



## Competitive Professional Development (CPD) for Funding for Civilian Paraprofessional Attendance at the Income Tax Law Course

Announcement Number: CP56/PPRO-FY17-02

**SUBJECT TO RECEIPT OF FY17 FUNDING**

**Date Opened: 25 August 2016**

**Date Closed: 26 September 2016**

All applicants must create a GoArmyEd student account prior to applying for any ACTEDS funded training opportunities. Applications are not to be created and submitted through GoArmyEd, only the creation of a student account is required at this time. Applications will be submitted via e-mail as indicated below. In creating a student account, you only need to complete the fields marked with an asterisk and supervisor concurrence is not required. Creation of the student account should require less than 10 minutes. [\[Click for additional information on GoArmyEd\]](#)

Additionally, as this training opportunity requires travel, all applicants selected for attendance will need a Government Travel Card (GTC) (limited exceptions).

**Location:** The Judge Advocate General's Legal Center and School (TJAGLCS), Charlottesville, VA.



The Judge Advocate General's  
Legal Center and School

EST. 1951

**Course Dates:**

Legal Assistance Course: 28 November – 2 December 2016

**Course Description:** This course presents an overview of federal income taxation for individuals, with special attention devoted to provisions of the Internal Revenue Code that directly affects military personnel. Attendees will receive instruction during the course on the following topics: basic federal income taxation principles; tax forms; filing status; gross income; itemized deductions; rental property; individual retirement accounts (IRAs); deployment and casualty tax issues; and tax center management.

**Additional Information:** CP-56 will centrally fund travel, lodging and per diem for a limited number of attendees. CP-56 CANNOT FUND RENTAL CARS. If a rental car is required by the selected careerists, the command will need to pay for the rental car. Salary will continue to be paid by the individual's command.

**Who May Apply:** Permanently appointed U.S. Army civilian paraprofessionals in the CP-56 Legal Career Program (to include Local Nationals). Applicants must have at least three years tenure as an Army Civilian employee, any waivers to this requirement must be sought in accordance with AR 350-1, para. 3-103.

**How to Apply:** Fully complete the Career Program CP-56, Competitive Professional Development (CPD) Application, including the Statement of Interest, Utilization Plan, and Head of Legal Office (HOLO) Endorsement (HOLO endorsement is required, if the Utilization Plan is not signed by HOLO). E-mail the completed application **and** a copy of your Civilian Career Report in a single digital file to Ms. Sarilyn Leary, Asst. Chief, CP-56, [sarilyn.e.leary.civ@mail.mil](mailto:sarilyn.e.leary.civ@mail.mil).

**E-mail completed application packets and address questions to:**

**Ms. Sarilyn Leary**

[sarilyn.e.leary.civ@mail.mil](mailto:sarilyn.e.leary.civ@mail.mil)

254-287-2993

**NLT 26 SEPTEMBER 2016**

Place in subject line: **Application for CP-56, Income Tax Law Course (FY17)**



**CP-56**

*Recruit, Train, Educate, Develop, Promote and Retain*