



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY OF THE NAVY
(RESEARCH, DEVELOPMENT AND ACQUISITION)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

JAN 11 2013

MEMORANDUM FOR DISTRIBUTION

SUBJECT: PMT 401 and PMT 402 Policy

Reference(s): (a) Chapter 87 10 USC Sec. 1735
(b) DON DAWIA Operating Guide 21 DEC 2011

The purpose of this memorandum is to provide Department of the Navy (DON) policy for PMT 401 and PMT 402 course registration and management, effective immediately. The Director, Acquisition Career Management (DACM) has set a goal to improve the qualifications for our Key Acquisition Professionals and achieve 100% DAWIA compliance. Major Program Managers (MPMs) of ACAT I & II programs are notified upon selection of the statutory requirement to complete PMT 401 and PMT 402 within six months of their assignment per references (a) and (b). In the future DPMs of ACAT I & II Programs will also be notified. PEOs are directed to advise the DACM of all ACAT I & II MPM and DPM selections.

PMT 401 is designed to improve DoD acquisition outcomes by strengthening the analytical, critical thinking, and decision-making skills of potential leaders of major defense acquisition programs and program support organizations. The criticality of PMT 401 training, coupled with high demand and limited DON course seats, require commands to follow a deliberate process to ensure proper prioritization of prospective candidates. Priority 1: current and selected ACAT I & ACAT II MPMs / DPMs. Priority 2: eligible MPM-designated and Key Leadership Positions and Priority 3: high potential senior acquisition leaders.

SYSCOMs/PEOs are directed to provide a prioritized PMT 401 non-statutory list of nominees who are available to fill excess seats and vacant seats caused by late cancellations. This list is submitted via SYSCOM's DAWIA Program Directors (DPDs) and should be populated with only those persons who are considered viable candidates for MPM / DPM positions. Nomination will include a memorandum outlining qualifications and eligibility of candidates and be endorsed by a Flag Officer and /or Senior Executive Service (SES) member. The template is provided at attachment (1).

PMT 402 is a follow-on 4-week course preceded by a self-assessment and evaluation of each participant's program and program office to develop individual learning needs

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and issues. Participants interact with senior DoD, congressional, GAO, and industry leaders. PMT 402 attendance is reserved for ACAT I & II MPMs and DPMs. SYSCOMs/PEOs are requested to continue to coordinate the list of PMT 402 statutory candidates via SYSCOM DAWIA Program Directors (DPDs).

For both PMT 401/402, the DACM notifies commands of candidates who are authorized for registration. In the event of an emergent MPM slating, DPDs will coordinate with the DACM for immediate attendance of the selectee to PMT 401/402. Additionally, the DPDs will have a backup candidate identified in the event a seat becomes available.

Once registration is approved, cancellations are highly discouraged and require PEO notification to the DACM with justification. DON commands should not contact the Defense Acquisition University (DAU) directly for a cancellation request.

My point of contact in this matter is Ms. Sylvia Bentley at (703) 614-3284 or Sylvia.Bentley@navy.mil.



René Thomas-Rizzo
Director, Acquisition Career Management

Attachment:
As stated

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