

CAREER PATH - TECHNICAL TRAINING (ITP BLOCK 4)

Section VI. Technical Training

A. Contact your Transition Counselor to schedule attendance at the Technical Training Workshop.

Date of Transition GPS Technical Training Workshop: _____

B. Complete the Education Needs Assessment.

- ❖ Schedule one-on-one counseling with a Service Education Guidance Counselor through your installation Transition Counselor.

Notes:

Name of counselor/advisor: _____ Date attended: _____

- ❖ *** Attach the results of your Education Needs Assessment.
- ❖ Summarize the results of your Education Needs Assessment.

Notes:

- ❖ Identify the field of study and degree that you plan to pursue.

Field of study: _____

Degree: _____ Target completion date: _____

*** Career Readiness Standards are noted by 3 asterisks throughout the Individual Transition Plan

C. Assess educational financing options.

- ❖ Apply for GI Bill benefits - visit: <http://www.gibill.va.gov/> and www.ebenefits.va.gov

Notes:

GI Bill application date: _____

- ❖ Determine if you will attend training part-time or full-time and identify how many credit hours you will take each semester.

Notes:

- ❖ Identify potential sources of income while attending school (e.g., employment options and scholarship/grant eligibility including academic, athletic, need-based, veteran status, college/career specific). Assistance is available by attending the Transition GPS Education Workshop and by visiting the DOL Career One Stop website: <http://www.careeronestop.org/militarytransition/>.

Notes:

D. Identify technical training institution.

- ❖ *** Research training institution credentials to include: tuition costs, fees, accreditation, financing options, graduation rates, transferability of credits, procedures for sending transcripts for credit review, GI Bill acceptance, and admission standards. Assistance is available through your Education Counselor and by attending the Transition GPS Technical Training Workshop.

Notes:

- ❖ Research standardized testing requirements of potential technical training institutions (e.g., SAT, SAT II, and ACT) and identify local testing schedules, locations and fees: <http://sat.collegeboard.org/home>, and <http://www.actstudent.org/>.

Notes:

- ❖ Compare research results of technical training institutions that offer degrees in your desired field of study.

Notes:

- ❖ Identify your top 3 technical training institutions.

- _____ Location: _____
- _____ Location: _____
- _____ Location: _____

- ❖ *** Submit an application to the institution(s) you selected.

Name of institution: _____ Date submitted: _____

Name of institution: _____ Date submitted: _____

Name of institution: _____ Date submitted: _____

- ❖ *** Identify an academic counselor at your preferred technical training institution and schedule a one-on-one counseling session. Academic counselors are typically located by visiting the school's registrar and/or admissions website. A counselor may also be identified by contacting the institution's faculty and staff within your preferred field of study.

Notes:

Name of counselor/advisor: _____ Counseling date: _____

- ❖ *** Contact the Student Veteran Organization (<http://www.studentveterans.org/>) at your preferred school (if available), or the local VA Representative to identify local Veteran support resources.

Notes:

Name of contact: _____ Contact date: _____

- ❖ Schedule one-on-one counseling with DOL One Stop Career Center Counselor to identify future employment opportunities.

Notes:

Name of counselor/advisor: _____ Counseling date: _____

- ❖ Contact the training institution GI Bill certifying official to confirm GI Bill eligibility and acceptance.

Notes:

Name of contact: _____ Contact date: _____

- ❖ Have you received an acceptance letter to a training institution?

_____ Yes, and a copy of my acceptance letter is attached.

_____ No, but I anticipate a response from the institution within the next couple of weeks.

_____ No, but I will continue to research and apply to other institutions that meet my post-military technical training goals and relocation plans.

- ❖ Attach a copy of your technical training course registration confirmation.

E. Prepare your transition timeline (refer to ITP Block 6, Transition Milestones; Section VIII).