



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY CADET COMMAND AND FORT KNOX
1ST CAVALRY REGIMENT ROAD
FORT KNOX, KENTUCKY 40121-5123

ATCC-ZA

9 JAN 15

MEMORANDUM FOR

Commanders, Fort Knox Partners in Excellence
Commanders, All Units Reporting Directly to this Headquarters
Directors and Chiefs, Staff Offices/Departments, this Headquarters

SUBJECT: Policy Letter 14 – Fort Knox Bar Letters

1. References:

a. 18 United States Code, Section 1382.

b. Army Directive 2014-05, Policy and Implementation Procedures for Common Access Card Credentialing and Installation Access for Uncleared Contractors, 7 March 2014

2. Recognizing authority to issue bar letters under the above-cited statute, I direct the following:

a. Bar letters will be issued for the offenses indicated at Enclosure 1 to this memorandum. They will be signed and delivered to offenders by the Directorate of Emergency Services (DES) designee per this policy. A copy of each bar letter, along with the supporting military police blotter or other documentation, will be delivered to the Garrison Commander for review and ratification.

b. Bar Requests. Bar letters may be requested by brigade or higher level commanders, directorate-level supervisors, DES, the Staff Judge Advocate, or their designees utilizing FK Form 5096-E, Installation Barment Request (Enclosure 3). The DES will prepare and forward the packet through the Administrative Law Division, Office of the Staff Judge Advocate, to the Garrison Commander.

c. Family members, Department of Defense (DOD) Employees, reserve component personnel and Fort Knox residents. The bar request process (paragraph 2b above) is required for any on-post Family members or Fort Knox residents. All DOD civilians, non-appropriated fund employees, and reserve component personnel will be barred in accordance with this policy with the provision they may go directly to and from their on-post place of employment or duty only, unless I approve a total bar separately.

3. Individuals may request modification or termination of a bar letter by submitting a request to DES. Unless a modification or termination is requested, the bar letter is final, and no new notice will be provided. Contractor employees and non-CAC civilians will

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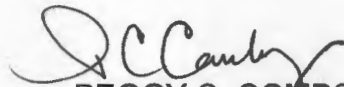
request such modification or termination using the procedures set forth in Army Directive 2014-05, Policy and Implementation Procedures for Common Access Card Credentialing and Installation Access for Uncleared Contractors, dated 7 March 2014.

4. The Garrison Commander is the delegated authority to bar civilians from the Fort Knox military installation as well as Soldiers adjudicated a punitive or administrative discharge. The Garrison Commander is also the delegated authority to grant or deny all requests to remove individuals from the barred person list. However, I retain authority to review appeals on barment decisions issued by the Garrison Commander unless the Garrison Commander grants the relief requested.

5. The point of contact for this policy is the Provost Marshall, Directorate of Emergency Services at 502-624-2739.

3 Encls

1. Bar Letter Periods
2. Bar Letter Example
3. FK Form 5096-E,
Installation Barment Request


PEGGY C. COMBS
Major General, USA
Commanding

Bar Letter Periods

Bar letters will be issued for the period specified below:

1. Unaffiliated Personnel (includes contractor employees).

- (1) Arson.
- (2) Assault offenses (felonies/aggravated or with a weapon or serious injuries).
- (3) Bribery.
- (4) Burglary/housebreaking.
- (5) Counterfeiting/forgery.
- (6) Drug/narcotic offenses (other than simple possession of marijuana).
- (7) Embezzlement.
- (8) Extortion/blackmail.
- (9) Fraud offenses, (including information for identity purposes).
- (10) Homicide.
- (11) Kidnapping/abduction.
- (12) Motor vehicle theft.
- (13) Prostitution offenses.
- (14) Felony resisting arrest.
- (15) Robbery.
- (16) Sex offenses (i.e., rape or sodomy, child pornography, trafficking in humans, child molestation, or sexual assault).
- (17) Weapons or explosives law violations.
- (18) Current bar from entry or access to any Federal installation or facility.
- (19) Status as a registered sex offender
- (20) Espionage, sabotage, treason, or terrorism.
- (21) Felony conviction within the past 10 years, regardless of the offense or violation.
- (22) Acts or activities designed to overthrow the U.S. Government by force.

Bar Letter Periods

installation access control personnel will strictly follow the Federal Bureau of Investigation's published engagement protocols.)

(23) Criminal arrest information which causes the CG to determine a potential threat to the good order, discipline, or health and safety on Fort Knox.

2. Military Personnel Barment.

a. Military personnel who receive Other Than Honorable (OTH) discharge will be permanently barred from the installation. The Senior Commander will execute that bar letter when the discharge is approved.

b. Military personnel, separated punitively or administratively, who demonstrate conduct which is of an unacceptable nature for the purpose of continued service should be recommended for a bar from the installation only when the underlying activity poses a threat to peace and security.

c. Prisoners released from confinement and discharged from the military will be permanently barred from the installation.

d. Military personnel who receive a Chapter 10 discharge will be permanently barred from the installation.

3. Protection from Domestic Violence. Any civilian spouse or parent will be barred if their presence on the installation represents a threat to the safety of any adult or child living on the installation. Application for bars under this category may be initiated by DES, ACS, or other domestic violence protection agencies or advocates.

4. United States Government Civilian Employees. Barred as set forth above with the provision they may go directly to and from their on-post place of employment only. This workplace access exception does not extend to contractor or non-federal entity employees who must seek relief under Army Directive 2014-05, Policy and Implementation Procedures for Common Access Card Credentialing and Installation Access for Uncleared Contractors, 7 March 2014. Government employee bar letters requesting a total bar from the installation may be issued separately after an individual review by the senior commander.

5. Retirees and Family Members Residing Off Post. Barred as specified above for offenses listed in paragraph 1 above. In all cases in which a bar is issued, offenders may go directly to and from emergency and scheduled medical appointments.

6. Limited Access Authorization. The DES may authorize limited access to barred individuals for entry to the installation or authorize access to areas other than their place of duty when an extreme hardship or compelling circumstances where no significant risk to the installation is present. This will be done on a case-by-case basis. Requests must be sent to DES, phone 624-4335.

7. All other instances warranting exclusion from the installation must be referred to the senior commander for determination.