South George Mason Drive, Arlington, VA 22204-1382. This report will be submitted not later than the fifteenth of April for the first period, which is October to March, and the fifteenth of October for the second period, which is April to September.

2-3. Procedures
States will develop the specific procedures, in accordance with guidance provided in this regulation, for the following areas:
    a.   Evaluation procedures; see Appendix C of this regulation.
    b.   Detailed checklist for evaluations. Appendix D contains a sample checklist.
    c.   Evaluation forms.

     d. Notification procedures.

     e. Materials to be made available to the COMET team by the unit and/or unit preparation.

     f. Requirements for entrance and exit briefings.

     g. Re-evaluations

2-4. Evaluation Standards

Units will be evaluated in the following areas:

     a. Maintenance Management. As a minimum, those areas of maintenance management identified in Appendix C, paragraph C-3 will be evaluated. To receive an overall satisfactory rating in this area, units must achieve a GO in 80 percent of the areas evaluated.

     b. Army Material Status System (AMSS) Data Management. As a minimum, those items identified in Appendix C, paragraph C-4 will be evaluated. To receive an overall satisfactory rating in this area, 90% of all AMSS reportable LINs' reviewed must have all data elements correct.

     c. Maintenance Sustainability. As a minimum, those items identified in Appendix C, paragraph C-5 will be evaluated. To receive an overall satisfactory rating in this area, units must achieve a GO in 80 percent of the areas.

     d. All reportable Primary Weapons Systems and Equipment (PWSE) reportable items as identified in AR 700-138, Appendix B and AR 220-1, Appendix C. These are critical to accomplish primary mission support tasks. This equipment is required to refuel, rearm, power, move, or provide direct command and control. To receive an overall satisfactory rating in this area, units must achieve a GO on 90 percent of the equipment inspected that is identified as PWSE. *Units with nine or less PWSE items available to inspect will be considered to meet the 90 percent standard if only one item is NOGO.*

     e. Materiel General. Materiel General is Equipment Readiness Code (ERC) B, and those ERC A items not listed in AR 700-138, Appendix C. Those items identified in C-7 of this publication will be evaluated. To receive a satisfactory rating in this area, units must achieve an average 90 percent GO rating for equipment inspected that is identified as Materiel General.

     f. A simple scoring system is recommended for a unit's overall rating of satisfactory or unsatisfactory. *Do not* change your scoring system in the middle of a fiscal year.

     g. Overall Unit Rating. To receive an overall satisfactory rating, a unit must pass four out of the five areas listed above. A unit "must pass" Maintenance Management, AMSS Data Management, and Primary Weapons Systems Equipment. If a unit is satisfactory in all three "must pass" areas, and Maintenance Sustainability or Material General, it is "satisfactory overall"

2-5. Exemptions

     a. Units; see table 2-5 this paragraph.

     (1) Alerted for Mobilization: Units will not be evaluated within six months of Mobilization Station Date (MOBSAD) date.

     (2) Demobilized: Unit evaluation after demobilization will occur no earlier than six months after Release from Active duty (REFRAD) date.

     (3) Activated (new unit or UIC): Evaluation will occur no earlier than 12 or later than 24 months after activation. The States MAIT team should visit the unit prior to their first COMET evaluation.

     (4) Deactivated: Unit removed from force structure. Upon receipt of deactivation order, from either the NGB or the Department of Defense, the unit is no longer eligible for evaluation.

Table 2-5 Exemption criteria			
Criteria	Scenario	Exemption	Next action
Alerted / Mobilized	MOBSAD	6 months Prior	Per COMET schedule
Demobilized	REFRAD	6 months after	Per COMET schedule
Unit activation	New / changed UIC	12 months after effective date	Per COMET schedule
Unit deactivation	Removed from force	Upon notification from DA or NGB	Remove from schedule

     b. The following categories of materiel should not be subject to evaluation by the COMET

(1) Equipment and supplies in USP&FO stock accounts that are identified by NGB as excess to the Army or unserviceable waiting turn in.

(2) Equipment listed specifically in designated DA publications as training aids for classroom instructional purposes.

(3) Fixed plant or installed property accounted for in accordance with AR 420-18, including structures and facilities.

(4) Supplies and equipment in depot pack with the formal authorization of the USP&FO.

(5) Transportation Motor Pool (TMP) vehicles if designated non-tactical vehicles not permanently hand-receipted to units or activities.

2-6. Evaluation Team Composition

a. The Evaluation Team Chief will be a commissioned officer, warrant or senior non-commissioned officer.

b. Team members must be fully qualified in the commodity areas they will evaluate. Their evaluation must be professional, impartial, and instructional to the unit being evaluated.

c. All personnel require security clearances to evaluate sensitive equipment and documents.

d. Team member expertise should enable evaluation of the unit, quantity and types of equipment, within the time allocated for the evaluation. Maximum use of cross-trained evaluators will minimize personnel requirements and reduce the impact on the unit being evaluated. Evaluators required for specialized equipment should be requested from support maintenance facilities.

e. MAIT personnel will not participate in COMET evaluations, command evaluations, annual general evaluations, annual training evaluations, spot checks, roadside evaluations; command logistics review teams, or any other command evaluation program IAW AR 750-1.

2-7. Technical Assistance

Commanders should request MAIT team visits to occur semi annually as part of their maintenance management program. The MAIT is specifically designed to provide this type of assistance to the units in a confidential manner. MAIT visits are a commander's best external resource for maintenance assistance. The MTOE Field Maintenance units, Combined Support Maintenance Shops (CSMS), Unit Training Equipment Sites (UTES), Maneuver Area Training Equipment Sites (MATES) and Field Maintenance Shops (FMS) can provide technical training assistance and instructions, follow-up action on repair parts and general advice on maintenance and supply procedures.

Chapter 3
Reports

3-1. NGB Report

a.   State summary reports are due to NGB twice a year, on the fifteenth day of April and October of each year. File reports electronically using NGB Form 811 COMET Summary Report and email to ARNG-ILL-M Maint Reports@ngb.army.mil. Electronic copies of the report format are available from the ARNG-ILL-M COMET program Staff Action Officer upon request. ARNG will maintain electronic copies per Army Records Information Management System (ARIMS). States will maintain summary reports for the previous four years.

b. ARNG evaluation of state COMET program performance focuses on the percentage of eligible unit evaluations conducted in a twenty four (24) period. ARNG performance criteria are as follows:

(1) GREEN: >=90%   of eligible units evaluated and four reports submitted.

(2) AMBER: 79-89%   of eligible units evaluated and three or more reports submitted.

(3) RED: <79%   of eligible units evaluated and two or less reports submitted.

3-2. Evaluation Report

a. The COMET team will report evaluation results to the SMM upon conclusion of the evaluation of a unit. The team will maintain a database of unit evaluation reports and re-evaluations for the previous four years at the SMM office.

b. Units will maintain copies of evaluation reports, and any re-evaluations for the previous four years.

Appendix A
References

Section I
Required Publications

AR 200-1
Environmental Protection and Enhancement (Cited in Table D-1)

AR 220-1
Unit Status Reporting (Cited in Para 1-10 e, C-7)

AR 385-10
Army Safety Program (Cited in Table D-1)

AR 600-55
The Army Driver and Operator Standardization Program (Selection, Training, Testing, and Licensing) (Cited in Table D-1and D-3)

AR 700-138
Army Logistics Readiness and Sustainability (Cited in Para 1-10 e, f, C-3 b (4), C-7, Table D-1 and D-3)

AR 710-2
Inventory Management Supply Policy Below the Wholesale Level (Cited in Table D-1and D-3)
AR 750-1
Army Materiel Maintenance Policy and Retail Maintenance Operations (Cited in Para 1-1, 1-6, and Table D-1)

AR 750-43
Army Test Measurement and Diagnostic Equipment Program (Cited in Table D-1)

DA Pam 710-2-1
Using Unit Supply System (Manual Procedures)

Replaced by DA PAM 750-3
 Soldiers Guide For Field Maintenance Operations (Cited in MM 7-d, MS 4-b)

DA Pam 750-8
The Army Maintenance Management System (TAMMS) (Cited in Table D-1 and D-3, Fig 2 -1 thru 10-5).
TB 5-4200-200-10
Hand Portable Fire Extinguishers Approved for Army Users (Cited in Table D-1)

TB 43-0142
Safety Evaluation and Testing of Lifting Devices (Cited in Table D-1)

TB 43-0151
Evaluation and Test of Air and other Gas Compressors (Cited in Table D-1)

TB 43-180
Calibration and Repair Requirements for the Maintenance of Army Material (Cited in Table D-1)

TB 43-0211
Army Oil Analysis Program (AOAP) Guide for Leaders and Users (Cited in Table D-1)

NGR 385-10
Army National Guard Safety and Occupational Health Program (Cited in Table D-1)

Section II
Related Publications
A related publication is a source of additional information. The user does not have to read a related reference to understand this publication.

AR 11-2
Management Control (Title Page)

AR 25-400-2
The Army Records Information Management System (ARIMS) (Table D-1)

AR 350-1
Army Training and Education (Para 4-11)

AR 420-1
Army Facilities Management (Table D-1)

TB 9-352
Load Testing Vehicles Used to Handle Missiles and Rockets (Table D-1)

Section III

Prescribed Forms
NGB Form 811 COMET Summary Report Prescribed in Para 3-1.

Section IV
Referenced Forms

DA Form 12-Series
List of DA Form 12 series is in DA Pam 25-30

DA Form 348
Equipment Operator Qualification Record

DA Form 2028
Recommended Changes to Publications and Forms

DA Form 5519-R
Tool Sign Out Log/Register

DA Form 2401 (Manual)
Organizational Control Record for Equipment

DA Form 5982-E (Automated)
Dispatch Control Log

DA Form 314 (Manual)
Preventative Maintenance Schedule and Record

DA Form 5986-E (Automated)

DA Form 1970 (Manual)
Motor Equipment Utilization Record

DA Form 5987-E (Automated)
Motor Equipment Dispatch

DA Form 2404 (Manual)

DA Form 5988-E (Automated)
Equipment Evaluation and Maintenance Worksheet

DA Form 2406 (Manual)
Materiel Condition Status Report

AMSS (Automated)
AMSS Rollup by UIC Report

DA Form 2407 (Manual)

DA Form 5990-E (Automated)
Maintenance Request

DA Form 2408-4
Weapon Record Data

DA Form 2408-14 (Manual)
Uncorrected Fault Record

DA Form 5988-E (Automated)
Equipment Evaluation and Maintenance Worksheet

Appendix B

Instructions for entering data on NGB Form 811 COMET Summary Report
See Figure B-1 for NGB form 811.

B-1   Report Administrative Data
     a.   Place the rank and name and point of contact information for the State surface Maintenance Manager in the top section of the report.
     b. Enter the date the data was entered on the report.
     c.   Select your State from the menu at top section of the form.
     d.   FY REPORTING PERIOD: Choose either the second or fourth quarter data column to enter your data.
     e.   NUMBER OF REPORTS THIS PERIOD: Enter the number "one" in the "Number of Reports" box if this is your first report for the Period.

B-2   Report Evaluation Data
     B-2-1   SECTION 1
     a.   **TOTAL OF ALL STATE UNITS FOR THIS REPORT PERIOD:** Enter the total number of Army Guard units in the state. The unit must have an MTOE or TDA *and* equipment.
     b.   **NUMBER OF EXEMPT UNITS FOR THIS REPORT PERIOD:** Enter the total number of units exempt from COMET evaluation. (ALL units that are exempt during the report period).
     c.   **TOTAL NUMBER OF ELIGIBLE UNITS:** Subtract 1b from 1a (1b-1a).
     B-2-2   SECTION 2
     a.   **ELIGIBLE UNITS (FROM 1C) EVALUATED DURING THE PAST 2 QUARTERS:** All the units evaluated during the reporting period.
     b.   **EVALUATED UNITS (FROM 2A) WITH A SATISFACTORY RATING:** Enter the total number of units evaluated during the report period. (Count a unit evaluated during the report period that becomes exempt *after* the evaluation).
     c.   **EVALUATED UNITS (FROM 2A) WITH UNSATISFACTORY RATING:**   Enter the total number of units that fail evaluation received during the report period, and require a re-evaluation.

B-2-3 SECTION 3

a. **NUMBER OF ALL "NO GO" UNITS RECEIVING FULL RE-EVALUATIONS:** Enter the total number of units that were "NOGO" in critical checklist areas during the first evaluation received during the report period, and were re-evaluated in all checklist areas.

b. **NUMBER OF ALL "NO GO" UNITS RECEIVING PARTIAL RE-EVALUATIONS:** Enter the total number of units that were "NOGO" in non-critical checklist areas during the first evaluation received during the report period, and were re-evaluated in the checklist areas they failed.

c. **TOTAL OF ALL (3A and 3B) RE-EVALUATED UNITS:** This field is auto calculated (3b + 3d) and the answer displayed.

B-2-4 SECTION 4

a. **EVALUATED UNITS (FROM 2, A, B, C) WITH MORE THAN 10% OF REPORTABLE LINs INACCUARATE:** Enter the total number of units that were "NOGO" by more than 10% on the Reportable LIN checklist item.

b. **EVALUATED UNITS (FROM 2, A, B, C) WITH MORE THAN 25% OF REPORTABLE LINs INACCUARATE:** Enter the total number of units that were "NOGO" by more than 25% on the Reportable LIN checklist item.

B-2-5 SECTION 5

ADMINISTRATIVE DATA

a. Place the rank and name and point of contact information for the State COMET Program Evaluation Team Chief in the top portion of section 5 of the report.

b. Enter the date the data was entered on the report.

c. Select your State for the top portion of section 5 of the report.

d. FY REPORTING PERIOD: Choose either the second or fourth quarter data column to enter your data.

PREDOMINANT WEAKNESSES: Enter general comments / observations from the evaluation team.

a. MAINTENANCE MANAGEMENT

b. AMSS DATA MANAGEMENT

c. MAINTENANCE SUSTAINABILITY

d. PRIMARY WEAPONS AND EQUIPMENT

e. MATERIAL GENERAL

f. ADDITIONAL COMMENTS

NGB Form 811 COMET Summary Report page 1 of 2

NGB COMET SUMMARY REPORT					
The proponent agency is ARNG-ILL-M The prescribing directive is NGR 750-51					
SEMI ANNUAL COMET REPORT					

SMM RANK	NAME:			DATE:	
COMM:		DSN:		STATE:	SELECT STATE ▼

FY REPORTING PERIOD	2Q ▼	%	4Q ▼	%	TOTAL
NUMBER OF REPORTS THIS PER	0 ▼		0 ▼		

SECTION 1					
a) TOTAL OF ALL STATE UNITS FOR THIS REPORT PERIOD:	▼		▼		
b) NUMBER OF EXEMPT UNITS FOR THIS REPORT PERIOD:	▼		▼		
c) TOTAL NUMBER OF ELIGIBLE UNITS:		100%		100%	

SECTION 2					
a) ELIGIBLE UNITS (FROM 1C) EVALUATED DURING THE PAST 2 QUARTERS:	▼	0%	▼	0%	
b) EVALUATED UNITS (FROM 2A) WITH SATISFACTORY RATING:	▼	0%	▼	0%	
c) EVALUATED UNITS (FROM 2A) WITH UNSATISFACTORY RATING:		0%		0%	

SECTION 3					
a) NUMBER OF ALL "NOGO" UNITS RECEIVING FULL RE-EVALUATIONS:	▼	0%	▼	0%	
b) NUMBER OF ALL "NOGO" UNITS RECEIVING PARTIAL RE-EVALUATIONS:	▼	0%	▼	0%	
c) TOTAL OF ALL (3A and 3B) RE-EVALUATED UNITS:		0%		0%	

SECTION 4					
a) EVALUATED UNITS (FROM 2, A,B,C) WITH MORE THAN 10% of REPORTABLE LIN"S INACCURATE:	▼	0%	▼	0%	
	▼	0%	▼	0%	

ARNG 811 (EF)

Use your State abbreviation, period and year in the report file name:
1P = report period one: October to March
2P = report period two: April to September
Example: "VA 2P09 ARNG SUMMARY REPORT"

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NGB COMET SUMMARY REPORT

SMM RANK	NAME:		DATE:

COMM:	DSN:	STATE: SELECT STATE ▼

SECTION 5 PREDOMINATE WEAKNESSES

REPORTING PERIOD: [   ]   REPORTING PERIOD: [   ]

SECTION 5 A MAINTENANCE MANAGEMENT	SECTION 5 A MAINTENANCE MANAGEMENT

SECTION 5 B AMSS DATA MANAGEMENT	SECTION 5 B AMSS DATA MANAGEMENT

SECTION 5 C MAINTENANCE SUSTAINABILITY	SECTION 5 C MAINTENANCE SUSTAINABILITY

SECTION 5 D PRIMARY WEAPONS SYSTEMS AND EQUIP	SECTION 5 D PRIMARY WEAPONS SYSTEMS AND EQUIP

SECTION 5 E MATERIAL GENERAL	SECTION 5 E MATERIAL GENERAL

SECTION F ADDITIONAL COMMENTS	SECTION F ADDITIONAL COMMENTS

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Appendix C

EVALUATION PROCEDURES

C-1. Selection of Evaluation Items
      a. Evaluation of equipment includes on-equipment materiel, publications, and maintenance records. On-equipment materiel includes tools, accessories, and test equipment that support the operation of the major item and not evaluated as separate items. The publications referred to are prescribed to be kept with the equipment. Maintenance records to be evaluated include records for individual equipment items; i.e., equipment records folder, PMCS (DA Form 5988-E), DA Form 5986-E, and or applicable manual forms as set forth in DA Pam 750-8.
      b. The items evaluated are based on the number of items on hand that the unit has maintenance responsibility for. Although the team chief may vary the number of items for evaluation, the following relationships should serve as a guide.

Table C-1
Number of Items to be Evaluated

Number of Items on hand	Principal Weapons (Mission Essential)	Materiel General
1-8	All	Not less than 2
9-15	Not less than 9	Not less than 3
16-25	Not less than 10	Not less than 5
26-50	Not less than 10	Not less than 8
51+	Not less than 10	Not less than 10

      c. The team chief or his designated representative select items for evaluation on a random basis without any influence from the unit or activity. To simplify sample selection, similar items of different manufacture or models with the same general characteristics, rating or payload can be considered the same. Equipment that has been issued in lieu of authorized items should be identified and evaluated accordingly.
      d. When selected items include equipment in a preservation status, preventive maintenance performed to minimize deterioration and to assure serviceability should be part of the evaluation.
      e.   The random selection should not include the inoperable equipment the unit reported to the team chief before the evaluation. Such equipment will be spot checked for action taken to return the item to a serviceable condition, verify unauthorized cannibalization has not occurred, and the unit has done field level maintenance prior to placing the equipment on maintenance request.

C-2. Scoring of equipment
Each unit is given two scores. The first score is based on the observed condition of equipment. This score indicates the percentage of equipment that is "Ready and Available" per appropriate PMCS table. The second score is an "adjusted score" which reflects the start of necessary administrative actions to correct known faults. These are faults which are beyond the scope of the unit to accomplish, due to non-availability of parts or the requirement for external maintenance support, but within the capability of the unit to detect. The unit's final satisfactory or unsatisfactory rating in equipment will be based on the "adjusted score." Example of an "adjusted score": A vehicle NMC due to inoperative brakes; however, the unit had detected the problem, reported the vehicle as NMC, and a valid requisition for repair parts or a valid request for maintenance support was submitted.

C-3. Maintenance Management
      a. Evaluation of maintenance management to include all activities that have a bearing on the attainment of an acceptable materiel readiness posture, which is the responsibility of the commander of the unit being evaluated.
      b.   Areas to be evaluated should include, but are not limited to the following:
          (1) Army Equipment Records Procedures (DA Pam 750-8).
          (2) Publications.
          (3) Army Oil Analysis Program (AOAP).
          (4) Low usage service program.
          (5) AMSS Reporting (AR 700-138).
          (6) Safety.
          (7) Tools and shop equipment.
          (8) Test Measurement and Diagnostic Equipment (TMDE).

(9) General appearance of equipment.

(10) Administrative storage of equipment & equipment preservation.

(11) Appointment of required personnel such as AOAP monitors materiel readiness officer, calibration coordinator, etc.

(12) Significant changes in status of equipment prior to the evaluation.

To receive an overall satisfactory rating in Maintenance Management, units must achieve a GO in 80 percent of the areas evaluated.

C-4. AMSS Data Management

AMSS data accuracy is critical to all aspects of maintenance management and equipment readiness reporting from the unit up to the highest DA levels. Equipment mileage, fuel usage, and PMCS data must be recorded during dispatch and turn in. This data is consolidated at the DA level and impacts the accuracy of cost factor data for OPTEMPO requirements as well as fleet readiness rates. It is also used to track OPTEMPO execution at the Chief of Staff of the Army (CSA) monthly readiness reviews. All AMSS reportable LINs will be reviewed for data accuracy by comparing the MTOE and unit property book listing with the automated data. Sample Non-reportable LINs by selecting items using the criteria listed above. Critical data to be evaluated will include:

a. Correct reporting of substitute LINs for authorized LINs.

b. Correct Equipment Readiness Codes (ERC).

c. Correct quantities for authorized and on hand equipment.

d. Correct serial numbers for on hand equipment.

e. Sub-systems are correctly tied to the reporting system.

f. Equipment usage data matches actual odometer or hour meter readings on the equipment.

g. AMSS Reporting (AR 700-138).

To receive an overall satisfactory rating in AMSS Data Management, 90 percent of all AMSS reportable LINs evaluated must be100% accurate.

C-5. Maintenance Sustainability

The minimum areas to be evaluated are:

a. Training of operators and maintenance personnel.

b. Maintenance personnel qualifications (MOS proficiency).

c. Maintenance Standing Operating Procedures (SOP).

d. Basic Issue Items (BII), tools, and equipment.

e. Supervision of unit maintenance program.

f. Controlled exchange.

g. Utilization of unit and support maintenance facilities.

To receive an overall satisfactory rating in Maintenance Sustainment, units must achieve a GO in 80 percent of the areas evaluated.

C-6. Primary Weapon Systems and Equipment (PWSE)

Primary Weapon Systems and Equipment are Pacing and ERC A, AMSS reportable items as identified in AR 700-138, Appendix B, and AR 220-1 Appendix C. These items are selected and grouped into one separate area, rather than rated in their normal classification (i.e., tactical vehicle, communications, weapons, etc.). To receive an overall satisfactory rating in this area, units must achieve a GO in 90 percent of PWSE.

Inspected. *Units with nine or less PWSE items available to inspect will be considered to meet the 90 percent standard if only one item is NOGO.*

C-7. Materiel General

This equipment is comprised of the equipment not included as PWSE. Possible items include:

a. Combat vehicles.

b. Tactical vehicles.

c. Trailers and semi-trailers.

d. Non-Tactical Vehicles.

e. Communications-electronics.

f. NBC.

g. Weapons.

h. Generators and compressors.

i. Material handling equipment (MHE).

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    j.   Medical equipment.
    k.   Instruments/Fire Control.
    l.   Dining facility equipment.
    m. Construction equipment.
    n.   Watercraft.
    o.   Missile.
    p.   TMDE.
    q.   All other.
    r.   Optics.
    s.   Night Vision Devices (NVD)

All items will be averaged to arrive at an overall rating. A GO in 90% of the items inspected is required to achieve a rating of satisfactory in Materiel General.

C-9.   Conduct of the evaluation
    a.   The team chief or designated representative will conduct entrance and exit briefs.
    b.   The team will evaluate all applicable areas identified in paragraph 1-10 of this regulation.
    c.   Team members will provide references to the publications for all deviations from standards noted during the evaluation. Mechanics or operators will be instructed on appropriate corrective action.

C-10. Documentation
    a.   States may use a prepared checklist or automated DA Form 5988-E or DA Form 2404 (Equipment Evaluation and Maintenance Worksheet) to record comments about the unit's maintenance management and sustainability. DA Form 5988-E/2404 will be used to record faults and shortcomings limiting operation of individual items of equipment. When no faults or shortcomings limiting operation are noted, the remark "no faults" should be entered on the appropriate DA Form 5988-E/2404.
    b. Failure to comply with safety directives and technical bulletins should be listed as a fault, either in maintenance management or on the applicable equipment.
    c. On the spot corrections should be noted and the unit given credit. However, corrections should be limited to "quick fixes," such as tightening connections, and must not require parts.

C-11. Reports
    a. The unit will receive informal comments summarizing findings in each of the evaluated areas during the out-brief. Whenever possible, copies of each DA Form 5988-E/2404 should also be given to the unit. Any questions or clarifications should be resolved before the team departs. Satisfactory or unsatisfactory ratings are determined on the day of evaluation.
    b. Formal evaluation results will be forwarded through command channels within two weeks of completion of the evaluation. The final report will include appropriate comments by the SMM**.** A copy of the final report should be forwarded to the unit's FMS facility.

C-12. Critique
The team chief is responsible for conducting an exit briefing of the evaluation before departing from the unit. Personnel present for the exit briefing should include the commander and key personnel. In addition, the commander or a designated representative from the next higher headquarters should be present. During the critique, the team chief and team members will explain the results of major areas evaluated, strengths, weaknesses, and suggested corrective actions. Any areas of concern or questions must be resolved at this point.

C-13. Corrective Action
When the evaluation is completed, the commander of the unit or activity will take immediate action to correct all faults and shortcomings discovered during the evaluation and not corrected by the time the evaluation was completed. If the unit receives an overall unsatisfactory rating, a formal response is required IAW paragraph 2-4.h of this regulation.

Appendix D

Sample Evaluation Checklist
Is minimum guidance for development of detailed state evaluation checklist. IT IS NOT ALL-INCLUSIVE.
Evaluation Checklist

I. Maintenance Management

1. Army Equipment Records Procedures (AR 750-1 DA Pam 750-8)

Are the following records property maintained?	**GO**	**NOGO**	**N/A**
a. Equipment Record Folder.			
b. SAMS-E DA Form 5987-E / DA Form 1970.			
1. Is equipment properly dispatched?			
2. Is fuel and oil usage properly annotated?			
3. Is mileage or hour meter reading properly annotated?			
c. SAMS-E DA Form 5982-E / DA Form 2401.			
d. SAMS-E DA Form AWCMF-450, 452, 454 or DD Form 314.			
1. Are services scheduled for all equipment?			
2. Are services being performed within 10% variance or placed on administrative deadline IAW DA Pam 750-8? (Para 3-9h)			
e. DA Form 2408-4 (Weapon Record Data). Are they being maintained in AEPS for those cannons and tubes requiring them?			
f. SAMS-E DA Form 2407-E / DA Form 2407.			
1. Has the commander or designated representative signed the PD authentication block for high priorities? (Figure 3-36)			
2. Is an organizational copy kept on file? (Para 3-14d(4))			
3. Does the unit have current status on support work orders?			
g. SAMS-E DA Form 5988-E / DA Form 2404.			
1. Is the form maintained for equipment that has faults? (Para 3-10a)			
2. Is the scheduled service SAMS-E DA Form 5988-E / DA Form 2404 properly completed, signed, and kept on file until the next service is performed? (Para 3-10f)			
h. Do fuel usage reports reflect actual unit usage?			

2. Publications (AR 25-400-2; DA Pam 750-3)	**GO**	**NOGO**	**N/A**
a. Has a publication library been established IAW DA Pam 750-3			
b. Is the technical library maintained and are references properly cataloged for easy access?			
c. Have the maintenance section publication requirements to include ETM's been identified on the supporting DA Form 12-series?			
d. Are manuals current and posted with the latest changes?			
e. Is the publications account being reviewed annually?			
f. Does the unit have CDROM readers to utilize electronic TMs?			

3. Army Oil Analysis Program (AOAP) (AR 750-1, DA Pam 750-8, TB 43-0211)	**GO**	**NOGO**	**N/A**
a. Is all required equipment enrolled in the AOAP program?			
b. Are samples being taken within the variance?			
c. Are laboratory recommendations being followed?			
d. Is there an adequate stock of sampling supplies?			

	GO	NOGO	N/A
e. Are sampling valves installed on all equipment requiring AOAP samples? (AR 750-1, Para 4-36d)			

4. Safety (AR 385-10, NGR 385-10)	GO	NOGO	N/A
a. Is an adequate Safety SOP available?			
b. Are flammable and combustible items stored properly?			
c. Do industrial and shop safety procedures comply with AR 385-10 and NGR 385-10?			
d. Are "No Smoking" signs posted?			
f. Are first aid kits readily available and complete?			
g. Are safety boots and other PPE issued to mechanics?			
h. Are air and other gas compressors inspected and tested IAW TB 43-0151?			
i. Are lifting devices tested and inspected IAW TB 43-0142 and TB 9-352? (Cranes, recovery vehicles, HEMTT cranes, forklifts, etc.)			
j. Are vehicles chocked when parked on an incline or whenever maintenance is being performed IAW AR 385-10?			

5. Test Measurements and Diagnostic Equipment (TMDE) (AR 750-43)	GO	NOGO	N/A
a. Has the unit's Calibration Coordinator been assigned and trained to maintain test measurement and diagnostic equipment?			
b. Is the TMDE in use affixed with a current DA Label 80?			
c. Is all TMDE entered in TMDE Integrated Materiel Management System (TIMMS)?			
d. Did the unit meet the DA delinquency goal of <2% for the past 6 months?			
e. Is there a current TMDE Master listing on-hand?			
f. Is the current TB 43-180 (CD-ROM) on hand?			

6. Administrative Storage of Equipment/Low Usage Program Equipment			
a. Does the unit have any equipment in an authorized equipment preservation or low usage program?			
b. Is required maintenance being performed and scheduled properly on equipment in preservation status?			
c. If the unit has equipment in a preservation or low usage status, do they have a rotational plan?			
d. Is equipment maintained and preserved properly?			

7. Appointment Orders: Are the following duties assigned and are personnel on current orders assigned by MTOE?	GO	NOGO	N/A
a. Maintenance Officer (AR 750-1).			
b. AOAP Monitor (AR 750-1).			
c. TMDE Calibration Coordinator (AR 750-43).			
d. Primary Dispatcher (DA Pam 750-8).			
e. Logistic Readiness Officer (AR 700-138).			
f . Qualifying Official (Drivers Exam) (AR 600-55).			
g. License Issuing Official (AR 600-55).			
h. High-Priority Certifying Official (AR 710-2).			

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i. Environmental Compliance Officer (AR 200-1).			
j. Safety Officer/NCO. (NGR 385-10).			
k. NBC NCOIC. (AR 350-1)			

8. Significant Change In Status of Equipment Prior to the Evaluation	**GO**	**NOGO**	**N/A**
Does SAMS-E data show recent excessive entries just prior to COMET evaluation?			

MAINTENANCE MANAGEMENT (EVALUATION STANDARD 80%) SAT__UNSAT__

II. AMSS Data Management (AR 750-1, AR 700-138, DA PAM 750-8)	**GO**	**NOGO**	**N/A**
1. Are substitute LINs correctly entered in SAMS-E/SAMS-E as substitutes?			
2. Are ERC codes correctly entered, including LINs?			
3. Are authorized and on hand quantities correctly reported?			
4. Are AMSS/PBUSE reconciliations being conducted?			
5. Are all reportable LINs being reported?			
6. Are all reportable systems properly configured for AMSS reporting?			
7. Does SAMS-E data match odometer or hour meter reading?			

AMSS Data: Number of LINs reviewed: __Number Correct: __Percent Correct: ___
AMSS DATA MANAGEMENT (EVALUATION STANDARD 90%) SAT__ UNSAT___

1II. Maintenance Sustainability

1. Training of Operators	**GO**	**NOGO**	**N/A**
a. Does the unit have a documented equipment/vehicle operator training and licensing program supported by BN IAW AR 600-55?			
b. Have operators completed required training prior to being licensed IAW AR 600-55? AR 600-55 and AR 385-10?			
c. Are SAMS-E DA Forms 348 maintained IAW appropriate regulations?			
d. Is a ledger of permits issued maintained IAW AR 600-55?			

2. Small Arms Repair Parts	**GO**	**NOGO**	**N/A**
Does the unit have unauthorized small arms parts on hand?			

3. Maintenance Training	**GO**	**NOGO**	**N/A**
a. Is unit scheduling and conducting PMCS training?			
b. Is unit scheduling and conducting maintenance training?			

4. Maintenance Standing Operating Procedures (AR 750-1 DA Pam 750-3)			
a. Does the unit have a current and adequate maintenance SOP? (DA Pam 750-3)			
b. Does the SOP meet the minimum requirements outlined in DA Pam 750-3?			
c. Does the unit follow their SOP?			

5. Basic Issue Items (BII) Tool and Equipment (AR 750-1 AR 710-2)			
a. Is BII on hand or on order?			
b. Is BII being maintained?			
c. Is it inventoried a minimum of annually?			

6. Supervision of Unit Maintenance Program (DA Pam 750-1)

a. Is the unit's maintenance program properly supervised?			
b. Are maintenance supervisors trained?			
c. Is there evidence of unauthorized cannibalization or controlled exchange being performed?			

MAINTENANCE SUSTAINABILITY (EVALUATION STANDARD 80%) SAT___UNSAT___

IV Primary Weapons Systems and Equipment (ERC P and ERC A Reportable Equipment

1. Equipment	**GO**	**NOGO**	**N/A**
a. Pacing Items and Systems			
b. ERC A Items and Systems			

2. Equipment Operators	**GO**	**NOGO**	**N/A**
a. Are SAMS-E DA Forms 348 maintained IAW appropriate regulations?			
b. Is a ledger of permits issued maintained IAW AR 600-55?			

Primary Weapons Systems and Equipment: Raw Score: ____ Adjusted Score: __ Percent GO: ___ Percent NOGO____

PRIMARY WEAPONS SYSTEMS AND EQUIPMENT (EVALUATION STANDARD 90%) SAT_____UNSAT_____

V. Materiel General	**GO**	**NOGO**	**NA**
1. Combat vehicles			
2. Tactical vehicles			
3. Trailers and Semi-trailers			
4. Non-tactical vehicles			
5. Communications-electronics			
6. NBC			
7. Weapons			
8. Generators and compressors			
9. Material Handling Equipment (MHE)			
10. Medical			
11. Instruments/Fire Control			
12. Dining facility equipment			
13. Construction equipment			
14. Watercraft			
15. Missile			
16. TMDE			
17. All other			

Materiel General: Raw Score: _____   Adjusted Score: _____   Percent GO: ____Percent NOGO_____
MATERIEL GENERAL (EVALUATION STANDARD 80%)   SAT____ UNSAT____

COMET SUMMARY

*Must receive a satisfactory rating in these areas to receive an overall satisfactory rating. Must pass at least one of the two remaining areas. (*Units with nine or less Primary Equipment items will not be given an unsatisfactory <u>overall</u> unit rating based solely on failing to pass this area unless two or more Primary Equipment items receive a NOGO*.)

I.	*Maintenance Management (90%)	SAT_____	UNSAT_____
II.	*AMSS Data Management (90%)	SAT_____	UNSAT_____
III.	Maintenance Sustainability (80%)	SAT_____	UNSAT_____
IV.	***Primary Weapons Systems and Equipment** (90%)	SAT_____	UNSAT_____
V.	Materiel General (80%)	SAT_____	UNSAT_____

OVERALL COMET RATING   **SAT_____   UNSAT_____**

Glossary

Section I
Abbreviations

AAA
Army Audit Agency

AOAP
Army Oil Analysis Program

AR
Army Regulation

ARNG
Army National Guard

AT
Annual Training

BII
Basic Issue Items

BN
Battalion

CLRTX
Command Logistics Review Team Expanded

COMET
Command Maintenance Evaluation Team

DA
Department of the Army

DA Form
Department of the Army Form

DA Pam
Department of the Army Pamphlet

DD Form
Department of Defense Form

DS
Direct Support

ERC
Equipment Readiness Code

FMS
Field Maintenance Shop

GAO
General Accounting Office

GS
General Support

IAW
In Accordance With

IDT
Inactive Duty Training

IG
Inspector General

MAIT
Maintenance Assistance and Instruction Team

MATES
Maneuver Area Training Equipment Site

MG
Materiel General

MHE
Material Handling Equipment
MM
Maintenance Management

MOS
Military Occupational Specialty

MTOE
Modification Table of Organization and Equipment

NBC
Nuclear, Biological, and Chemical

NCO
Non-Commissioned Officer

NCOIC
Non-Commissioned Officer In Charge

NGB
National Guard Bureau

NGR
National Guard Regulation

NMC
Not Mission Capable

OPTEMPO
Operating/Operations Tempo

PLL
Prescribed Load List

PMCS
Preventive Maintenance Checks and Services

PPE
Personal Protective Equipment

PWE
Primary Weapon Systems and Equipment

SAT
Satisfactory

SMM
Surface Maintenance Manager

SOP
Standing Operating Procedures

TAMMS
The Army Maintenance Management System

TB
Technical Bulletin

TDA
Table of Distribution and Allowances

TDY
Temporary Duty

TM
Technical Manual

TMDE
Test Measurement and Diagnostic Equipment

TMP
Transportation Motor Pool

UND
Urgency of Need Designator

ULLS-G
Unit Level Logistics System - Ground

UNSAT
Unsatisfactory

USP&FO
United States Property & Fiscal Office(r)

UTES
Unit Training Equipment Site

Section II
Terms

Exemption criteria
Standards upon which a decision not to evaluate a unit can be based.

Related Publications
A related publication is a source of additional information. The user does not have to read a related reference to understand this publication.

Section III
Special Abbreviations and Terms

This section contains no entries.