



## Things you need to know about your government funded Rental Car while on TDY

Q1. Can I use the rental vehicle while on rotation for personal leave? And may I have other government employees, family, or friends with me in the rental car?

A1. JTR C3320 says you may use your rental vehicle for official purposes including transportation to and from:

1. Duty Sites
2. Lodgings
3. Dining Facilities
4. Drugstores
5. Barber Shops
6. Places of Worship
7. Cleaning establishments
8. Similar places required for the traveler's subsistence, health or comfort.

Q2. Are my family members, friends, contractors or other acquaintances not on official TDY orders covered by the insurance protection the government provides?

A2. Family, friends, contractors or anyone NOT on official TDY orders are not covered or protected by the government. You may still share a vehicle if you and the other individuals are TDY at the same location and have official orders. But friends and family should not accompany you in the rental vehicle. They will not be covered in the event of an accident. Know that by carrying non-government passengers/property that do not also have authorized travel orders, you run the risk of insurance and damage liability not being covered if an incident occurs.

Q3. I want to go on personal leave while on TDY. Can I use the government funded rental vehicle?

A3. No. Use of the Rental vehicle for personal use is prohibited while on TDY

Further information can be found on the Defense Travel Management Office website under U.S. Government Car Rental Program.  
<https://www.defensetravel.dod.mil/site/rental.cfm>