



Competitive Professional Development (CPD) for
Funding for Civilian Attorney Attendance at the
Ethics Counselor Course

Announcement Number: CP56/ATTY-FY17-01

SUBJECT TO RECEIPT OF FY17 FUNDING

Date Opened: 25 August 2016

Date Closed: 20 September 2016

All applicants must create a GoArmyEd student account prior to applying for any ACTEDS funded training opportunities. Applications are not to be created and submitted through GoArmyEd, only the creation of a student account is required at this time. Applications will be submitted via e-mail as indicated below. In creating a student account, you only need to complete the fields marked with an asterisk and supervisor concurrence is not required. Creation of the student account should require less than 10 minutes. [\[Click for additional information on GoArmyEd\]](#)

Additionally, as this training opportunity requires travel, all applicants selected for attendance will need a Government Travel Card (GTC) (limited exceptions).

Location: The Judge Advocate General's Legal Center and School (TJAGLCS), Charlottesville, VA.



The Judge Advocate General's
Legal Center and School

EST. 1951

Course Dates:

Ethics Counselor Course: 1 – 4 November 2016

Course Description: This course is primarily designed for attorneys newly assigned to be ethics counselors, or those who have been re-designated as ethics counselors after some time away from the field. Topics that will be covered during the course include: gifts, conflicts of interest, outside activities, post-government employment restrictions, completion and review of financial disclosure reports, private organization relationships, travel and transportation rules, the JER, dealing with contractors in the workplace, and running an effective ethics program.

Additional Information: This CPD opportunity is for centralized funding to attend the Ethics Counselor Course. If you are not seeking centralized funding for attendance, there is no need to apply through CP-56 for a course seat. CP-56 will centrally fund travel, lodging and per diem for a limited number of attendees. CP-56 CANNOT FUND RENTAL CARS. If a rental car is required by the selected careerists, the command will need to pay for the rental car. Salary will continue to be paid by the individual's command.

Who May Apply: Permanently appointed U.S. Army civilian attorneys in the CP-56 Legal Career Program (to include Local Nationals) who are serving as an ethics counselor. Applicants must have at least three years tenure as an Army Civilian employee, any waivers to this requirement must be sought in accordance with AR 350-1, para. 3-103.

How to Apply: Fully complete the Career Program CP-56, Competitive Professional Development (CPD) Application, including the Statement of Interest, Utilization Plan, and Head of Legal Office (HOLO) Endorsement (HOLO endorsement is required, if the Utilization Plan is not signed by HOLO). Your HOLO must certify in your application that you have ethics counselor responsibilities/duties. E-mail the completed application **and** a copy of your Civilian Career Report in a single digital file to Ms. Sarilyn Leary, Asst. Chief, CP-56, sarilyn.e.leary.civ@mail.mil.

E-mail completed application packets and address questions to:

Ms. Sarilyn Leary

sarilyn.e.leary.civ@mail.mil

254-287-2993

NLT 20 SEPTEMBER 2016



CP-56

Recruit, Train, Educate, Develop, Promote and Retain