

Section 1

Rules of the Road		
1	Navigation Rules and Regulations Handbook (August 2014)	Part A - General Rule 1 through Rule 38

Section 2

Command Management		
1	BUPERSINST 1080.53 ENLISTED DISTRIBUTION AND VERIFICATION REPORT USERS' MANUAL (EDVRMAN)	General Information (pgs 1-4) and Sec 1.1, 1.2, 2.3, 7.3, 7.4, and 7.5
2	BUPERSINST 1430.16F, ADVANCEMENT MANUAL FOR ENLISTED PERSONNEL OF THE U.S. NAVY AND U.S. NAVY RESERVE and NAVADMIN 141/15 (MERITORIOUS ADVANCEMENT PROGRAM)	Ch 2 (Table 2-1): Eligibility Requirements Checklist Ch 11: Command Advancement Program NAVADMIN 141/15: Entire Message
3	COMNAVCYBERFORINST 5239.2C, COMMANDER'S CYBER SECURITY AND INFORMATION ASSURANCE HANDBOOK V3 (18 Mar 2015)	Preface Ch 1: Cyber Security Overview Ch 2: Cyber Organization Ch 3 (para 3): Overview of CS Inspection Process Ch 4 (para 3-6): Requirements; Training Opportunities; CS Program Binder ; Monitoring & Assessments Ch 5 (para 3 & 4): HBSS; Requirements Ch 6 (para 3): Traditional Security Requirements Ch 7 (para 3): Key Operational Behavior Concepts / Requirements Enclosure 8: Minimum Set of Periodic Reports
4	COMNAVSURFPAC/COMNAVSURFLANT INSTRUCTION 1412.1, SURFACE WARFARE OFFICER QUALIFICATION AND DESIGNATION	Entire instruction
5	COMNAVSURFPAC/COMNAVSURFLANT INST 3502.3, SURFACE FORCE READINESS MANUAL	Entire manual
6	JAGINST 5800.7F, MANUAL OF THE JUDGE ADVOCATE GENERAL	Ch 1: Part A, 103, 104, 105, 106a, 108a,b, 109a,b, 110, 111, 113, 114, 115, 116, 118, 119
7	MANUAL FOR COURTS-MARTIAL UNITED STATES (2012 EDITION)	Rule 311: Evidence obtained from unlawful searches and seizures Rule 312: Body views and intrusions Rule 313: Inspections and inventories in the armed forces Rule 314: Searches not requiring probable cause Rule 315: Probable cause searches Rule 316: Seizures

8	MILPERSMAN	Article 1070-170: Documents Filed in the Permanent Personnel Record
		Article 1301-102: Officer Distribution - Process
		Article 1306-108: Enlisted Manning Inquiry Report (EMIR)
9	OPNAVINST 1740.3C, COMMAND SPONSOR AND INDOCTRINATION PROGRAMS	Entire instruction
10	U.S. Navy Regulations 1990	Ch 8: Commanding Officer
11	COMNAVSURFPAC/COMNAVSURFLANT INSTRUCTION 1412.2 (series), REQUIREMENTS FOR COMMAND OF SURFACE SHIPS	Entire instruction
12	OPNAVINST 5354.1F CHANGE 1, NAVY EQUAL OPPORTUNITY POLICY	Pg 1-4, 7-11 and Encl (2) and (5)
13	OPNAVINST 6110.1J, PHYSICAL READINESS PROGRAM and NAVADMIN 178/15 (PHYSICAL READINESS PROGRAM POLICY CHANGES)	Entire instruction and Message
14	USN COMMANDER'S QUICK REFERENCE HANDBOOK FOR LEGAL ISSUES (January 2016)	Sections II, IV, VI, and XI
15	OPNAVINST 3120.32D, STANDARD ORGANIZATION AND RELATIONS MANUAL	Ch 3, Article 3.1.1-3.1.3 and Article 3..3.1-3.3.23

Section 3

Material Readiness		
1	NSTM 079, Vol 2, DC, Practical DC	Sec 21.1.3: Conditions of Readiness
		Sec 21.3: Compartmentation
		Sec 22.1.4: Three-Condition Ships
		Sec 22.2.1-.4: DC Closure Log
		Sec 29.3: Dewatering w/Portable Pumps
		Sec 37.5: Sound Powered Phones
		Sec 42.4: Underwater Explosions
		Sec 42.6: Flooding Load
		Sec 42.7: Flooding Boundaries
		Sec 43.1: Shoring Introduction
		Sec 43.3: Wood Shoring
		Sec 43.4.1 - 43.4.3: Metal Shoring
		Sec 45: Shipboard DC Training

2	NSTM 300, Electric Plant General	Sec 2.1.2: Electric Hazards
		Sec 2.2: Shipboard Electrical Systems
		Sec 2.3: Electrical Safety Requirements for Equipment Maintenance
		Sec 2.4: Energized Work General Requirements
		Sec 2.5.2: Exceptions to Energized Work Requirements
		Sec 2.6: Special Requirements While Working on Damaged Equipment
3	NSTM 555, Surface Ship Firefighting	Sec 1.4.2: Requirements for Combustion
		Sec 1.6: Classification of Fires
		Sec 1.12: Firefighting Agents
		Sec 2.7: AFFF System Actuation
4	OPNAV M-5090.1 Environmental Readiness Program Manual	Sec 10.7 - 10.9: Machinery Space FF Doctrine
		Sec 35-3.3: Training Requirements
		Tables 35-1a, b, c: Discharge Restrictions
		Sec 35-3.14: Oil and Oily Waste
		Sec 35-3.15c-i: Oil Spill Response and Training
5	NSTM 631, Preservation of Ships	35-3.21: Marine Mammal Protection
		Sec 1.3.1: General Painting Req's
		Sec 2.2: General Hazards
		Sec 2.5.1: Surface Prep General
		Sec 2.7.1 - 2.7.6: Paint Application
		Sec 5.2.3: Surface Prep Painted Surfaces
		Sec 5.2.4: Surface Prep Metallic Surfaces
		Sec 6.4.1 - 6.4.4: Basic Painting Procedures
		Sec 6.5: Paint Failures
		Sec 8.1.1 - 8.2.9: Shipboard Paint App.
6	NAVSEAINST <u>4790.8C</u> , 3M Manual	Sec 8.17: Items Not to be Painted
		Sec 11.2: Defined Critical Coated Areas
7	COMNAVSURFPACINST/ COMNAVSURFLANTINST 4790.2, Shipboard 3M Instruction	Sec.1 Ch. 2-4 thru 2-4.5: PMS Functional Operations
		Sec 2-10: Inactive Equipment
8	COMNAVSURFPACINST/ COMNAVSURFLANTINST 4790.1G, Surface Force 3M Manual	Entire Instruction
8	COMNAVSURFPACINST/ COMNAVSURFLANTINST 4790.1G, Surface Force 3M Manual	Encl (1): 3M Roles and Responsibilities
		Encl (2): PMS Spotcheck Guidance
		Encl (3): Command 3M Self-Assessment

9	COMNAVSURFORINST 3120.1, Zone Inspection	Sections 2 - 7: Zone Inspection Responsibilities and Execution
10	COMNAVSURFORINST 3540.3, EDORM July 2013	Sec 1-1: Engineering Fundamentals
		Sec 3-2, (3204 - 3205): Light-Off Orders/8's
		Sec 3-3 (3301 - 3303): CO Approval Req's
		Ch 4 (4101 - 4204, 4407 - 4410, 4501 - 4503): Plant Safety & Readiness; RMD
11	NAVSEA OP-4 Rev 11, Ammunition & Explosives Safety (Aug 2015)	Ch 2, Sections 2-3, 2-4, 2-7, 2-14, 2-15: General Regulations, Policies, and Responsibilities
		Ch 3 Sec 3-2: Handling and Stowage
12	NAVSEA S0400-AD-URM-010 Advance Change Notice 1/A TUM	Sec 1.7: Maintaining Tag-outs
		Sec 1.8: Clearing Tag-outs
		Appendix (L): Planned Maintenance System Tag-out Procedure
		Appendix (M): Out of Calibration/Out of Commission Labels
13	EUG/0001/110509, EOSS User's Guide	Sections 1.4 - 1.6: EOSS Description and Use
14	JFMM, Vol II, Integrated Fleet Maintenance	Part I, Ch 2, Sec 2.7: Integrated Fleet Maint Mgmt
		Part I, Ch 2, Sec 2.10: 100 Hour Transition Periods
		Part I, Ch 2, App E: First Hundred Hours for Surface Scheduled Availability
		Part I, Ch 2, App F: Final Hundred Hours for Surface Scheduled Availability
		Part 1, Ch 3, Sec 3.3: Maintenance Policies and Procedures
		Part 1, Ch 3, Sec 3.4: Availability Work Package Planning
		Part 1, Ch 3, Sec 3.5.1, 3.5.2 & 3.5.3: Availability Planning
		Part 1, Ch 3, Sec 3.6.3.3: Availability Execution
		Part 1, Ch 3, Sec 3.6.8.1: Trials, Inspections and Crew Certs
		Part 1, Ch 3, Sec 3.7: Completion of Availability
		Part 1, Ch 3, Sec 3.8: Availability Completion Departure Conference
		Part 1, Ch 3, Sec 3.9: Post Availability
		Part 1, Ch 3, Sec 3.10: Baseline Availability Work Package Close Out
		Part 1, Ch 3, App B: Typical CNO Availability Planning Milestones
Part 1, Ch 4, Sec 4.3: Fleet Maintenance Availabilities		
Part 2, Ch 2, Sec 2.5: Ship Work Package Preparation - Milestones		

15	JFMM Vol V, Quality Maintenance	Part 1, Forward, Sec 1.3.3: Qual Maint - Order of Precedence
		Part 1, Ch 2, Sec 2.2: Qual Maint Processes - Technical Work Documents
		Part 1, Ch 2, Sec 2.3.7.1: Qual Maint Processes - Pen and Ink Changes
		Part 1, Ch 2, Sec 2.4: Qual Maint Processes - Troubleshooting
		Part 1, Ch 3, Sec 3.4.1, 3.4.2, 3.4.6, 3.4.7, 3.4.14: Personal Qualification and Training - Qualification Requirements
		Part 1, Ch 8 Sec 8.3: Departure from Specifications
		Part 1, Ch 9, Sec 9.1, 9.2, & 9.3: Audits, Surveillance, Evaluations and Assessments
16	JFMM, Vol VI, Maintenance Programs	Ch 5 Sec 3.2: Deficiency Documentation and Reporting
		Ch 8 Sec 8.5: Miniature/Micro Miniature Electronic Repair Program
		Ch 13: Surface Ship Corrosion Control Program
		Ch 14: Cannibalization
		Ch 41 Sec 41.2: Maintenance Team
		Ch 42 Sec 42.5: Material Readiness Assessment

17	OPNAVINST 5100.19E Vol 1, NAVOSH	Para A0302: Workplace Inspections
		Para A0303: Self-Assessments
		Para A0304: Industrial Hygiene Surveys
		Para A0305: Shipboard Safety Surveys
		Para A0404: Hazard Abatement Program Procedures
		Para A0503: SOH Training Requirements and Procedures
		Para B0202: Heat Stress Program Responsibilities
		Para B0302: Surface Ship HMC&M
		Para B0304: Oil & Hazardous Substance (OHS) Spill Response General Requirements
		Para B0402: Hearing Conservation Responsibilities
		Para B0502: Sight Conservation Program Responsibilities
		Para B0602: Respiratory Protection Responsibilities
		Para B0610: Entry into Immediately Dangerous to Life or Health (IDLH) Atmospheres
		Para B0611: Breathing Air Requirements
		Para B0702: Electrical Safety Program Responsibilities
		Para B0705: Working on Energized Equipment
Para B1202: PPE Responsibilities		
18	NSTM 074 Vol 3, Gas Free Engineering	Sec 18.5: Basic Program Requirements
		Sec 18.9: Shipboard Gas Free Eng Training Requirements
		Sec 18.12: Shipboard Afloat Gas Free Engineer Authority Limits
		Sec 18.18.4: Commanding Officer Responsibilities
		Sec 19.4: Entry and Work Restrictions for Confined Spaces
		Sec 19.13: Conditions for Classifying Confined Spaces as IDLH
		Sec 19.14: IDLH Space Entry

Section 4

Navigation, Seamanship and Shiphandling		
1	NAVAL SHIPHANDLER'S GUIDE: CAPT James A Barber Jr. USN (Ret.), Naval Institute Press, Fourth Printing, April 1, 2005 (ISBN: 1-55750-435-0)	Ch 2: Forces on the Ship, pg 31-49
		Ch 3: Standard Commands, pg 51-64
		Ch 4: Getting Underway, pg 73-82
		Ch 5: Making a Landing, pg 90-97
		Ch 6: Ground Tackle
		Ch 7: Transiting the Channel, pg 119-136
		Ch 8: Tugs and Pilots, pg 140-145, 147, 149, 153-163
		Ch 9: Underway Replenishment, pg 172-187
		Ch 10: Shiphandling in Emergencies, pg 191-203
		2
Ch 3: Nautical Charts, art. 300, 324-325, 330, 332-340		
Ch 4: Nautical Publications, art. 401-404, 406-408, 411-414		
Ch 5: Short Range Aids to Navigation, art. 501-528		
Ch 6: Compasses, art. 600-603, 619-626		
Ch 7: Dead Reckoning, art. 700-708		
Ch 8: Piloting, art. 800-818, 821-822		
Ch 9: Tides and Tidal Currents, art. 900-901, 904-908, 911-912, 913-915		
Ch 14: Electronic Charts, art. 1400-1401, 1403, 1415-1417, 1419		
Ch 27: Navigation Regulations, art. 2700-2704, 2706-2708, 2711		
3	CNSFINST/CNAFINST 3530.4D NAVDORM, SURFACE SHIP NAVIGATION DEPARTMENT ORGANIZATION AND REGULATIONS MANUAL	Ch 1: Introduction
		Ch 2: Duties and Responsibilities
		Ch 3: Standard Policies, Requirements and Procedures
4	DUTTON'S NAUTICAL NAVIGATION: Thomas J. Cutter, Naval Institute Press, Fifteenth Edition, 2005 (ISBN-10: 1-55750-248-X)	Ch 14: Ship Characteristics in Piloting

5	<p>WATCH OFFICERS GUIDE: Stavridis, J., and Girrier, R. (2007) Naval Institute Press. (ISBN-13: 978-1-59114-936-1)</p>	Ch 6: Shiphandling, pg 96-123
6	<p>NAVAIR 00-80T-122 IC13 AIRCRAFT OPERATING PROCEDURES FOR AIR CAPABLE SHIPS (NATOPS MANUAL)</p>	<p>Ch 7: Safe Navigation, pg 124-143</p> <p>7.1 Responsibility for Safety</p> <p>7.2 Ship Maneuvering</p> <p>7.3 Aircraft Handling</p> <p>7.4 Safety Precautions</p> <p>7.9 Hazards</p> <p>9.6.5 Wind and Deck Limitations</p> <p>12.1 Emergency Procedures</p>

Section 5

Maritime Warfare		
1	CJCSI 3121.01B, STANDING RULES OF ENGAGEMENT (June 2008)	Enclosure A and associated Appendixes: Standing Rules of Engagement for U.S. Forces
		Enclosure B and associated Appendixes: Maritime Operations
2	NTTP 3-01.11, MARITIME AIR AND MISSILE DEFENSE PLANNING (Apr 2015)	Ch 1: Introduction
		Ch 2: Joint and maritime Air and Missile Defense Planning Organizations
		Ch 4: Common Air and Missile Defense Planning Inputs
3	NAVY WIDE OPTASK AIR AND MISSILE DEFENSE (AMD) 291630Z JUN 12	Sections: A-F
4	NTTP 3-02.1M, SHIP TO SHORE MOVEMENT (MAY 2007)	Ch 1: Overview
		Sec 1.1, 1.2, 1.3, 1.4
		Ch 2: Organization and Command
		Sec 2.1, 2.2, 2.3, 2.4
		Ch 4: Conducting Surface-borne Ship-to-Shore Movement
Sec 4.1, 4.2, 4.3, 4.4		
5	NTTP 3-02.2, SUPPORTING ARMS COORDINATION IN AMPHIBIOUS OPERATIONS (MAY 2004)	Ch 1: Introduction
		Sec 1.1, 1.2, 1.3, 1.4-1.4.5.1.2
		Ch 2: Coordination Agencies and Command and Control
		Sec 2.1, 2.2, 2.3
6	NAVY WIDE OPTASK AMPHIBIOUS OPERATIONS 61040Z MAY 11	Sections
		15-18
		29-51
		59-64
7	NAVY WIDE OPTASK INFORMATION OPERATIONS 151731Z MAY 06	H1/OPSEC/1/RIVERCITY/A-B
8	TM SWDG 3-51.1-05, NULKA TACTICAL EMPLOYMENT GUIDE (Promulgation Date: 13 May 2005, Review Date: 13 May 2007)	Ch 3: Tactical Capabilities
		Ch 4 (Sections 4.1 and 4.2)

9	NAVY WIDE OPTASK ELECTRONIC WARFARE 211535Z NOV 11	Sections:
		C2/General Duties/1/Overview
		C2/General Duties/2/IWC
		C4/Electronic Warfare Operations/3/Strike Group Counter ISR&T
		C4/Electronic Warfare Operations/4/Strike Group ASMD
10	NTTP 3-20.5, COUNTER-FAC/FIAC PROCEDURES (September 2011)	Ch 7: Layered Defense and Engagement (Sections 7.1-7.3 and 7.11-7.12)
		Ch 8: Weapon System Considerations and Employment (Sections 8.3-8.7)
		Sections
		A1
11	NAVY WIDE OPTASK SURFACE WARFARE 091745Z FEB 12	B1
		C1-C10
		D2
		Sections
12	NAVY WIDE OPTASK VISIT, BOARD, SEARCH AND SEIZURE 281226Z AUG 14	A2
		D1-D2
		I1
		X1
		Y1
13	NAVY WIDE OPTASK ASW 15011Z AUG 08	Entire OPTASK
14	NAVY WIDE OPTASK MIW 022016Z FEB 10	Sections
		A3/ADMIN/3/ Y1/SPECINST/2/
15	NTTP 3-21.33 SURFACE TORPEDO ATTACK TACTICS, COUNTERMEASURES AND EVASION MANUAL (January 2011)	Ch 3: Torpedo Evasion Tactics
16	NTTP 3-59.1 TACTICAL USE OF THE OCEAN ENVIRONMENT (January 2007)	Ch 3: Pages 3-6 to 3-21 (Search Tactics in a Dynamic Environment)
17	NWP 3-56, COMPOSITE WARFARE DOCTRINE (September 2010)	Ch 1: Maritime Tactical Command
		Ch 2: Composite Warfare Commander
		Ch 3: Warfare Commanders

Officers taking a CA or CQE on or after 01 July 2016 will be tested on this Bibliography

Command Qualification Bibliography Version 4

12 Feb 16

CQE Bibliography references can be accessed via NKO sites at the following links:

NKO: <https://www.nko.navy.mil/group/swos/n75-command-at-sea>

NKO-S: <https://www.nko.navy.smil.mil/group/swos-learning-center/command-qualification-exam-and-assessment>