



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH, DEVELOPMENT AND ACQUISITION
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

MAR 27 2012

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Cancellation of Business – Cost Estimating Course Expedited Fulfillment Process

- Reference(s): (a) Business – Cost Estimating Course Expedited Fulfillment Memorandum dated 23 October 2009
(b) Office of the Under Secretary of Defense memo, Implementation Guidance for the Restructure of the Acquisition, Technology and Logistics (AT&L) Business, Cost Estimating, and Financial Management Career Field of 1 April 2009
(c) Department of Navy Defense Acquisition Workforce Improvement Act (DAWIA) Operating Guide dated 21 December 2011

Reference (a) established a process for senior-level cost estimators to fulfill multiple courses in a single, expedited package. The process was intended to facilitate certification within the extended grace period for those employees who already had experience in cost estimating, and whose position was re-designated as “Cost Estimating” (BUS-CE) as a result of reference (b).

Now that the extended grace period for employees converted to BUS-CE is coming to a close, the expedited fulfillment process will be cancelled, effective April 30, 2012. BUS-CE Acquisition professionals should follow the standard certification process as provided by reference (c) effective May 1, 2012.

For specific questions, please contact Ms. Michelle LeBlanc at (703) 614-3265 or via email at michelle.leblanc@navy.mil.

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Director, Acquisition Career Management

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