



# Department of Defense MANUAL

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USD(AT&L)

SUBJECT: Integrated Materiel Management of Nonconsumable Items

References: See Enclosure 1

1. PURPOSE. In accordance with the authority in DoD Directive 5134.12 (Reference (a)), this manual:

a. Implements the requirements and procedures consistent with DoD Instruction (DoDI) 4140.01 (Reference (b)) for integrated materiel managers (IMMs) and others who work within or with the DoD supply system to assist in the elimination of duplicate national inventory management functions for those nonconsumable items being used by more than one DoD Component or participating federal agency.

b. Provides uniform guidance and describes operating procedures for applying primary inventory control activity (PICA) and secondary inventory control activity (SICA) materiel management objectives to assure that only one DoD Component will provide certain logistics support functions to all registered users of the same nonconsumable items, except for those exclusions covered in paragraph 2b of this issuance.

2. APPLICABILITY. This manual:

a. Applies to:

(1) OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities in the DoD (referred to collectively in this manual as the "DoD Components").

(2) Federal agency organizations participating with the DoD Components, e.g., the United States Coast Guard (USCG), Federal Aviation Administration (FAA), and General Services Administration (GSA), but only when and to the extent they adopt the terms of this manual.

b. Does not apply to:

(1) Ships, aircraft, and other end items for which management and control are exercised through the application of unique identification systems.

(2) Items under the management cognizance of Assistant Secretary of Defense for Nuclear, Chemical, and Biological Defense Programs (ASD(NCB)), National Security Agency/Central Security Service (NSA/CSS) and the DoD Components' Joint Conventional Ammunition Production Coordinating Group (JCAP-CG). This manual does not apply to specific items:

(a) Conventional ammunition items in Federal Supply Group (FSG) 13 under cognizance of JCAP-CG as listed in the on-line tool for FSGs on DLA website [www.dlis.dla.mil/H2](http://www.dlis.dla.mil/H2).

(b) All nuclear ordnance items in FSG 11 and items regardless of federal supply classification (FSC) with commercial and government entity (CAGE) 57991, 67991, 77991, and 87991 under the cognizance of the ASD(NCB) CG as listed in the on-line tool for FSCs on DLA website [www.dlis.dla.mil/H2](http://www.dlis.dla.mil/H2).

(c) Cryptological items identified in FSC 5810 and 5811, items with CAGE 02227, 11874, 15942, 28865, or 98230, and items regardless of class under cognizance of the National Security Agency (NSA). Items in these categories not under the cognizance of NSA will be processed in accordance with NSA/CSS Circular 6-2 (Reference (c)).

(2) Nonconsumables identified as having interchangeability and substitutability (I&S) relationships before the level of authority (LOA) 22/8D status is assigned. These are being addressed by the Integrated Materiel Management Committee (IMMC). As items having I&S relationships are assigned LOA 22/8D status, they will become subject to the provisions of this manual.

3. RESPONSIBILITIES. See Enclosure 2.

4. PROCEDURES. See Enclosures 3 through 10.

5. RELEASABILITY. **Cleared for public release**. This manual is approved for public release and is available on the Internet from the DoD Issuances Website at <http://www.dtic.mil/whs/directives>.

6. EFFECTIVE DATE. This manual:

~~—a. Is effective September 2, 2014.~~

~~—b. Will expire effective September 2, 2024 if it has not been reissued or cancelled before that date in accordance with DoDI 5025.01 (Reference (d)).~~



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for Logistics and Materiel Readiness

Enclosures

1. References
2. Responsibilities
3. General Procedures
4. Supply and Depot Maintenance Operations (NIMSC 1, 2, 3, 4, 5, 6, 7, 8, 9, OR 0)

Procedures

5. Item Review Procedures for Migration to NIMSC 5 or 6
6. Procedures for Migration of a NIMSC Code
7. Supply Operations (NIMSC 5 OR 6) Procedures
8. Financial Management Procedures
9. Technical Data and Configuration Management Procedures
10. Materiel Returns (NIMSC 5 AND 6) Procedures

Glossary

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ENCLOSURE 1

REFERENCES

- (a) DoD Directive 5134.12, "Assistant Secretary of Defense for Logistics and Materiel Readiness (ASD(L&MR)), May 25, 2000, as amended
- (b) DoD Instruction 4140.01, "DoD Supply Chain Materiel Management Policy," December 14, 2011
- (c) National Security Agency/Central Security Service Circular 6-2, Change 1, "Management and Use of NSA/CSS Organic Depots," May 1, 2013
- ~~(d) DoD Instruction 5025.01, "DoD Issuances Program," June 6, 2014~~
- (ed) DoD 4140.26-M, Volume 1, "DoD IMM for Consumable Items: Operating Procedures for Item Management Coding (IMC)," September 24, 2010
- (fe) DoD 4100.39-M, Volumes 1-16, "Federal Logistics Information System (FLIS) Procedures Manual," varies by volume
- (gf) AR 700-82, OPNAVINST 4410-2A, MCO 4400.120, "Joint Regulation Governing the Use and Application of Uniform Source Maintenance and Recoverability Codes," October 10, 2007
- (hg) DoD Manual 4140.01, *Volume 1*, "DoD Supply Chain Materiel Management Procedures: *Operational Requirements*," February 10, 2014
- (ih) "Federal Acquisition Regulation," current edition
- (ji) "Defense Federal Acquisition Regulation Supplement," current edition
- (kj) DoD 4400.1-M, "Department of Defense Priorities and Allocations Manual," February 21, 2002
- (lk) DoD Instruction 4161.02, "Accountability and Management of Government Contract Property," April 27, 2012
- (ml) OPNAVINST 4790.14A/AMC-R 750-10/AFI 21-133(I)/MCO P4790.10B/DLAD 4151.16, "Joint Depot Maintenance (JDM) Program," March 31, 1999
- (nm) DoD *Manual* 4160.21-~~M~~, "Defense Materiel Disposition Manual," ~~August 18, 1997~~ *October 22, 2015*
- (on) DoD Instruction 2030.08, "Implementation of Trade Security Controls (TSC) for Transfers of DoD ~~U.S. Munitions List (USML) and Commerce Control List (CCL)~~ Personal Property to Parties Outside DoD Control," ~~May 23, 2006~~ *February 19, 2015*
- (po) DoD Instruction 4160.28, "DoD Demilitarization (DEMIL) Program," April 7, 2011
- (qp) DoD Instruction 8320.04, "Item Unique Identification (IUID) Standards for Tangible Personal Property," ~~June 16, 2008~~ *September 3, 2015*
- (rq) Military Standard 130, "Standard Practice: Identification Marking of U.S. Military Property," current version
- (sr) DoD Instruction 4140.67, "DoD Counterfeit Prevention Policy," April 26, 2013
- (ts) Defense Logistics Manual 4000.25-2, "Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP)," June 13, 2012<sup>1</sup>
- (ut) Defense Logistics Manual 4000.25, "Defense Logistics Management System," June 5, 2012

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<sup>1</sup> Defense Logistics Manuals are available on the internet at <http://www2.dla.mil/j-6/dlmsso/elibrary/manuals/>

- (~~v~~u) Defense Logistics Manual 4000.25-1, “Military Standard Requisitioning and Issue Procedures (MILSTRIP),” June 13, 2012
- (~~w~~v) American National Standards Institute (ANSI) Electronic Industries Alliance (EIA)-649, “National Consensus for Configuration Management,” as amended
- (~~x~~w) DoD Instruction 5230.24, “Distribution Statements on Technical Documents,” August 23, 2012, *as amended*
- (~~y~~x) International Organization for Standardization (ISO) 9001, “Quality Management Systems – Requirements,” 2008



ENCLOSURE 2

RESPONSIBILITIES

1. ASSISTANT SECRETARY OF DEFENSE FOR LOGISTICS AND MATERIEL READINESS (ASD(L&MR)). Under the authority, direction, and control of the Under Secretary of Defense for Acquisition, Technology, and Logistics, the ASD(L&MR):

- a. Resolves differences on any phase of the processes for nonconsumable items that cannot be resolved by IMMC, as established in Volume 1 of DoD 4140.26-M (Reference (*ed*)).
- b. Monitors compliance with and provides update to this manual.

2. DOD COMPONENTS HEADS, COMMANDANT, USCG; AND HEADS OF OTHER FEDERAL AGENCIES. The DoD Components heads, and when agreed to by the Commandant, USCG, and the heads of other federal agencies (e.g., FAA):

- a. Implement the procedures in this manual and ensure that cognizant materiel managers actively interface with the program manager for each weapon system acquisition program to ensure effective provisioning support of nonconsumable items to the warfighter.
- b. Provide a focal point responsible for receiving and monitoring data required for the implementation of this manual.
- c. Revise internal procedures, as applicable, to accommodate the procedures contained in this manual.
- d. Develop internal procedures to implement the materiel returns program whereby transactions can be processed and controlled across organization lines to account for assets returned under a credit or exchange arrangement and excess assets.
- e. Budget and fund the procurement lead time for retail requirements that may include the protectable prepositioned war reserve requirements, initial provisioning, outfittings (e.g., initial spares support list) requirements, and follow-on provisioning or outfittings (follow on spares support list) requirements.
- f. Provide new systems or equipment or the adoption for the use of systems or equipment in DoD inventory using the procedures in Reference (b).
- g. Act as the PICA for joint program items when identified as the designated DoD Component assigned life cycle responsibility for the weapon system, subsystem, or next higher assembly.

ENCLOSURE 3

GENERAL PROCEDURES

1. NONCONSUMABLE ITEM MATERIEL SUPPORT CODES (NIMSCs). The designated PICA and the SICA will use the procedures in this enclosure for NIMSCs. The nonconsumable item program uses NIMSCs to define the level of support between organizations. Numeric-codes are assigned to SICAs and alpha-codes are assigned to PICAs. The implementation of this program recognizes the following item management concepts:

a. The SICA is responsible for the materiel management functions that are not assigned to the PICA.

b. The involved DoD Components will negotiate depot maintenance inter-Service support agreements (DMISAs) for all items where depot level maintenance is required by the SICA and the PICA does not perform wholesale stock, store, and issue with credit or exchange for the affected SICA. The involved DoD Components will document any exceptions to the maintenance assignment and submit to the SICA maintenance inter-Service support management office (MISMO) for inter-service MISMO resolution.

c. The DoD Component MISMOs will identify approved depot source of repair (DSOR) to the PICA for inclusion in the Federal Logistics Information System (FLIS) total item record (TIR) in accordance with the procedures in DoD 4100.39-M (Reference (~~fe~~)).

d. The DoD Component will submit a nonconsumable item materiel support request (NIMSR) using the NIMSR worksheet in Table 1 and submit a PICA or SICA management level change or reassignment request using the worksheet in Table 2 to complete the TIR in accordance with the procedures in Reference (~~fe~~).

(1) The NIMSR worksheet in Table 1 is used by the SICA to obtain initial support from the PICA. The NIMSR will not be used by the SICA to change or modify follow-on support once the SICA is recorded as a user in the FLIS TIR.

Table 1. NIMSR Worksheet

<b><u>NIMSR Worksheet</u></b>	
<b>Part 1. SICA Requesting Organization or Activity</b>	
1. From	Enter the one position service code of the requesting organization or activity: A=Army, F=Air Force, M=Marine Corps, N=Navy, B=FAA, C=Coast Guard. Enter the two position alpha managing activity code, contact name, address office symbol or code, and Defense Switched Network (DSN) phone number of the requesting organization or activity.

Table 1. NIMSR Worksheet, Continued

2. To	Enter the one position service code, two position alpha managing activity code, and the address.
3. National stock number (NSN)	Enter the NSN. If the NSN desired is in a DOD I&S family relationship, enter the master NSN.
4. Air Force materiel management aggregation code (MMAC) or Navy cognizance code	If Air Force managed, enter MMAC code, if applicable. If Navy managed enter cognizance code, if available. Otherwise, leave blank.
5. Primary part number	Enter the primary part number.
6. Weapon system or end item application	Enter the type of weapon system or end item being supported.
7. Number of systems supported	Enter the number of weapon systems or end items being supported.
8. Level of support (NIMSC)	Enter requested SICA NIMSC to indicate the level of support the PICA is being requested to provide.
9. Technical review package (TRP) required	Advise the PICA if a TRP will be required or not with a yes or no statement.
10. Repairability code	Enter the item(s) SICA repairability code from AR 700-82, OPNAVINST 4410-2A, MCO 4400.120 (Reference ( <i>gf</i> ))
11. Item management code (IMC)	Enter the IMC to indicate the management technique to be applied from Reference ( <i>ed</i> ): E=Depot Repairable Component, D=End Item of Equipment, R=Consumable, U=Special Management.
12. Major organizational entity (MOE) rule	Enter the appropriate MOE rule to be established in the TIR.
13. Installed quantity	Enter the number of installs that will be required.
14. Type Program	Enter one of the codes to indicate the type of program used to determine item requirements: H=Hours, M=Miles, R=Rounds, S=Starts, L=Landings, D=Days, T=Months, Y=Years.
15. NSN (suitable subs)	If the desired NSN is in a DOD I&S family relationship, list all related NSNs that the requestor wants to become a user on.
16. Operational annual usage	Enter the projected annual operational usage, e.g., 150,000 hours, 800 months, or 600 overhauls.
17. Initial quantity	Enter the initial quantity required.
18. Date initial quantity required	Enter the date the initial quantity is required.
19. Requested materiel support date	Enter the date support is desired for Phase II (NIMSC 5, 6) only. Applicable only if TRP is not required.

Table 1. NIMSR Worksheet, Continued

20. Replenishment demand	Entry required only if line 8 of this worksheet is NIMSC 5 or 6. Enter projected replenishment demand by year for 5 years.
21. Unserviceable returns	Entry required only if line 8 of this worksheet is NIMSC 5 or 6. Enter the projected unserviceable assets to be returned to the PICA for the corresponding 5-year period identified in line 20 of this worksheet.
22. SICA Configuration manager	Enter the mailing address of the cognizant configuration or engineering management organization element in the SICA service.
23. SICA control number	Enter the SICA internal suspense control number.
24. Remarks	Enter additional data if necessary.
25. Signature, name, and title of requesting official	Enter the signature, name, and title of the requesting official and the date signed.
26. Date	Enter the signature date.
<b>Part 2. PICA Response</b>	
1. From	Enter the one position service code of the approving official: A=Army, F=Air Force, M=Marine Corps, N=Navy, B=FAA, C=Coast Guard. Enter the two position alpha managing activity code, contact name, address office symbol or code, and DSN phone number of the approving official.
2. To	Enter the one position service code, two position alpha managing activity code, and the address.
3. Level of Support (NIMSC)	Concur or nonconcur with the NIMSC requested in Part 1, line 8 of the request.
4. Justification	If nonconcurrence in line 3 of this worksheet, provide justification and PICA proposed NIMSC.
5. Method of support for initial quantity	Enter the method (military interdepartmental purchase requests (MIPRs) or funded requisition) by which the initial quantity will be supported.
6. Procurement lead time in months	Enter the number of months which will elapse between receipt of a SICA MIPR or requisition and the time materiel will be available for release to the SICA.
7. Date funds required	Enter the date the MIPR or funded requisition is required by the PICA: materiel support date (Part II, line 10 of this worksheet) minus procurement lead time (Part II, line 6 of this worksheet) minus PICA administrative MIPR processing time.
8. Unit cost	Enter the item(s) unit cost(s).
9. Total dollar value	Enter the total dollar value to be cited when materiel is to be provided via MIPR.

Table 1. NIMSR Worksheet, Continued

10. Approved materiel support date	When NIMSC requested is 5 or 6 in Part I, line 6 of this worksheet and the PICA concurs in Part II, line 3 of this worksheet, provide the date when support can be provided.
11. Unserviceable receiving activity DoD activity address code (DoDAAC) and address	For NIMSC 5 items, enter the DoDAAC and address for the activity where unserviceables are to be shipped.
12. Document control number	Enter the PICA document control number.
13. Date catalog data submitted to Defense Logistics Agency (DLA)	Enter the date the catalog data was submitted to DLA for SICA registration in accordance with Reference ( <del>fe</del> ).
14. PICA configuration manager	Enter the mailing address of the cognizant configuration or engineering management organization element in the SICA Service.
15. Remarks	Enter additional data as required.
16. Signature and title of approving official	Enter the signature, name, and title of the approving official
17. Date	Enter the signature date.

(2) The PICA or SICA management level change or reassignment request worksheet in Table 2 is used by either the PICA or SICA to recommend the transfer of PICA responsibility between DoD Components or agencies or request changes to management level support.

Table 2. PICA or SICA Management Level Change or Reassignment Request Worksheet

<b><u>PICA or SICA Management Level Change or Reassignment Request Worksheet</u></b>	
<b>Part 1. To be completed by the requesting office.</b>	
1. From	Enter the one position service code for the requesting office: A=Army, F=Air Force, M=Marine N=Navy, B=FAA, C=Coast Guard. Enter two position alpha managing activity code, contact name address, office symbol or code, and DSN phone number for the requesting office.
2. To	Enter the one position service code, two position alpha managing activity code, and the address.
3. NSN	Enter the NSN. If the NSN desired is in a DoD I&S family relationship, enter the master NSN.
4. Primary part number	Enter the primary part number.
5. Application	Enter the type of weapon system or end item being supported.

Table 2. PICA or SICA Management Level Change or Reassignment Request Worksheet,  
Continued

6. Item name	Enter the noun (item name).	
7. NSN of suitable substitutes	If the desired NSN is in a DoD I&S family relationship, list all NSNs in the family.	
8. Unit price	Enter the item unit price.	
9. Actions recommended by the PICA or SICA	Recommend reassignment of PICA or SICA responsibility from and to managing activity codes. Enter the two position alpha managing activity codes to identify the changes being proposed. Identify if service use is discontinued.	
10. Change in management level code	Enter the proposed management level change: a. From consumable or nonconsumable. b. To consumable or nonconsumable.	
11. Reason for request	Specify the reason: a. Economic or technical factors. b. Collocation of management. c. Depot or maintenance assignment. d. Logistics reassignments, service use discontinued. e. Other reason. Provide the rationale for requesting the change in a separate narrative document, if necessary.	
12. Last 2 years demand	Enter demand.	
13. Quantity on hand	Enter current stockage data.	
14.a. Quantity due in	Enter current quantity on order.	
14.b. Quantity due out	Enter current quantity due out	
15. Item management code	Enter current item management code.	
16. PICA data elements affected by the change		
Enter the current and proposed PICA data elements requiring the change:	From:	To:
a. NIMSC.		
b. Catalog management data (CMD)(e.g., acquisition advice code or repair code)		
c. Other codes		
d. Note any continuing foreign military sales (FMS) support requirements by inserting the applicable FMS sponsor only		
17. SICA data elements affected by the change		
Enter the current and proposed SICA data elements requiring the change:	From:	To:
a. MOE rule		
b. NIMSC		

Table 2. PICA or SICA Management Level Change or Reassignment Request Worksheet,  
Continued

c. CMD, e.g., acquisition advice code or repair code		
d. Other codes		
e. Note any continuing FMS support requirements by inserting the applicable FMS sponsor only		
18. Point of contact	Enter the name, office symbol or code, and DSN phone number of the individual to be contacted regarding this request.	
19. Response due date	Enter the response due date. Allow time based on the following standards: a. 60 days for NIMSC changes within phase 1 deletion of SICA MOE rule, other. b. 90 days for SICA request for NIMSC changes from phase 1 to phase II or vice versa. c. 120 days for Deletion of PICA MOE rule or PICA reassignment. d. 180 days for MLC Change, PICA request for NIMSC change from phase I to phase II.	
20. Repair or overhaul specification or publication number	Enter the specification or publication number. Specification or publication is required for changes from consumable to nonconsumable. Include only if applicable for changes for nonconsumables. Not required for consumables.	
21. Estimated overhaul cost	Enter the estimated repair costs.	
22. Estimated credit for unserviceable returns	Enter 65 percent for NIMSC 5 items.	
23. Overhaul activity code	Enter activity code of repair facility.	
24. Name and title of the requesting official	Enter the name and title of the requesting official.	
25. Signature of the requesting official		
26. Date	Enter the signature date.	
<b>Part 2. To be completed by the approving authority.</b>		
1. From	Enter the approving authority one position service code: A=Army, F=Air Force, M=Marine N=Navy, B=FAA, C=Coast Guard. Enter two position alpha managing activity code, contact name address, office symbol or code, and DSN phone number.	
2. To	Enter the one position service code, two position alpha managing activity code, and the address for the approving authority.	

Table 2. PICA or SICA Management Level Change or Reassignment Request Worksheet,  
Continued

3. Response to requested change	Specify concur or nonconcur with remarks to explain a nonconcur response.
4. Approved NIMSC or MOE rule change	Enter approved NIMSC. If losing manager, also enter MOE rule change.
5. Document control number	Enter the approving authority document control number.
6. Proposed effective transfer date	Enter the date.
7. Materiel support date	Enter the date.
8. Name and title of the approving official	Enter the name and title of the approving authority.
9. Signature of the approving official	
10. Date	Enter signature date.

e. The PICA or SICA DoD Component or agency receiving a NIMSR or PICA or SICA management level change or reassignment request will provide a response to the initiating DoD Component or agency within 45 calendar days. Extensions beyond the 45-day window are authorized if the complexity of the request warrants. For example, changing a NIMSC code from 4 to 5 could involve considerable evaluation of the depot maintenance specification or procurement specification. The receiving DoD Component or agency should immediately contact the sending DoD Component or agency and negotiate a mutually acceptable response date.

2. PICA. The PICA will:

a. Act as the single point of contact for submitting cataloging the MOE rule segment of FLIS TIR, except for exclusions identified in paragraph 2 of the Applicability section of this manual.

b. Authorize procurement or processing the procurement instrument, when applicable, for all items assigned.

c. Determine DoD excess position on items assigned and initiating authorized disposal action.

d. Determine wholesale stock levels required to support PICA assigned items and SICAs assigned NIMSC 5 or 6.

e. Establish in conjunction with the SICA, the degree of nonconsumable item materiel support to be provided as indicated by the NIMSC.



- f. Provide support to the SICA(s) in accordance with the negotiated degree of nonconsumable item materiel support.
- g. Negotiate DMISAs when required.
- h. Identify data required from SICA in correlation with the degree of materiel support to be provided.
- i. Process all MISMO inter-Service maintenance assignments. Maintenance responsibility resides within the PICA but actual maintenance may be performed by another DoD Component or by commercial contract as designated by the NIMSC.
- j. Record the applicable PICA NIMSC in the FLIS TIR to reflect the depot maintenance support arrangement.
- k. Notify SICA of the maintenance activity responsible for depot repair.
- l. Establish PICA requirements.
- m. Budget and fund for DoD Component requirements in accordance with materiel support codes assigned.
- n. Record PICA and SICA DSOR codes, as approved by the MISMOs, in the FLIS TIR to reflect the authorized depot source of repair.
- o. Capture demand and retrograde return data to be utilized in supporting users' wholesale requirements support computation.

3. SICA. The SICA will:

a. Submit requests for acquisition of items to the assigned PICA. An exception is made for United States Special Operations Command (USSOCOM) special operations-peculiar (SO-P) items. This exception applies when the USSOCOM is the PICA for NIMSC 1 and 2 items that are used by the special operations forces (SOF) component of more than one Military Department.

(1) A Military Department that has procured or adopted a USSOCOM PICA-managed item for its conventional forces has acquisition authority and is responsible for procuring its own wholesale spares as well as exercising complete materiel management authority to include providing their own source of supply (SOS), budgetary planning requirements, depot maintenance and disposal authority.

(2) USSOCOM will remain the PICA and support all other SOF Services. When USSOCOM as the PICA determines that the materiel is no longer required, they will offer up a

transfer of the PICA to that conventional force SICA before terminating the item within the DoD inventory.

- b. Notify the PICA of excesses and initiate disposition action as directed by the PICA.
- c. Negotiate with the PICA the level of support required by the SICA and the appropriate NIMSC to reflect the level of support using NIMSC 5 or 6 assignment to the maximum extent practical.
- d. Notify PICA of forecasted increases and decreases to SICAs demand and carcass returns on an item-by-item basis upon determination of change.
- e. Submit to the PICA the applicable NIMSC to update the FLIS TIR.
- f. Submit to the PICA proposed cataloging changes to data in accordance with chapter 1, Volume 2 of Reference (~~fe~~).
- g. Negotiate DMISA with the PICA when depot repair is desired for items assigned NIMSC codes other than 1, 2, 5, or 6.
- h. Provide program item data to the PICA when required by the PICA to meet the materiel support commitments
- i. Establish SICA requirements.
- j. Budget and fund for DoD Component requirements in accordance with materiel support codes assigned.
- k. Provide DSOR codes approved by the SICA MISMO to the PICA inventory control point (ICP) for recording in the FLIS TIR.

#### 4. NIMSC DESIGNATION

- a. The PICA will initiate NIMSCs and enter into the FLIS TIR by the DLA Logistics Information Services. Numeric codes apply only to the SICA record and identify the materiel support relationship when the SICA LOA is 8D. The numeric code reflects the wholesale logistics functions that are to be performed by the PICA in support of the SICA. Alpha codes are applicable only to PICA records and identify the PICA source(s) for depot maintenance.
- b. For all NIMSCs, the SICA CMD will reflect SOS or SOS modifiers compatible with the SICA managing activity as outlined in Table 1 of this enclosure. The PICA will not be entered in the Defense Automated Addressing System Integrated Materiel Manager (DAAS IMM) field. For NIMSC 6, SICA CMD will reflect the SOS or SOS modifier compatible with the PICA managing activity and may reflect the acquisition advice code (AAC) of the PICA.

c. The NIMSC codes in Table 3 are valid for the SICA (SICA codes are always a numeric and indicate the degree of materiel support):

Table 3. SICA NIMSC Codes

1	<p><u>Exception Item (End Item of Equipment)</u>. NIMSC 1 identifies SICA managed end items of equipment assigned to another PICA that is responsible for the wholesale logistics support functions of single submitter of cataloging data, acquisition and disposal authority. SICA will submit supply support requirements to the PICA on MIPRs unless otherwise directed by the PICA. The SICA is responsible for the wholesale stock, store, and issue functions in support of SICA activities and has retained depot repair capability where applicable. Retention of depot maintenance capability for end items of equipment requires documented justification by the SICA to the PICA using the worksheet in Table 2 of this manual. If PICA and SICA cannot reach an agreement, are unaware of or do not concur with the approved DSOR, forward the documentation to the inter-Service MISMOs for a decision. The SICA CMD will reflect SOS or SOS modifiers compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field. USSOCOM exception: This exception applies to SO-P items for which USSOCOM is the PICA and that are used exclusively by the SOF component of a single Military Department, which is the SICA. Under this exception, when the Military Department procures or adopts a USSOCOM PICA-managed item for its conventional forces, the Military Department will supersede USSOCOM as the PICA. The Military Department assumes acquisition authority and is responsible for procuring its own wholesale spares as well as exercising complete materiel management authority to include providing its own SOS, budgetary planning requirements, depot maintenance, and disposal authority. The item will become common for that Military Department. Both the SOF component and conventional forces of that Military Department will be sustained exclusively by the Military Department. Transfer of PICA management responsibility from USSOCOM to the procuring or adopting Military Department will be accomplished using the worksheet in Table 2, and will be initiated by the Military Department in coordination with USSOCOM at the time of the procurement or adoption. <i>This exception does not apply to equipment procured or adopted by a Military Department for Military Information Support Operations (MISO). This includes SOF-peculiar and MISO-peculiar equipment. USSOCOM and the Military Departments will mutually agree on the list of equipment designated as MISO-peculiar in a memorandum of agreement or memorandum of understanding. USSOCOM is the PICA for all MISO-peculiar equipment, regardless of procurement or adoption of that MISO-peculiar equipment by a Military Department. USSOCOM is also the PICA for SOF-peculiar equipment procured or adopted by a Military Department as mission-essential equipment for MISO activities. The Military Departments will assume SICA responsibilities for all MISO-peculiar and SOF-peculiar equipment procured or adopted by the Military Departments for MISO activities.</i></p>
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Table 3. SICA NIMSC Codes, Continued

2	<p><u>Depot Repairable Component or SICA Managed Consumable.</u> NIMSC 2 identifies SICA managed depot repairable components, or SICA managed consumables wherein the SICA cannot use repaired items, assigned to another DoD Component which has responsibility for the logistics functions of single submitter of cataloging data, acquisition, and disposal authority. SICA will submit supply support requirements to the PICA on MIPRs unless otherwise directed by PICA. The SICA has retained the wholesale stock, store, and issue functions in support of SICA activities and has retained depot repair capability, where applicable. Retention of depot maintenance capability for the depot repairable components requires documented justification by the SICA to the PICA using the worksheet in Table 2. If the PICA and SICA cannot reach an agreement, unaware of or do not concur with the approved DSOR forward the documentation to the inter-Service MISMOS for a decision. The SICA CMD will reflect SOS or SOS modifiers compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field. USSOCOM exception: This exception applies to SO-P items for which USSOCOM is the PICA and are used exclusively by the SOF component of a single Military Department, which is the SICA. Under this exception, when the Military Department procures or adopts a USSOCOM PICA-managed item for its conventional forces, the Military Department will supersede USSOCOM as the PICA. The Military Department assumes acquisition authority and is responsible for procuring its own wholesale spares as well as exercising complete materiel management authority to include providing its own SOS, budgetary planning requirements, depot maintenance, and disposal authority. The item will become common for that Military Department. Both the SOF component and conventional forces of that Military Department will be sustained exclusively by the Military Department. Transfer of PICA management responsibility from USSOCOM to the procuring or adopting Military Department will be accomplished using the worksheet in Table 2, and will be initiated by the Military Department in coordination with USSOCOM at the time of the procurement or adoption.</p>
3	<p><u>End Item Primary Inventory Control Activity.</u> NIMSC 3 identifies SICA-managed end items or equipment assigned to another DoD Component PICA that is responsible for the wholesale logistics support functions of single submitter of cataloging data, acquisition, and disposal authority and depot maintenance, if required, to be provided by DMISA. SICAs will submit supply support requirements to the PICA. Supply support requirements will be submitted by the SICA to the PICA on MIPRs unless otherwise directed by the PICA. PICA and SICA will coordinate on the MIPRs or other payment mechanism for supply support requirements. The SICA is responsible for the wholesale stock, store, and issue functions for SICA activities.</p>

Table 3. SICA NIMSC Codes, Continued

4	<u>Depot Repairable Component (temporary)</u> . NIMSC 4 identifies SICA managed depot reparable components assigned to another PICA that is responsible for the logistics functions of single submitter of cataloging data, acquisition, and disposal authority and depot maintenance to be provided by DMISA. PICA and SICA will coordinate on the MIPRs or other payment mechanism for supply support requirements. The SICA is responsible for the wholesale stock, store and issue functions for SICA activities. NIMSC 4 is temporarily assigned to items that are to be reviewed for NIMSC logistics reassignment to NIMSC 5 at a minimum of every 2 years.
5	<u>Depot Repairable Component</u> . NIMSC 5 identifies SICA managed depot reparable components assigned to another DoD Component that is responsible for the logistics functions of single submitter cataloger, acquisition and disposal authority, depot maintenance, and performs the wholesale stock, store, and issue functions and establishes, budgets, and funds the wholesale stock level requirement. Supply support requirements will be submitted to the PICA on requisitions that are funded by a designated point within the SICA. Initial or additive requirements will be submitted on MIPRs but could be submitted on funded requisitions if mutually agreed to by the PICA and the SICA. Unserviceable SICA assets will normally be returned to the PICA for credit. The SICA will provide item or program data required by the PICA to meet the materiel support commitments. Normally, MIPR will not be requested by the PICA to support SICA NIMSC 5 requirements.
6	<u>Requisitioning Activity Funded Items</u> . NIMSC 6 identifies items wherein SICA activities have been authorized by their parent DoD Component to submit requisitions directly to the PICA. NIMSC 6 items are usually managed as consumable (expense) items by the SICA
7	<u>Joint Conventional Ammunition Production (JCAP) Cognizance</u> . NIMSC 7 items are under JCAP cognizance and supply support will be determined by the DoD Single Manager for Conventional Ammunition. Provisions of this regulation will not apply.
8	<u>Depot Repairable Component</u> . NIMSC 8 identifies SICA managed depot reparable components that have been reviewed for migration to NIMSC 5. The SICA will retain responsibility for wholesale stock, store, and issue functions for SICA activities. The PICA is responsible for the logistics functions of single submitter of cataloging data, acquisition and disposal authority, and depot maintenance to be provided by DMISA. The SICA will submit supply support requirements to the PICA via MIPRs.

Table 3. SICA NIMSC Codes, Continued

9	<u>Depot Maintenance Review Not Completed.</u> NIMSC 9 identifies items wherein assignment for depot repair has not been established. PICA responsibilities are limited to single submitter of cataloging data, acquisition and disposal authority. Upon completion of depot maintenance review, and assignment for depot repair is made, NIMSC 9 items will be reassigned to code 1, 2, 3, 5, 6, or 8.
0	<u>DLA Logistics Information Services File Conversion Code.</u> Inter-Service used items where the SICA (LOA 8D) is supported wholly by the PICA (LOA 22) through contracted logistics support (CLS) of a performance based agreement, for example, USSOCOM for SO-P materiel for the Military Department SOFs use. The PICA NIMSC code that corresponds to this is "P." NIMSC 0 is also used as a DLA Logistics Information Services file conversion code. NIMSC 0 was assigned by DLA Logistics Information Services to existing wholesale inter-Service supply support agreement type recording (LOA 8D) during initial file conversion program. NIMSC 0 is reassigned to code 1, 2, 3, 5, 6, or 8 upon completion of item review.

d. The NIMSC codes in Table 3 of this enclosure are valid for PICA (PICA codes are always an alpha, which indicates the repair responsibility).

Table 4. PICA NIMSC Codes

A	An activity within the Army is providing depot maintenance support.
B	Multi-Service Organic Repair. The depot repair requirement of two or more DoD Components is being performed organically by more than one DoD Component.
D	An activity within the DLA is providing depot maintenance support.
E	Excess overflow that is contracted by the PICA.
F	An activity within the Air Force is providing depot maintenance support.
G	An activity within the GSA.
J	JCAP Cognizance. This item is under JCAP cognizance and supply support will be determined by the DoD single manager for conventional ammunition. Provisions of this regulation won't apply.
M	An activity within the Marine Corps is providing depot maintenance support.
P	Total depot maintenance is being done by commercial contract.
S	Organic overflow to another DoD Component possessing organic capability.
T	An activity within the FAA.
U	Unassigned. MISMO review not completed. Current depot repair arrangements remain in effect.
V	An activity within the Navy is providing depot maintenance support.
W	An activity within the National Weather Service.
X	All other conditions.

ENCLOSURE 4

SUPPLY AND DEPOT MAINTENANCE OPERATIONS  
(NIMSC 1, 2, 3, 4, 5, 6, 7, 8, 9, OR 0) PROCEDURES

1. GENERAL PROCEDURES. The designated PICA and the SICA will use the procedures in this enclosure for NIMSCs 1, 2, 3, 4, 5, 6, 7, 8, 9, or 0. Each Military Department will determine requirements, and budget and fund in support of its needs.

a. The PICA acts as the single submitter for cataloging MOE rule data for FLIS TIR in accordance with Reference (~~fe~~), except for items under the management cognizance of the ASD(NCB), NSA, and the DoD Components' JCAP-CG.

b. Under the sole-source management of USSOCOM SO-P materiel, NIMSC 0 identifies Special Operations Service SICA's that receive USSOCOM PICA support to manage the depot repairable components. USSOCOM PICA is responsible for the logistics functions of single submitter cataloger, acquisition, depot maintenance, CLS, disposal authority and performs the wholesale stock, store, and issue functions. The USSOCOM PICA will establish, budget, and fund the wholesale and retail stock level requirement through their Major Force Program (MFP)-11 funding. Special Operations Service SICA supply requirements will be submitted to the USSOCOM PICA on requisitions (or other means) that are centrally funded by the USSOCOM PICA for the SOF SICAs. SOF SICA's will plan their supply requirements in coordination with the USSOCOM PICA utilizing their allocated MFP-11 budgets received from USSOCOM.

2. ENGINEERING AND TECHNICAL DATA. Each Military Department will retain engineering and technical authority in support of its own equipment or systems. The Military Department assigned to perform depot maintenance will provide a negotiated maintenance work specification as part of the DMISA. The SICA will make sure the acquisition and technical data are provided to the PICA. If any proposed change would result in the establishment of a new item and if user concurrence cannot be obtained, separate items of supply will be established; that is, two separate identifying NSNs.

3. PROVISIONING. Provisioning of new systems or equipment or the adoption for the use of systems or equipment in DoD inventory is the responsibility of each DoD Component. IMMCs will assign nonconsumable items being introduced into the DoD inventory to the introducing DoD Component for PICA management. If items are identified as a result of joint provisioning action or a joint acquisition project, the designated DoD Component assigned life cycle responsibility for the weapon system, subsystem, or next higher assembly requiring the new item will be assigned as PICA on all items used by multiple DoD Components.

a. When items are peculiar to one DoD Component, PICA responsibility will be assigned to that DoD Component. In some instances, when agreed to by the DoD Components involved, PICA assignment may be made to a DoD Component, which is not a user of the item. If mutual

agreement for PICA assignment cannot be reached between the two DoD Components, then each DoD Component will submit written justification regarding their PICA to the IMMC chair for resolution.

b. Each DoD Component will:

(1) Submit requirements for nonconsumable items, established during provisioning that are already assigned to a PICA, to the PICA via the NIMSR worksheet in Table 1 for support.

(2) Place particular emphasis upon the use of uniform source, maintenance, and recoverability codes as prescribed by Reference (g). Develop a coordinated plan for maintenance for each nonconsumable that describes repair or maintenance actions to be performed at each level of maintenance to ease the provisioning process.

(3) Compute initial requirements as provided by Reference (g) and Volume 1 of DoD Manual 4140.01 (Reference (hg)). Whenever the adopting DoD Component establishes an IMC that is different from the IMC currently established by the PICA, the basis for the decision will be fully justified and documented.

c. The PICA will obtain an NSN and upon receipt of a NIMSR from the SICA provide a response within 45 days. The PICA will not register a SICA until a NIMSR is received from that SICA.

d. The PICA will negotiate a support date for each SICA for all new NSNs entering the supply system. The materiel support date (MSD) will be annotated on the NIMSR that is returned to the SICA. Prior to the MSD, use a MIPR to process all requirements of the SICA to the PICA, unless exceptions are provided by the PICA.

#### 4. PICA ASSIGNMENT

a. Nonconsumable items entering the DoD inventory will be assigned to a single DoD Component for materiel management.

(1) For items not managed by contracted logistics support, the DoD Component will assign an organic activity as PICA.

(2) For items currently managed by contracted logistics support, the DoD Component administering the contract will assign an organic activity as PICA when feasible. For follow-on contracts, the DoD Component will assign an organic activity as PICA.

(3) For items currently managed by contracted logistics support, when it is not feasible to assign an organic activity as PICA, the DoD Component administering the contract may assign a contractor activity as PICA. If there are PICA functions that the contractor cannot accomplish (e.g., registration and support of secondary users), then the DoD Component must provide alternative means for accomplishing those functions.



b. Nonconsumable items entering the DoD inventory as replacement for items previously assigned to a PICA will be assigned to the PICA for the replaced item if or when the PICA adopts the replacing item.

c. Nonconsumable items entering the DoD inventory that are not replacements for currently established items in the DoD inventory and those new nonconsumable items that enter as replacements but are not adopted by the PICA, will be assigned to the introducing DoD Component. If items are identified as a result of joint provisioning action or a joint acquisition project, the designated DoD Component assigned life cycle responsibility for the weapon system, subsystem, or next higher assembly requiring the new item will be assigned as PICA on these joint program items. When items are peculiar to one DoD Component, PICA responsibility will be assigned to that DoD Component. In some instances, when agreed to by the DoD Component involved, PICA assignment may be made to a DoD Component that is not a user of the item. If mutual agreement for PICA assignment cannot be reached, the item, with supporting data, will be submitted to the applicable DoD Component's IMMC focal point for resolution.

d. In those instances where the MISMO decision is not received before the provisioning conference, record PICA assignments in the FLIS TIR with PICA NIMSC U and SICA NIMSC 9. Review these items after receipt of depot repair assignment by the MISMO.

(1) If the MISMO notification indicates no projected depot repair requirements, recommends contract repair, or if the PICA is the recommended organic repair activity, the PICA will negotiate with the SICA the required level of support and record the appropriate NIMSC in the FLIS TIR.

(2) If the MISMO notification names a DoD Component as the organic depot repair activity and that DoD Component is other than the PICA, the PICA must determine if item management responsibility should be transferred to that DoD Component. If the PICA concurs, the PICA will negotiate the transfer of PICA responsibilities to the appropriate DoD Component ICP. If the PICA has adequate justification for the retention of the PICA management responsibilities, with depot maintenance performed by a SICA, that justification will be forwarded to PICA IMMC member for documentation. Appropriate cataloging action should then be taken, with the PICA NIMSC identifying the DoD Component actually performing depot maintenance. If the PICA has adequate rationale for requiring a change to the depot maintenance assignment, that rationale will be sent to the PICA MISMO for inter-Service MISMO negotiation. After MISMO consideration or resolution, appropriate cataloging action will be directed.

e. For each inconsistently managed item, the DoD Component that manages this type item as a depot reparable component will be assigned as the PICA.

## 5. IMC CHANGES AND PICA OR SICA REASSIGNMENT REQUESTS

- a. PICA or SICA will complete prior coordination before making proposed changes to management techniques (nonconsumable to consumable or consumable to nonconsumable). PICA or SICA proposed changes to management techniques will be submitted with supporting rationale as specified in the worksheet in Table 2 of this manual.
- b. Final determination of management technique applied to an individual item rests with each using DoD Component.
- c. Proposed IMC changes initiated by a PICA that would impact a SICA will be provided to that SICA by Part I of the PICA or SICA management level change or reassignment request using the worksheet in Table 2 with supporting rationale. Conversely, SICA's proposed changes that would impact a PICA will be provided to the applicable PICA by completing the PICA or SICA management level change or reassignment request using the worksheet in Table 2.
- d. The SICA receiving proposed IMC changes will review the rationale provided to determine if their IMC should also be changed. Response will be provided within 45 days by completing Part II of the PICA or SICA management level change or reassignment request using the worksheet in Table 2 received from the PICA.
- e. A DSOR determination must be accomplished on items requiring depot level maintenance. The PICA will initiate DSOR action with its MISMO to obtain DSOR decision. The PICA assignment for items currently managed as consistent consumables; that is, an IMM is assigned. For items converted to nonconsumable as a result of an IMC change, the following will be accomplished:
  - (1) If the current manager is an IMM, the FLIS TIR will be updated by the IMM or gaining inventory manager with the appropriate PICA or SICA MOE or LOA rules to reflect nonconsumable item management. Any change to materiel management assignment must be through negotiation of parties involved prior to DLA Logistics Information Services update. If the change in management results in an inconsistent management situation under SICA NIMSC other than 5 or 6 procedures, existing wholesale inventories will be reallocated on a basis that recognizes the new division of wholesale support responsibilities for the item. Normally, such reconstitution of a SICA wholesale inventory will be based on relative installed item populations.
  - (2) If the current manager is an IMM, the DoD Component changing the item to a nonconsumable will notify all other military users of proposed action to obtain materiel management responsibilities from the IMM. The DoD Component requesting the return action will assume PICA assignment and must provide the same degree of logistics support to all users as previously provided by the IMM until degree of support has been negotiated by the PICA or SICA.
- f. Process item management code changes that result in consistently managed consumables in accordance with Reference (*ed*).
- g. If an IMC change effects or alters the MISMO maintenance assignment, the PICA will advise its MISMO within 30 days for joint resolution. The MISMO resolution will be provided

within 90 days of the request. The PICA will then take cataloging action to reflect the latest MISMO maintenance decision.

6. ITEM ADOPTION. PICAs will not register SICAs prior to receiving a NIMSR from the SICA with the exception of SO-P materiel. USSOCOM will catalog and register SICAs for SOF materiel for all DoD Components. A DoD Component that has a requirement for and desires to adopt an item previously assigned to a PICA will:

- a. Request materiel support from the PICA via NIMSR worksheet in Table 1 of this manual.
- b. Negotiate the degree of support desired with the PICA.
- c. Provide the necessary data to the PICA so that the PICA may update the total item record to reflect user interest and applicable MOE rules.
- d. Negotiate a DMISA with the PICA for depot repair, if required.
- e. Provide the PICA with any additional data required by the PICA to insure subsequent support.
- f. If a system or equipment is being supported by use of a logistics support contract identified by SOS in FLIS, the requesting SICA will forward the NIMSR using the worksheet in Table 1 to the DoD Component PICA.
- g. When a DoD Component formally desires to adopt a USSOCOM managed item for their SICA usage (not as a PICA), they will assume all support requirements for that SOF component within their DoD Component. Accordingly, they will ensure they establish their own SOS and will manage their own inventory. They may coordinate with the USSOCOM PICA program management office for provisioning, and contractual guidance for procurement of those items. The DoD Component submits a NIMSR using the worksheet in Table 1 to USSOCOM to request the addition of the DoD Component's MOE rule as a SICA.

## 7. PROCUREMENT

a. The SICA will:

- (1) Forward MIPRs or funded requisitions, as determined by the PICA, for initial stock and nonrecurring requirements.
- (2) Contact the PICA to determine which document is required.

b. The PICA will:

- (1) Manage the acquisition of all items of supply under their cognizance.

(2) Initiate procurement of assigned items in accordance with the Federal Acquisition Regulation (Reference (~~ih~~)), the Defense Federal Acquisition Regulation Supplement (Reference (~~ji~~)) and parent DoD Component acquisition procedures.

(3) Provide written authorization for the SICA to initiate appropriate procurement action except for items designated for local purchase by AAC L.

(4) Provide SICA with expected delivery dates when procurement is in support of SICA's MIPR.

(5) Check their own available wholesale stocks, as well as query the other SICA users, prior to initiating procurement actions on the SICA's requirements.

(6) Attempt to fill the requirement out of available stock, based upon the same priorities they would apply to their own DoD Component requisitions.

(7) Conduct or direct acquisition of assigned items using existing acquisition procedures in accordance with Reference (~~ih~~).

(8) Provide SICA(s) with estimated delivery dates.

(9) Administer the priorities and allocate authority in the purchase of the assigned items through established channels in accordance with DoD 4400.1-M (Reference (~~kj~~)).

(10) Manage nonconsumable items provided to, or requisitioned by, contractors for the performance of contracts in accordance with DoDI 4161.02 (Reference (~~hk~~)).

c. SICAs will submit requirements on MIPRS for end items (NIMSC 1 and 3) and submit MIPRs or funded requisitions for end items (NIMSC 5 and 6) as directed by the PICA.

d. The SICA will not procure without written permission from the PICA, except:

(1) When the PICA is USSOCOM and the SICA is NIMSC 1 or 2.

(2) As authorized by the subpart 8 of Reference (~~ih~~).

## 8. CATALOGING

a. The PICA is the single submitter of cataloging data for each item assigned. Submit SICA proposed changes to item data that are the responsibility of the PICA as the single submitter of cataloging data to the PICA using PICA or SICA management level change or reassignment request worksheet in Table 2. The PICA will:

(1) Review and determine the proper actions.

- (2) Collaborate with all users as required by Reference (~~fe~~).
  - (3) Resolve all conflicts from collaboration prior to submittal to DLA Logistics Information Services.
  - (4) Submit the proposed action to DLA Logistics Information Services.
- b. The MISMOs are the only approval authority for assignment, change, or deletions of DSOR codes.
  - c. DLA Logistics Information Services will process those item changes applicable to the MOE rule segment of the FLIS TIR only when received from the PICA.
  - d. Uniquely identify the PICA by a PICA MOE rule with an LOA 22. The SICAs will be uniquely identified by a SICA MOE rule with an LOA 8D.
  - e. Subsequent to PICA registration in FLIS, additional requests for PICA registration action on an existing PICA managed nonconsumable item will be rejected and returned to the submitting activity for re-submittal to the recorded PICA.
  - f. All cataloging actions will be in accordance with Reference (~~fe~~).
  - g. For new items entering the system, the DoD Component introducing the item will request and record the items in the FLIS TIR with the appropriate PICA MOE rule, LOA, NIMSC, and DSOR.
  - h. When another DoD Component desires to adopt an established item, submit a NIMSR using the worksheet in Table 1 to the PICA indicating the appropriate MOE rule, NIMSC, and other information.
  - i. PICAs and SICAs will input their individual DoD Component CMD directly to DLA Logistics Information Services in accordance with Reference (~~fe~~), except proposed management level changes that would impact on SICA.
    - (1) SICA (LOA - 8D) activities reflecting NIMSC of 1 through 5 or 8 and 9 will show the SICA activity as SOS. The AAC will be compatible with the SICA SOS and requisition guides.
    - (2) SICA (LOA - 8D) activities reflecting a NIMSC 6, will reflect the PICA SOS and AAC in accordance with Reference (~~fe~~).
    - (3) PICA CMD update for other than SICA-peculiar data and the SOS and AAC correlation referenced above will automatically update corresponding SICA CMD elements.
  - j. NIMSCs and the DSORs will be entered in MOE rule segment of the FLIS TIR.

k. To establish or change MOE rules or NIMSC, the SICA must submit the requirement to the PICA for input to FLIS using PICA or SICA management level change or reassignment request worksheet in Table 2.

l. When the LOA is changing from consumable (06) to nonconsumable (22) or vice versa, the PICA will collaborate and gain concurrence with all DoD Components involved in cataloging changes impacting another DoD Component using PICA or SICA management level change or reassignment request worksheet in Table 2. This is with the exception of USSOCOM who catalogs and support all special operations within all the DoD Components. USSOCOM will determine and manage all SO-P data without collaboration and concurrence with the other Military Departments except when a Military Departments is a NIMSC 1 or 2 SICA. Accordingly, they will determine as a single submitter the SOF SICA MOE rules and applicable coding for SO-P materiel performing the joint cataloging capability as both the submitter and collaborator.

m. PICAs desiring to transfer management responsibility to another Military Department will send a PICA or SICA management level change or reassignment request using the worksheet in Table 2 to the dominant user. After the dominant user's acceptance, forward a copy of the completed PICA or SICA management level change or reassignment request to the other users for information or action.

n. SICAs desiring to gain management responsibility will send a PICA or SICA management level change or reassignment request using the worksheet in Table 2 to the current PICA. After the current PICA's acceptance, the completed PICA or SICA management level change or reassignment request will be forwarded to the other users for information or action. The gaining PICA will inform all SICAs upon adoption.

## 9. DEPOT MAINTENANCE

a. Selection of the DoD Component or activity to perform the depot maintenance of a nonconsumable item is the responsibility of the inter-Service MISMOs. In support of this program, the MISMOs or their designated representative will review all nonconsumable items and selected new systems, end items and components that are subject to depot repair. Upon determination of the depot sources of repair, each DoD Component will process the DSOR code information to its ICP as outlined herein and in OPNAVINST 4790.14A/ AMC-R 750-10/ AFI 63-101/ MCO P4790.10B/ DLAD 4151.16 (Reference (<#>)).

b. The PICA manages the maintenance of assigned nonconsumable items. In those instances where another DoD Component performs depot level maintenance, that DoD Component will be responsible to the PICA for accomplishment as required. This arrangement will be documented and identified by the appropriate PICA NIMSC and formalized by DMISA.

c. The PICA will manage the repair (organically or contractually) of all items for which it has been assigned the depot level maintenance function. When the PICA provides support under

NIMSCs 3, 4, or 8, depot level maintenance requirements will be negotiated with the SICA and accomplished under a formalized DMISA, as required.

d. The SICA, when receiving support under NIMSC 3, 4, or 8, will negotiate a DMISA for depot level maintenance repair requirements, as required.

## 10. DISPOSAL

a. The SICA will determine quantities of nonconsumable items in excess of SICA requirements.

b. The PICA is the single agency responsible for determining quantities excess to DoD requirements.

c. The PICA is the only DoD Component authorized to approve disposal of excess assets under its management cognizance.

d. Accomplish excess reporting and responses between the SICA and PICA using procedures in chapter 5 of DoD *Manual* 4160.21-~~M~~ (Reference (~~am~~)).

e. The SICA will report excess assets to the PICA and initiate a request for disposition instructions in accordance with Reference (~~am~~).

f. The PICA will determine if a requirement for the reported excess exists including advising other military users of the available excess.

g. The PICA will provide disposition instructions to the SICA upon confirmation of other requirements for the excess,

h. The SICA will execute the disposition instructions with a shipment or return of assets to the PICA.

i. The PICA will offer its excess assets to other users before disposal action is taken in accordance with the procedures in Reference (~~am~~).

j. Disposal instructions developed by the PICA and carried out by the SICA will conform to applicable DoD policies, and U.S. laws and regulations, including Reference (~~am~~), DoDI 2030.08 (Reference (~~en~~)), and DoDI 4160.28 (Reference (~~po~~)).

## 11. INACTIVE ITEMS

a. The PICA will:

(1) Identify or select potentially inactive items for possible elimination from the supply system and the Federal Catalog in accordance with the procedures in References (fe) and (hg).

(2) Identify and select potentially inactive items without a demand in the last 5 years for which no current or future requirements are anticipated by any registered user or the materiel manager are inactive items in accordance with Reference (hg).

(3) Identify and refer inactive items to registered users (SICAs) for review and a delete or retain decision in accordance with procedures outlined in Reference (hg).

b. The SICAs will review the recommended inactive items for future potential use by the SICA and will coordinate with the International Logistics Center Office, as appropriate, and provide the PICA with the SICA's recommendation for retention or deletion.

c. The PICA will:

(1) Delete items after receiving concurrence from all SICAs. In accordance with Reference (hg), a SICA's non-response to an inactive item review notification is considered concurrence.

(2) Purge items from the DoD supply system that are no longer needed.

## 12. STANDARDIZATION

a. Standardization is implemented primarily through the use of federal and military specifications, standards, and handbooks listed in the DoD Index of Specifications and Standards available on the internet at <http://www.gsa.gov/portal/content/100847>.

b. The PICA is the coordinating authority for standardization actions affecting their assigned item. This will not change the existing DoD standardization assignee.

c. The PICA will:

(1) Communicate with the standardization assignee activity for the FSC involved or with the preparing activity of standardization documents under two conditions:

(a) When a standardization document for nonconsumable items is needed and does not exist.

(b) When standardization documents for nonconsumable items exist but are found to be inadequate.

(2) Communicate with the preparing activity of the documents involved with recommendations for the changes needed to existing documents.



(3) Reflect the degree of interest (i.e., preparer, custodian, or review activity) in the entry into the DoD Index of Specifications and Standards, found on the internet at <http://www.gsa.gov/portal/content/100847>, through its departmental standardization activity.

### 13. RECLAMATION

a. The PICA will direct the reclamation of nonconsumable items from aircraft, missiles, or end items of equipment in accordance with the procedures contained in Reference (am).

b. The PICA manager will identify requirements and assure that they are included on save lists for programmed reclamation at the Aerospace Maintenance and Regeneration Group, Tucson, Arizona.

c. All Military Departments should be notified prior to nonprogrammed reclamation action so that PICA requirements may be included for save list recovery. PICA items must be identified to the owning DoD Component system manager within 2 weeks of receipt of notification of nonprogrammed reclamation action. Nonprogrammed save lists will be assumed to be valid for 1 year from date of preparation, but the reclaiming manager will notify all other participants prior to each new reclamation action. Participants will revalidate, add or delete items, and respond to the reclaiming activity within 2 weeks of each notification.

d. If the PICA has advised the SICA that a nonconsumable item held by the SICA is excess and should be processed for disposal, then the SICA activity may reclaim for required components. The component breakdown of the item should be screened and if there are other users of the components, they should be notified of the reclamation potential for their items. Screening and notification as above should also be accomplished when the PICA is reclaiming its own excess items.

14. PRIORITY REMOVAL. When the SICA has a priority requirement and is aware that the item could be made available through priority removal, the SICA will advise the PICA. If priority removal criteria of the owning organization are met, the PICA will request removal with direct shipment to the SICA activity and fund for the reclamation.

### 15. THROUGH-LIFE TRACEABILITY OF NONCONSUMABLE ITEMS

a. In accordance with Reference (b), DoD Components will maintain:

(1) Accountability, control, and DoD-wide visibility of materiel throughout the DoD supply chain, with the required level of physical protection and identification of the materiel at minimal cost.

(2) Unique item level traceability for all DoD serially managed items that are also sensitive or pilferable, all DoD serially managed critical safety items, and all nuclear weapons related materiel using a unique item identifier (UII) assigned to each individual item, e.g. a single instance

of a stock-numbered item or a single assembly or subassembly.

(3) Unique item level traceability for depot level reparable (DLR) as well as any item that the DoD materiel manager decides requires unique item level traceability.

b. DoD Components will use item unique identification (IUID) as required by DoDI 8320.04 (Reference (gp)) to provide a standards-based approach to establish a UII by encoding the required data in a machine-readable two-dimensional data matrix barcode that serves to distinguish a discrete item from other like and unlike items. Mark qualifying nonconsumable items, as defined by References (b) and (hg), with a two-dimensional data matrix barcode in accordance with subpart 252.211-7003 of Reference (ji) and Military Standard 130 (Reference (fq)) and registered in the DoD IUID Registry.

c. The PICA ~~with engineering design authority~~ will assure that UIIs marked on qualifying nonconsumable items are initially registered in the DoD IUID Registry and that the registry is updated for life cycle events for these items in accordance with the procedures in Enclosure 6 of Volume 1 of Reference (nm).

16. ANTI-COUNTERFEITING. The PICA will assure that the policies and procedures of Reference (b) and DoDI 4140.67 (Reference (sr)) are implemented in the procurement and inventory management of nonconsumable items to prevent the delivery and use of counterfeit items.

ENCLOSURE 5

ITEM REVIEW PROCEDURES FOR MIGRATION TO NIMSC 5 OR 6

1. ITEM REVIEW. The PICA is responsible for item selection and negotiating a review schedule with the SICAs. The PICA will provide a copy of negotiated schedules as well as any scheduling conflicts or problems encountered to DoD Component focal points. The IMMC will resolve or schedule for review those items wherein ICPs are unable to negotiate firm schedules.

a. First priority for review will be those items scheduled for inter-Service repair on negotiated DMISAs or currently scheduled for purchase.

b. The objective of item review is acceptance or development of a single procurement specification and a single depot repair specification by all users of the item. Item reviews may be conducted either on an individual NSN basis or on a system or equipment basis. PICAs and SICAs will collaborate to review items on a system or equipment basis when such reviews will promote consistent PICA assignments and consistent NIMSC assignments for the involved items.

c. IMMs will:

(1) Select and review items for migration to NIMSC 5 or 6 or migration to NIMSC 8 in accordance with the procedures in this enclosure. NIMSC 5 and 6 allows the PICA to perform wholesale stock, store, and issue functions for affected items as the single manager for DoD wholesale financial and asset control. This assignment includes:

- (a) A single DoD wholesale stock.
- (b) Sole development of budgeting and funding of depot maintenance requirements.
- (c) Single budgeting and funding of requirements to support wholesale stock.
- (d) Responsibility for effecting credit exchange.
- (e) Critical item management.

(f) Determination, budgeting, and funding of DoD wholesale war reserve requirements.

(2) Consider all national stock numbered nonconsumable items assigned to a PICA as eligible for management, with the exception of consistently managed end items of equipment and Navy air launched missile items managed under 8E cognizance symbol (generally FSG 14) and USSOCOM PICA managed items.

(3) Review all consistently managed depot repairable components and all inconsistently managed items annually for migration to PICA wholesale support. Items currently recorded with NIMSC 5 or 6 within the SICA Military Department are excluded from this review.

(4) Review nonconsumable items upon item adoption by another DoD Component.

(5) Change NIMSC 4 SICA managed items to NIMSC 2, 5, 6, or 8 within 2 years after the SICA's MSD or SICA's sustainment date.

(6) Conduct an annual review for all consistently managed depot repairable components and all inconsistently managed items, with the exception of currently recorded items with NIMSC 5 or 6 within the SICA.

## 2. SINGLE PROCUREMENT SPECIFICATION AND DEPOT REPAIR SPECIFICATION

a. The PICA will provide a PICA or SICA management level change or reassignment request using the worksheet in Table 2 and any additional information the SICA may require within 120 days from the date of the PICA transmittal letter.

b. The SICA has 45 days from the date of the PICA or SICA management level change or reassignment request to respond to the PICA's review request. If additional time is required, it must be negotiated between the PICA and the SICA. The SICA can:

(1) Concur with the PICA's recommendation. Enclosure 6 of this manual applies when the SICA concurs with the PICA's specifications and requests NIMSC 5.

(2) Nonconcur with the PICA's recommendation. The SICA will provide detailed justification on why the PICA's specifications are not acceptable and request support under NIMSC 2 or NIMSC 8 as appropriate.

c. The PICA has 30 days to resolve all differences. Failure to establish acceptable procurement and depot repair specifications within this 30-day timeframe between PICA and a SICA for NIMSC 4 will result in the SICA retaining item management and continuing the existing depot maintenance arrangement.

d. The PICA will assign:

(1) NIMSC 8 if a DMISA exists.

(2) NIMSC 2 if no DMISA exists.

e. SICAs will review PICA depot repair specification when SICA manages the item as consumable to determine if an item repaired under the PICA's repair specification, or an acceptable revision to the PICA repair specification, would satisfy SICA requirement.

(1) The SICA has 45 days to respond to the PICA. If additional time is required, it must be negotiated between the PICA and the SICA.

(2) If a repaired PICA asset would not satisfy the SICA requirement, the SICA will continue to manage the item as NIMSC 2.

f. All DoD Components will establish consistent item management during the secondary phase of the item procurement and depot repair specifications review. DoD Components managing the item as a consumable will review depot repair specifications established by another using Military Department to determine if repaired items meet the DoD Component's operational requirements. If it is determined that depot repaired items meet those requirements, the SICA will initiate action to change the management level coding to nonconsumable; the PICA will subsequently assign NIMSC 5. If it is determined that repaired items will not meet those operational requirements, the PICA will assign NIMSC 2 or NIMSC 6 as appropriate.

g. Acceptance of a single procurement specification and a single depot repair specification by the PICA and at least one SICA will result in the item migrating to the PICA for management and the assignment of NIMSC 5. SICAs nonconcurring with the procurement or depot repair specification will continue to manage the item in accordance with support arrangements as reflected by that SICA's NIMSC. If PICA does not agree with the SICA justification for retention, the IMMC will make the final resolution.

h. For NIMSC 5 items, an effective transfer date (ETD) will be assigned for each item for which a PICA or SICA management level change or reassignment request has been signed under the provisions of this manual.

i. Each ICP will establish and identify the contact points to process all management data information.

j. When a DoD Component has a requirement to adopt an item previously assigned to a PICA, the adopting DoD Component will assign a comparable IMC to that established by the existing PICA to provide consistent management.

ENCLOSURE 6

PROCEDURES FOR MIGRATION OF A NIMSC CODE

1. ETD

a. These procedures are used to effect nonconsumable item migration resulting from NIMSC change to 5 or 6 from other than 5 or 6 or PICA logistics reassignments made in accordance with Enclosure 5 of this manual.

b. Financial policies and procedures and reporting requirements for NIMSC migration are provided in Enclosure 8 of this manual, chapter 11, Defense Logistics Manual (DLM) 4000.25-2, (Reference (~~ts~~)), and chapter 9, Volume 2, DLM 4000.25 (Reference (~~tt~~)). To facilitate logistics reassignment, the NIMSC migration process has been divided into three periods of time based upon the ETD. The periods are identified as pre-ETD, ETD, and post-ETD.

(1) The pre-ETD period starts on the date of final approval of the PICA or SICA management level change or reassignment request and ends at ETD. The current PICA or losing item manager (LIM) will establish the ETD for a NIMSC migration and the gaining item manager (GIM) will establish the ETD for a PICA reassignment. DLA Logistics Information Services has established the NIMSC as a dated data element.

(2) The PICA or the SICAs will establish a mutually acceptable ETD not to exceed 150 days after final approval of the PICA or SICA management level change or reassignment request. Although the ETD is a specific point in time, for the purpose of this publication, any actions involving data requirements that reflect conditions as of the ETD will be discussed as if such actions took place on the ETD, even though they may have been taken immediately before or after the actual ETD. The specific events required to take place during NIMSC migration and PICA reassignment are delineated under the appropriate period.

2. MIGRATION OF NIMSC OR PICA REASSIGNMENT

a. IMMs will request for migration of NIMSC or PICA reassignment by submitting the information in the worksheet in Table 2 of this manual.

b. The PICA will:

(1) Submit a request to the SICA for a change to the NIMSC with the information in the worksheet in Table 2 with the ETD.

(2) Identify an item subject to decapitalization or capitalization action unless otherwise negotiated with a NIMSC change to 5 or 6 from other than NIMSC 5 or 6.

(3) Establish the effective date for NIMSC change, which will also be used as the ETD. This date will be the PICA or SICA negotiated date not to exceed 150 days beyond the date the transaction is input to the FLIS TIR. When a change in PICA assignment has been negotiated, the gaining PICA will input cataloging changes.

(4) On items being logistically reassigned to a PICA or NIMSC migration, maintain stock level through the pre-ETD period at the stock levels that would have been maintained if the items were not going to be logistically reassigned.

c. For MFP-11 funded and procured items, where USSOCOM is the PICA (LIM), migration of a NIMSC or logistics reassignment may transfer items to a GIM outside of USSOCOM only when in receipt of specific authorization and direction from the logistics representatives on the Joint Staff to discontinue a SO-P capability or requirement. Although management of an item may be reassigned or migrated when it is determined that the item meets a common requirement, the GIM and LIM (USSOCOM) will negotiate the management and decapitalization of remaining on-hand assets. Additional negotiation may be necessary when memorandum of agreements (MOAs) exist.

d. IMMs will:

(1) Perform a physical inventory of the on-hand wholesale assets within 150 days before ETD and inventory records reconciled as required.

(2) Establish retail and wholesale stock levels before ETD.

(3) Decapitalize all on-hand wholesale assets excess to total system retail requirements of the LIM in place on ETD, unless otherwise negotiated, with the exception of those assets designated or held for specific program or projects within the DoD Components and those held in Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP) condition codes G, H, J, K, L, M, and P as identified in Reference (~~ts~~). Condition code H and P materiel will never be decapitalized.

(4) Dispose of condition code H items and complete reclamation of condition code P assets without reporting to the GIM, unless the GIM, due to a critical item support position, requests the LIM to report H and P condition asset availability.

(5) Attempt to reclassify condition code G, J, K, L, and SICA-held M condition materiel to an acceptable condition code prior to ETD. Condition code G, J, K, L, and M materiel, upon transfer to an acceptable condition subsequent to ETD, will be decapitalized to the GIM unless otherwise specified or held for specific GIM programs, projects or retail requirements.

(6) Attempt to reclassify to an acceptable condition code, assets located at another DMISA site or at a commercial repair site prior to the ETD. Decapitalize such materiel, upon converting to an acceptable condition code after ETD to the GIM unless held for specific SICA programs, projects, or retail requirements.

e. The responsible contracting office of the LIM(s) will process to completion all uncompleted contracts covering items to be transferred. Indefinite delivery type contracts or multi-year contracts, where the remaining contract period exceeds 1 calendar year from the ETD, may be transferred subject to review and mutual agreement of the responsible contracting offices of the PICA and SICAs involved. Contract administration responsibility, not assigned to the Defense Contract Management Agency, will remain with the responsible contracting office.

f. Decapitalized stocks will remain under the physical care and custody of the LIM(s) storage site(s) where the materiel was decapitalized until it is issued, relocated, or disposed of at the direction of the GIM. Decapitalized stocks will be relocated when the requester (PICA or SICA) determines it is more economical or essential to physically consolidate or ship materiel to storage locations under the control of the PICA rather than to reduce the stocks in place through attrition. The requester (PICA or SICA) will bear transportation and accessorial costs for relocation of stocks for consolidation.

g. The PICA will, within 30 days of receipt of the coordinated PICA or SICA management level change or reassignment request, input the appropriate NIMSC change (NIMSC 5 or 6) to the FLIS TIR. The effective date for NIMSC change is established as the ETD for logistics reassignment (LR) and will be assigned according to paragraph 2a of this enclosure. The SICA will establish internal procedures to ensure decapitalization of applicable wholesale assets on the ETD, or as otherwise negotiated.

h. Upon SICA receiving notification from DLA Logistics Information Services or from the PICA of the effective date of NIMSC change to 5 or 6, the SICA activity will validate the SICA SOS and initiate change, if appropriate, and ensure that all field units are advised and that decapitalization action, if required, is started. SICA cataloging management data lines will have SICA SOS for NIMSC 5 items and PICA SOS for NIMSC 6 items. The PICA will not be entered into DAAS IMM field.

i. When a LIM is no longer a user of the item, the LIM should negotiate reassignment to a GIM. The major SICA user should accept GIM responsibility. However, such responsibility should not be assumed until the item is in a supportable position. The LIM will not take action to delete its recording until the GIM confirms acceptance of PICA responsibilities. If the GIM has been assigned the depot maintenance, the LIM will notify the PICA MISMO so that the depot maintenance assignment can be reevaluated as necessary. If a DoD Component other than the original LIM has been assigned the depot maintenance, that DoD Component will continue providing the depot maintenance for all other users. If the SICA does not agree to become GIM, the existing recorded LIM must continue furnishing supply support including depot repair, if assigned, although not a user.

### 3. PRE-ETD PERIOD

a. During the pre-ETD period, the LIM will:



(1) Make sure back orders have been validated in accordance with Reference (~~ts~~) and materiel obligation validation procedures prior to ETD.

(2) Discontinue redistribution of wholesale stocks of those items assigned to a PICA 60 days before ETD.

(3) Notify the GIM during the pre-ETD period of any item that is or may become in short supply (e.g., less than minimum reserve or control level) so that mutually agreed-to corrective action can be taken.

(4) Furnish management data, if requested by the GIM, such as: price history, bidders list, requirements type contracts, industrial readiness information, and other purchase data. Based on coordination efforts between the GIM and LIM, a specified date will be set up to transfer these data. In addition, the LIM will furnish the GIM a requirements data not less than 90 days before ETD. Updated requirements data may be submitted, if appropriate, after initial submission. The LIM will also provide an asset report to the GIM to reflect wholesale assets as of the submission date and project wholesale assets available on the ETD.

b. The GIM will review outstanding contracts, along with the applicable LIM, and determine if assets scheduled to be delivered to LIM wholesale storage points should be diverted to GIM storage activities.

c. If requested by the GIM, the LIM will start action approximately 45 days before the ETD to amend existing contracts or purchase orders where feasible for items being transferred to provide for diversion of shipments of stock buy quantities into the storage depots of the GIM. The GIM will provide addresses of the shipping destinations to the LIM as appropriate.

d. The GIM will determine the number of assets required in the wholesale system and use its parent DoD Component policies and procedures. The GIM will consider all LIM assets that will be made available from decapitalization actions. When the GIM determines that the total of the GIM wholesale assets and LIM decapitalized assets isn't sufficient to support new PICA wholesale levels, due to insufficiency of LIM decapitalized assets, the GIM will negotiate, on a case-by-case basis, with the applicable LIM to obtain required funds or assets for support. During such negotiations, decapitalized asset insufficiencies on one item will be offset to the extent that assets on the other items to be decapitalized on the same date reduce GIM procurement and repair requirements through the apportionment year.

e. In no case will the LIM be required to provide resources in a greater amount than it would have expended to satisfy its wholesale requirements had the LIM retained wholesale management responsibilities.

#### 4. ETD PERIOD

a. The LIM will transfer wholesale asset accountability to the GIM in the ETD in accordance with Reference (~~ts~~).

b. All wholesale quantities in condition codes G, J, K, L, and M that cannot be decapitalized on ETD will be reported by condition code to the GIM. The report should be submitted concurrently with decapitalization action. Negative reports are required. LIM on hand assets may be used to fill LIM backorders prior to ETD. Due-ins won't be used to fill backorders after ETD. Validated outstanding backorders held by the LIM that cannot be satisfied from LIM retained assets will not be transferred, they will be sent to the GIM for action.

c. The GIM will assume the responsibility of wholesale supply support on ETD and will accept funded requisitions from all authorized requisitioners as of that date.

## 5. POST-ETD PERIOD

a. The LIMs will process the current delivery order to completion of all contracts executed by the DoD Component prior to the migration of NIMSC code or PICA logistics reassignment. The SICA will perform contract administration except where the contract administration responsibility is assigned to another contract administration office.

b. The LIM will prepare and submit inventory adjustments to increase or decrease quantities previously transferred in accordance with the provisions of Reference (~~ts~~).

c. Any wholesale stock (in acceptable condition codes) identified by the LIM within 1 year after ETD will be decapitalized to the GIM on an expedited basis. Some of the potential sources of these residual assets are:

(1) Stocks in transit.

(2) Stock previously suspended (condition codes J, K, G, and M).

(3) Stock previously under litigation (condition code L).

d. Decapitalize stocks received from procurement to the GIM regardless of when they are received.

e. Report any wholesale stock identified by the LIM subsequent to the ETD plus 1 year to the GIM as excess in accordance with Reference (~~tt~~).

f. The GIM will take action to issue, relocate, or dispose of wholesale materiel at SICA attrition sites (nonpermanent storage locations) after the ETD. This action will be taken by means of materiel release orders for issue or relocation action and by disposal release orders for disposal actions using Reference (~~ts~~) formats. Insofar as practicable, stocks held at attrition sites will be issued ahead of other stocks at other sites.

g. If requested by the GIM, the LIM will furnish price history, bidders' list, contractors' requirement type contracts, industrial readiness information, and other procurement data. This

data is to be furnished within 30 days from the receipt of the request. The inclusion of this event in the post-ETD won't preclude the GIM from requesting these data during the pre-ETD period. If this date cannot be met, provide the available data and the date when the remaining data will be furnished within 30 days.

ENCLOSURE 7

SUPPLY OPERATIONS (NIMSC 5 OR 6) PROCEDURES

1. GENERAL. These procedures support sustained supply operations between the PICA and the SICA when the SICA NIMSC code is 5 or 6. This enclosure does not apply to USSOCOM SO-P items.

2. ITEM STOCKAGE

a. The PICA, in coordination with involved SICAs, will determine if an item should be stocked at the wholesale level. The PICA will not designate a NIMSC 5 item as nonstocked (i.e., AAC J) without the concurrence of the SICA.

b. The PICA will apply its parent DoD Component policy in determining if new items, assigned to the PICA, should be stocked or nonstocked. Record stockage decisions in the FLIS TIR according to FLIS procedures.

c. The PICA's item stockage decision for multi-Service used nonconsumable items, recorded in the FLIS TIR, is reflected by the PICA's assigned acquisition advice code. A PICA will not change an item's stockage status from stocked to nonstocked without obtaining SICA coordination. If a SICA determines that wholesale stocks must be maintained in order to provide timely resupply to its operational forces on items that the PICA has recommended be converted from stocked to nonstocked status, the PICA will continue to maintain wholesale stock. As an alternative, the PICA may negotiate transfer of PICA management to the SICA requiring the maintenance of wholesale stock.

3. REQUIREMENTS COMPUTATION AND METHODOLOGY

a. The PICA will use the requirements, procedures, and methodology of its parent DoD Component. Item demand projections provided by the SICA will be considered in computing wholesale stock requirements. The SICA will compute retail requirements to provide the PICA with:

- (1) SICA-projected requisitioning requirements.
- (2) Projected unserviceable returns.
- (3) Other war reserve materiel requirements (OWRMR).

b. SICA will provide PICA with projected materiel requirements. SICA will provide annually projected materiel requirements to the PICA for every NIMSC 5 item by February 1 of

each year. SICA may update these projections, on an item-by-item basis, at any time before the next annual submission.

#### 4. DISTRIBUTION SYSTEMS AND LEVELS

##### a. Decapitalization or Capitalization Action

(1) The PICA will determine the overall system level of supply (wholesale requirements objectives). The SICA will determine the individual activity retail levels.

(2) Each SICA will establish and maintain separate accounts at each holding activity with wholesale stock, which was decapitalized and is being maintained for the PICA.

(3) Upon establishment of ETD, the SICA will determine the quantity of stock to be retained in the SICA's retail inventory. The remaining quantity of materiel will be decapitalized in place on ETD and reported to the PICA in accordance with (Reference (~~ts~~)).

(4) The SICA will establish appropriate attrition records and will issue materiel transferred by LR upon receipt of appropriate Military Standard Requisitioning and Issue Procedures (MILSTRIP) documentation from the PICA per DLM 4000.25-1 (Reference (~~vu~~)). The SICA will submit appropriate MILSTRIP and MILSTRAP reports to the PICA per References (~~ts~~) and (~~vu~~).

##### b. Requisition Processing

(1) SICA activities will:

(a) Submit requisitions to the appropriate SOS for the PICA-managed nonconsumables. All documents will be as prescribed by Reference (~~ts~~).

(b) Process requisitions in this manual.

(c) Make all assets visible to the PICA and considered available as wholesale assets by the PICA to fill all requisitions on an equal basis in accordance with this manual.

(d) Issue attrition stocks held in SICA storage sites ahead of stock located at other sites.

(2) Requisitions from nonregistered users should be honored if the PICA support won't be jeopardized.

##### c. Physical Inventory. DoD Component storage sites will:

(1) Conduct physical inventories in accordance with Reference (b).

(2) Transmit physical inventory requests and results between the PICA and the SICA attrition sites as specified in Reference (~~ts~~).

(3) Complete physical relocation of stocks from attrition sites (SICA storage sites) in accordance with paragraph 5f of Enclosure 6 of this manual.

(4) Complete distribution and redistribution of wholesale assets only by direction of the PICA.

(5) Position stocks by the PICA as determined by the emerging overall demand pattern. This may include positioning wholesale stocks at an activity of another DoD Component subject to negotiation with the other DoD Component.

## 5. REQUISITIONING CHANNELS

a. Use the standard MILSTRIP system for requisitioning in Reference (~~vu~~). DLA Transaction Services will maintain SOS by item as directed by the individual DoD Component.

b. The flow of requisitions within a given DoD Component will continue to be prescribed by that particular DoD Component; however, requisitions for NIMSC 5 items will flow from SICA activities via the SICA ICP for funding, prioritization, and requisition control purposes. The SICA will transmit these requirements via DLA Transaction Services to the PICA. The SICA requiring activities will submit funded requisitions for NIMSC 6 items directly to the PICA through DLA Transaction Services.

c. All MILSTRIP transactions identified in Reference (~~vu~~) applicable to SICA NIMSC 5 items will be provided to the SICA via DLA Transaction Services consistent with assigned media and status codes (transaction position 7) and distribution codes (transaction position 54) entries.

## 6. PRIORITY APPLICATION AND ASSET RELEASE

a. IMMIs will use the Uniform Materiel Movement and Issue Priority System (UMMIPS) to assign the appropriate issue priority designator (IPD) to requisitions. Fill requisitions from PICA wholesale stocks in accordance with MILSTRIP procedures in Reference (~~vu~~) without regard to the affiliation of the requisitioning activity. Control levels and maximum release quantities for each item will be established by the PICA.

b. The PICA will:

(1) Process requisitions in accordance with the assigned UMMIPS IPDs and time standards.

(2) Fill requisitions in the sequence established by MILSTRIP in Reference (~~vu~~).

(3) Go to the same depth of wholesale assets in satisfying all requisitions.

(4) Apply this check to all requisitions equally when performing maximum release quantity checks.

(5) Advise the customer of the action taken in accordance with MILSTRIP in Reference (~~vi~~) when quantities requested exceed the maximum release quantity established by the PICA.

7. CRITICAL ITEM MANAGEMENT. Each PICA and SICA will employ its own critical item management program for critical or essential items that are in short supply or expected to be in short supply for an extended period and has been designated critical by the PICA.

a. The PICA will ensure its own critical item procedures contain, as a minimum, physical inventory guidelines, expedited acquisition and depot repair, handling and shipping routines, and special asset release techniques.

b. The criteria for establishment or disestablishment of critical items will be that currently used by the PICA.

c. The PICA will:

(1) Consider recommendations from the SICA to designate an item as critical.

(2) Place issue restrictions on items as soon as they are designated critical.

(3) Make every effort to ensure equitable allocation and distribution of assets.

(4) Apply assets to requirements in accordance with paragraph 8 of this enclosure.

d. PICAs and SICAs will use rapid means of communication for reporting of assets of designated critical items.

8. WAR RESERVE (MOBILIZATION RESERVE MATERIEL REQUIREMENTS)

a. War Reserve Materiel Requirements. Each SICA will provide its OWRMR to the PICA. The PICA will consolidate all requirements to arrive at the total wholesale war reserve materiel requirement. The PICA will offset the total wholesale war reserve requirement through industrial preparedness measures. The PICA will accomplish inventory management responsibilities for the wholesale requirement.

(1) Each DoD Component will compute a war reserve materiel requirement for nonconsumable item requirements under the management of another DoD Component. The

prepositioned war reserve requirement will be subtracted from the war reserve materiel requirement and the difference (OWRMR) forwarded to the PICA. The PICA will consolidate the requirements of each DoD Component to arrive at the total wholesale requirement.

(2) The PICA will ensure that all wholesale war reserve assets are protected and reserved and that issuance to satisfy peacetime requirements is limited to those conditions authorized by DoD issuances. Any issues made to satisfy a peacetime requirement will be reconstituted.

(3) The PICA will ensure that any funds made available through reinvestment procedures are applied to war reserve materiel requirement deficits in the wholesale inventory.

b. Prepositioned War Reserve Requirements. Each DoD Component will complete the computation and inventory management of the prepositioned war reserve requirement and prepositioned war reserve stock.

(1) Each DoD Component will compute the prepositioned war reserve requirement and include the requirement in applicable budgets.

(2) The PICA will procure the prepositioned war reserve stock upon receipt of an MIPR and deliver the stock to the SICA.

(3) The PICA will issue the assets free of charge when the PICA determines that assets to fill a prepositioned war reserve requirement are in excess of the authorized acquisition objective (AAO).



ENCLOSURE 8

FINANCIAL MANAGEMENT PROCEDURES

1. PROCEDURES FOR NIMSC 5 AND 6

a. This section prescribes the procedures for use in implementing and executing financial management for nonconsumable items where the PICA accomplishes wholesale stockage, storage and issue (NIMSC 5). Financial management of NIMSC 5 nonconsumable items is predicated on a fully reimbursable basis whereby all issues from the PICA wholesale stocks to the SICA will be reimbursable and will be billed at 100 percent the standard price that includes the acquisition cost plus surcharge. For stock replacement requisitions, the SICA will receive a net credit of the difference between the standard price and the exchange price (repair cost plus surcharge) for all unserviceable assets returned to the PICA. Credit will not be allowed for unserviceable returns when a replacement requisition has not been submitted or for unserviceable returns that are beyond restoration.

b. The PICA will provide the operational resources for assigned logistics functions, including the funding for wholesale inventories. The PICA will budget and fund for the net worldwide wholesale supply support requirements, DoD depot maintenance or overhaul requirements in support of reparable returns and PICA retail requirements. In cases where joint agreements result in a DoD Component being assigned as PICA for items it does not use, the PICA will carry out these same budgetary responsibilities.

c. Each DoD Component is responsible for budgeting and funding the procurement lead time for protectable prepositioned war reserve requirements, initial provisioning, outfittings (i.e., initial spares support list) requirements, and follow-on provisioning or outfittings (follow on spares support list) requirements. These requirements are considered retail requirements.

d. Reimbursement by the SICA for items procured from the PICA in support of SICA wholesale requirements will be processed to the PICA by means of MILSTRIP requisition as identified in Reference (~~4u~~). MIPRs will be utilized in support of SICA retail requirement that require the PICA to initiate procurement. MILSTRIP requisitions may be used if the PICA determines SICA retail requirements can be satisfied from PICA stock.

e. Serviceable items generated as excess within the SICA retail system will be offered to the PICA under current DoD prescribed materiel returns procedures in Reference (~~hg~~).

f. No administrative or other general charges will be made by the PICA on issues, sales, or transfers of materiel to a SICA.

g. Each SICA will reimburse the PICA for support of SICA retail requirements to be requisitioned from the PICA wholesale system, including foreign military sales, security assistance program, and grant aid and increases to such stocks.

h. Other billing techniques are permitted and may be adopted between two Military Departments if mutually agreed upon.

## 2. BUDGETING AND FUNDING FOR NIMSC 5 AND 6

a. The PICA will budget and fund for the recurring wholesale stockage levels to meet the SICA net replenishment requirements and for the overall depot maintenance overhaul requirements for projected reparable returns including depot condemnations. Budget documentation will differentiate between PICA and SICA requirements by DoD Component.

b. The SICA will budget and fund recurring and nonrecurring retail stock requirements.

c. The SICA will budget and fund nonrecurring requirements for all SICA protectable prepositioned war reserve requirements, prestocked war reserve requirements, initial provisioning or outfitting (initial spares support list) requirements, and follow-on provisioning or outfitting (follow-on spares support list) requirements.

d. The SICA will furnish a completed MIPR or funded MILSTRIP requisition as identified in Reference (~~vu~~), as determined by the PICA, for initial stock and unprogrammed requirements. A clear identification of priorities and need dates must be provided on each MIPR. Funding provided by MIPR is subject to renegotiation, as necessary, to finance revised costs or additional costs incurred by the PICA for fulfilling requirements of the SICA. Issue amendments to the funding documents to increase, decrease, or otherwise change fund authorizations.

e. MILSTRIP requisitions will contain appropriate fund and signal codes for subsequent billing or crediting action on both initial stocking requirements and replenishment requisitions.

## 3. BILLING AND ACCOUNTING FOR NIMSC 5 AND 6

a. The PICA will prepare billings monthly, provide to the SICA upon request, and submit to the paying office in accordance with Reference (~~ts~~), as appropriate.

b. Each monthly bill will be on a net basis and will include complete documentation on all reimbursable issues and creditable returns (i.e., all unserviceable reparable returned when associated with a stock replacement requisition). As a minimum, PICAs will include documentation with:

- (1) NSN.
- (2) Reimbursable issues.
- (3) Requisition number-shipping document number.
- (4) Unserviceable receipts by document number.

- (5) Creditable serviceable receipts by document number.
- (6) Quantity-creditable receipt.
- (7) Unit of issue.
- (8) Extended price-reimbursable issue credit allowance.
- (9) Net difference-debit or credit.

c. All serviceable nonconsumable items issued by the PICA to the SICA will be on a reimbursable basis and will be billed at 100 percent of standard price. For stock replacement requisitions, the SICA will receive a net credit of the difference between the standard price and the exchange price for the repair cost plus surcharge for all unserviceable assets returned to the PICA.

#### 4. DECAPITALIZATION FOR NIMSC 5 AND 6

a. Decapitalization of on-hand wholesale assets in losing appropriation financed accounts and capitalization in the gaining accounts will be on a nonreimbursable basis for items to be supported under NIMSC 5.

b. The LIM will:

- (1) Establish wholesale inventory pricing to the gaining PICA.
- (2) Recapitalize items in-place by the losing activity (SICA) and capitalize by the gaining activity (PICA) at the price recorded in the CMD record.
- (3) Reflect the transfer unit price in the transfer documents processed in accordance with MILSTRAP as specified in Reference (ts).
- (4) Minimize changes in prices to reduce inventory repricing and accounting at time of transfer.

c. The gaining PICA will not normally adjust prices of transferred items until the time of new procurement.

d. The SICA will provide operational resources in support of items transferred to a PICA until such attrition stock are issued or relocated from SICA locations.

e. The PICA will assume financial management responsibility and accountability for wholesale inventories of an item on the ETD. The SICAs have funding responsibility for clearing the existing pipelines, unless directed otherwise by the PICA.

f. The SICA will fund the following costs incidental to decapitalization:

- (1) Continuation of open procurement actions (contracts, purchase requests, and recommended buy quantity), unless otherwise requested by the PICA.
- (2) Restoration costs of unserviceable materiel in maintenance prior to ETD.
- (3) Litigation or termination costs.
- (4) Costs of first destination transportation for undelivered orders at time of transfer.
- (5) Relocation costs (warehousing services and transportation) incidental to a SICA-requested movement of decapitalized stock from a SICA to a PICA designated storage site, unless otherwise negotiated.

g. The PICA will fund the following costs incidental to decapitalization:

- (1) Transportation costs for materiel movements directed by the PICA other than those covered in paragraphs 4e and 4f of this enclosure.
- (2) Repackaging and repacking costs due to a PICA directed change in unit of issue or measure.
- (3) Restoration costs for materiel capitalized in an unserviceable condition and subsequently scheduled for restoration by the PICA.

h. Each DoD Component is responsible for the adjustments required to the budgeting and funding programs of the losing and gaining DoD Components.

#### 5. IMPACT OF OSD IMPOSED FUNDING CONSTRAINTS ON PICA SUPPORT OF SICA REQUIREMENTS

a. The PICA is required to notify the SICA when significant OSD budget reductions to the PICA procurement or repair funding are made and when such reductions may adversely impact support of SICA requirements.

b. In addition, the PICA will ensure that SICA requirements are equitably supported based on force or activity designators cited on SICA requisitions.

6. PRICING PROCEDURES FOR NIMSC 1, 2, 3, 4, 7, 8, 9, AND 0. Pricing guidance and procedures here apply to financial management, accounting, and reimbursement for integrated materiel within the PICA mission assignment. The PICA will establish and maintain standard

and exchange prices for centrally managed or depot reparable components in accordance with current pricing policies.

a. Inventory Accounting. Each centrally DLR NSN managed NSN depot component will have a single standard price and an exchange price regardless of the condition of the item. For reimbursement or credit exchange purposes, the same standard price will be used except where price reductions are authorized.

b. Composition of Standard Prices. The standard price for each item will include:

(1) The current market or production cost of the item at the time the price is established on a NSN.

(2) A surcharge to cover authorized transportation costs.

c. Rounding Off Standard Prices. Round off standard prices for all items with a minimum distortion of dollar data.

d. Review and Revision of Standard Prices. Standard prices will be subject, but not limited, to review annually. Interim and annual reviews will be accomplished for items for which a representative procurement has been made during the current year, where pricing errors are obvious, and or in other instances deemed desirable by the PICA. Revised prices will be issued in accordance with Reference (j).

ENCLOSURE 9

TECHNICAL DATA AND CONFIGURATION MANAGEMENT PROCEDURES

1. SINGLE DOD COMPONENT PICA WITH ONE OR MORE DOD COMPONENT SICAS

a. These procedures define the processes for: configuration management, data management, maintenance work specifications, maintenance engineering, quality assurance and modification plans across DoD Component lines for nonconsumable items. This enclosure applies to all NIMSC codes. The concepts provided should enable the DoD Components to reduce proliferation of items and maximize standardization.

b. This enclosure applies to those nonconsumable items where a single DoD Component is designated as a PICA and one or more DoD Components are designated as a SICA.

c. For consistency, every effort will be made to establish the same DoD Component that is the lead DoD Component for a system as the PICA for the nonconsumable items. If a PICA assignment has been made to a DoD Component other than the designated lead DoD Component, the PICA will acquire necessary support by coordination with the lead DoD Component.

2. USSOCOM SO-P ITEMS. This applies to USSOCOM SO-P items that are used by the SOF component of more than one Military Department. For USSOCOM SO-P items that are adopted by a DoD Component (s) for their SICA use (not as a PICA), that Military Department will assume all support requirements and responsibilities for both its conventional forces and SOF component. The Military Departments will ensure its own SOS will manage stocks under NIMSC 1 and 2 coding and may coordinate with the USSOCOM PICA program management office for provisioning, and contractual guidance for procurement of those items. USSOCOM will provide the Military Department with the authorizations and allowances that were previously validated by USSOCOM for that Military Department's SOF component. USSOCOM will remain the PICA and support the SOF components of other Military Departments.

3. LEAD DOD COMPONENT

a. The DoD Component assigned as the lead DoD Component will:

(1) Coordinate, with all responsible DoD Components, the development and updating of management plans and actions to meet system life cycle requirements of all DoD Components, which include: acquisition, engineering, production, configuration management, quality assurance, product improvement, publications, provisioning, supply support, depot level maintenance training and support equipment, depot maintenance or overhaul, testing, technical

data, and field engineering services, packaging handling, storage, transportability, and transportation.

(2) Develop and manage the integrated logistic support process to ensure the timely, economical, and effective acquisition and positioning of technical and management logistics resources to meet the requirements of all using DoD Components.

(3) Place particular emphasis upon those aspects impacting the system engineering process including appropriate support to program managers.

(4) Place special attention upon standard technical documentation, coordination of maintenance plans, provisioning guidance and documentation, and technical manuals and data programs.

b. Each PICA will coordinate these actions for their individual items and must provide pertinent information to the lead DoD Component: acquisition, engineering, production, configuration management, quality assurance, product improvement, publications, provisioning, supply support, depot level maintenance training and support equipment, depot maintenance or overhaul, testing, technical data, and field engineering services, packaging handling, storage, transportability, and transportation.

#### 4. TECHNICAL DATA

a. Support Equipment. When the PICA is the repair activity, the PICA will be solely responsible for design, funding, selection, acquisition, and modifications for peculiar support equipment required for depot repair of PICA assigned items.

b. Government Contract Property. The user will place particular emphasis on the early and orderly break out of nonconsumable items to be provided to, or requisitioned by, contractors for contract performance in accordance with Reference (k) and initiate actions to procure nonconsumable items as government contract property.

c. Packaging, Handling, Shipping, and Transportability (PHST). The PICA will exercise management responsibility for PHST and related data for all NIMSC 5 and 6 items and make sure all users' PHST requirements are accommodated. The SICA will advise the PICA of any PHST requirements peculiar to SICA operations. The PICA will make known any required packaging and transportation instructions concerning retrograde materiel.

d. Facilities Determination and Planning. The DoD Component assigned depot maintenance responsibility is responsible for facility engineering, planning, and acquisition in support of depot maintenance. Each user is responsible for facility engineering, planning, and acquisition below the depot level.

e. Contractor Engineering and Technical Services (CETS). The PICA is responsible for the total CETS required in support of multi-Service used nonconsumable with particular emphasis

upon requirements in support of the depot and SICA operational needs. The SICA will make sure SICA requirements are provided to the PICA, along with funding and approval as required.

f. Inter-Service Depot Maintenance. The PICA, when requesting depot maintenance support from another DoD Component, will make sure the depot work specifications are compatible with all DoD Components' operational needs and will coordinate such specifications with involved SICAs if a PICA or SICA management level change or reassignment request has not been executed for the item.

5. CONFIGURATION MANAGEMENT. Configuration management will be addressed in all phases of the life cycle of nonconsumable items including design, development, production, deployment, and operational phases.

a. The cognizant configuration or engineering management organizational element in the SICA will be identified and recorded on the NIMSR using the worksheet in Table 1 of this manual when the request is initiated. Likewise, the PICA will identify and record the PICA configuration and engineering management organizational element on the NIMSR using the worksheet in Table 1 when responding to the request. Direct liaison between the configuration and engineering management activities is encouraged. However, it is emphasized that the materiel management activities as identified in the "From" and "To" blocks of part I and part II of the NIMSR should be apprised of any actions taken regarding configuration changes.

b. The PICA will establish configuration item baselines, as appropriate, for nonconsumable items with a SICA NIMSC of 5 or 6. Required configuration status accounting will be coordinated to meet the needs of the involved DoD Components. Any SICA proposed configuration changes will be coordinated with the original PICA.

c. The early distribution of materiel deficiency data to all users and the coordination of corrective actions between the involved DoD Components is essential to successful configuration management. Field units will submit deficiency reports to their respective DoD Component focal points. The DoD Component focal points will distribute the deficiency data to all users configuration and engineering management elements as designated in the NIMSR. Responses to deficiency reports are required of all users.

d. If it is jointly determined that further investigative action is required, the PICA will arrange either organic or contractor engineering services. The PICA will make sure contracts for investigation, with request for engineering change proposals (ECPs) prepared in accordance to American National Standard Institute Electronic Industries Alliance-649 (Reference (~~wv~~)), provide for simultaneous release of ECPs to all user Military Departments. Each involved DoD Component opting for investigative action is responsible for a pro rata share of the cost, based upon the number of installed units. The PICA will negotiate these shared costs.

e. Each requiring DoD Component will process engineering changes through internal configuration control boards to establish a DoD Component position prior to submission to the PICA. Any additional coordination will be established as required, between the PICA and SICAs



to effect implementation. This will include validation of the ECP by the PICA cognizant production management specialists or engineer technicians.

f. When all users are in agreement as to the action to be taken, the PICA will assume responsibility for procurement of kits, if required, for the total DoD program. Each SICA is responsible for funding of kits equal to total installs plus retail stocks.

g. The users establish I&S relationships to include identification of I&S relationships in their respective ECPs in accordance with the procedures in Reference (~~fe~~).

h. If universal agreement cannot be reached on approval of engineering changes, the PICA may elect to convene a joint service configuration control board (JSCCB). The role of the PICA, as chair of the JSCCB, is not to be construed as autonomous and abrogating individual DoD Component's peculiar requirements but rather to ensure that the requirements of all DoD Components are satisfied. If universal agreements cannot be reached, the PICA will insure that all costs of establishing a new item are fully portrayed and considered in the decision process, and the PICA and SICA relationships for both items will be negotiated with all users. The new items resulting from an ECP must be reviewed by the original PICA for retention and will be retained for PICA management, except where justified otherwise by the PICA. This will help to reduce proliferation of item configurations and increase the standardization.

i. The DoD Component opting for the new item will be responsible for the procurement of kits, funding of kits, and any additional supply pipeline stocks of the new item. If the PICA is opting for the new item, the PICA will negotiate with the nonconcurring SICAs for the nonreimbursable return of a quantity of old configuration wholesale stock, based upon a pro rata share of installed items. In no event will the PICA be required to provide more assets than were originally recapitalized by the SICA.

j. The same division of wholesale stocks may apply if the SICA is opting for the new configuration and the old configuration assets can be modified. The PICA assigned to the new item will be responsible for any kit procurement.

k. The cost of incorporation of field level modifications accomplished below depot level will be funded by each DoD Component. The cost of incorporation of depot level modification of wholesale stocks will be funded by the PICA. Standard prices of reconfigured items will be adjusted as required. In the event a special depot retrofit program of SICA stocks is initiated, the PICA will arrange for such action with reimbursement by the SICA.

6. DATA ACQUISITION AND MANAGEMENT. The PICA will get required data applicable to nonconsumables. SICAs will make sure SICA data requirements are submitted to and coordinated with the PICA.

a. Technical Manuals. The PICA is responsible for the preparation, funding, acquisition, updating, and distribution of depot level maintenance technical manuals, the contents of which will be coordinated with the involved SICA. Each DoD Component is responsible for

preparation, funding, acquisition, updating, and distribution of DoD Component unique technical manuals. Where SICAs use the same contractual source for acquisition of technical manuals as the PICA, the SICA will acquire these services from the PICA.

b. Engineering Drawings. The PICA will have sole responsibility for communicating with the design agency or contractor concerning engineering drawing revisions resulting from approved changes and the technical files of the PICA will be used to support the item.

c. Data Management. The PICA will coordinate the exchange of maintenance and operational data in line with the following:

(1) The DoD Component that has design cognizance for an item is responsible for acquiring or developing and maintaining the technical data for the item, to include marking for distribution, in accordance with DoDI 5230.24 (Reference (~~✖~~W)), even if another DoD Component has inventory management responsibility for that item.

(2) The technical files and data of the PICA will be used to support the item. If the PICA or the SICA considers its data to be deficient, supplemental or updated information and documentation will be identified, secured, and recorded. The PICA and SICA will promptly interchange any design specification or drawing changes affecting the item.

(3) When technical data needs revision or clarification, the PICA will communicate with the appropriate design agency and the SICA, making known the need. The SICA will keep the PICA informed of the SICA requirements.

(4) If the PICA no longer uses the nonconsumable item and a new PICA has been assigned for that item, the technical data package will be offered to the new PICA.

(5) In those instances where engineering inspection, analysis, or testing of the failed or deficient item is required, the PICA will provide complete instructions for marking and delivering of the item to the engineering site. The PICA will fund engineering costs incurred from action initiated by the PICA. The SICA will fund the cost incurred from action initiated by the SICA.

(6) Nonconsumable items that have special technical reporting requirements, (i.e., logbooks, depot maintenance data collection system, or reliability centered maintenance) concerning the operation and maintenance of the equipment will have the appropriate data entered in the applicable document. This will be done by all activities, (operating, maintenance, and overhaul) within the SICA and PICA when such data are required by either the SICA or PICA. The SICA and PICA will use their existing formats and procedures for this data recording.

7. QUALITY ASSURANCE (QA). The PICA is responsible for the QA requirements for multiused nonconsumables. The SICAs will provide requirements and support the QA program requirements. SICAs will place particular emphasis on:

- a. The applicability of reliability and maintainability tests and demonstration results to in-process and completed end items.
- b. The QA support of first article tests and demonstration as well as production QA requirements.

## 8. ENGINEERING

- a. The PICA, in addition to providing engineering support for the PICA, will coordinate all related joint engineering actions.
- b. The SICA will coordinate any proposed engineering changes with the original equipment PICA.
- c. The PICA engineering or design activity will conduct first article tests and demonstrations.
- d. In those instances where the engineering responsibility has been assigned to a DoD Component different than the PICA in connection with a higher indenture (i.e., program, weapon, system equipment), the PICA will get required engineering support from that DoD Component.
- e. The PICA is responsible for engineering applicable to depot maintenance specifications and coordinating such engineering with the SICA.
- f. The PICA is responsible for providing depot maintenance engineering support as requested by the SICA in support of SICA engineering needs. Such support will be on a reimbursable basis.
- g. Each DoD Component will define all aspects of the maintenance plan and provide the plan to the PICA.
- h. The PICA is responsible for assuring that all engineering technical documentation required for procurement and depot maintenance support incorporates UII marking requirements for qualifying nonconsumable items in accordance with Reference (*sr*).

## 9. DEPOT MAINTENANCE SPECIFICATIONS

- a. The PICA and SICA will negotiate a mutually agreeable standard maintenance specification. The PICA will initiate the specification and coordinate with the SICA. Contents of any changes will be agreed upon by negotiation and mutual consent before being incorporated into the standard specifications.

b. When mutual consent cannot be obtained for revisions to joint specifications, the nonconcurring SICA activity will be reassigned to NIMSC 8. That activity will negotiate with the PICA for the return of an appropriate portion of the wholesale stock to reconstitute a SICA wholesale stock. In no event will the PICA be required to provide more assets than were originally furnished as wholesale assets by the nonconcurring DoD Component.

c. When maintenance is performed by the PICA in a government-owned and government operated facility, the PICA will maintain an adequate QA program using its established procedures.

d. When maintenance is performed by the PICA by contract with commercial activities, the PICA (if it has QA cognizance) will make sure that the contractor maintains a quality system in accordance with the provisions of International Organization for Standards 9001 (Reference ~~(yx)~~), as applicable, and delivers materiel of acceptable quality. If the PICA doesn't have QA cognizance of the contract, the DoD Component that has QA cognizance, maintains a quality system and delivers materiel of acceptable quality. The SICA will deal with the PICA in all QA and contract management matters. If contractor won't bid with the restrictions of Reference ~~(yx)~~ as a part of the contract then, at a minimum, the contractor must provide a certificate of conformance.

e. For organic or contractual work, the PICA or the SICA can require a special examination of the quality system by a team of QA personnel. The necessity for the special examination will be determined by agreement between the PICA and the SICA. For organic work, the PICA will conduct the examination and invite SICA to participate. For contractual work, the cognizant contract administration office will conduct the examination, and invite other interested persons.

f. Teardown deficiency reports (TDR) or disassembly inspection reports (DIR) may be requested at any time. Routine TDRs and DIRs are considered to be those that can be accomplished during the normal schedule of depot maintenance with little or no disruption. However, TDRs or DIRs other than routine, need separate funding.

g. Provisions will be made for economic repair limitations in each depot maintenance specification.

ENCLOSURE 10

MATERIEL RETURNS (NIMSC 5 AND 6) PROCEDURES

1. GENERAL. Uniform procedures for reporting and controlling the movement of NIMSC 5 and 6 assets between the DoD Components will be incorporated into MILSTRIP as specified in Reference (~~¶~~U). These procedures address two conditions.

- a. Unserviceable assets being returned under credit or exchange arrangements.
- b. Serviceable excess assets.

2. CREDIT OR EXCHANGE ASSETS

a. All unserviceable NIMSC 5 items (condition code E and F only) will be returned to the designated PICA collection point. SICA-generated condemned items (condition H) won't be returned to the PICA, but will be disposed of in accordance with SICA instructions.

b. For stock replacement requisitions, the SICA will receive a net credit of the difference between the standard price and the exchange price (repair cost plus surcharge) for all unserviceable assets returned to the PICA.

c. All unserviceable NIMSC 5 items are subject to return to the designated PICA collection point. With the exception of condition code H items, the PICA will provide the SICA with disposition instructions for all unserviceable NIMSC 5 items so the information can be incorporated into the SICA's materiel returns item listing. This listing will provide the PICA collection point shipping address transportation priority and other essential information.

d. The SICA will provide reimbursement to the PICA for assets issued. The PICA will provide credit to the SICA for all unserviceable assets received by the PICA when a replacement requisition has been submitted.

e. The PICA will grant credit for SICA unserviceable returns after receipt and recording in the accountable records. The credit allowed will be shown in the next billing and collection cycle.

f. For items being repaired on commercial contract, and the PICA has directed unserviceable assets be returned to the DMISA agent's collection point, the PICA will make sure the repair contract provides for the contractor to furnish the PICA with the DD Form 1348-1a, "Issue Release/Receipt Document" found on the internet at <http://www.dtic.mil/whs/directives/infomgt/forms/index.htm>. This form will be used by the PICA to document the proper credit to the SICA.

g. For items being repaired by a SICA for the PICA via DMISA, the PICA will:

(1) Direct the return of unserviceable assets to the DMISA agent's collection point.

(2) Ensure the DMISA includes a requirement for the agent repair activity to provide the DD Form 1348-1a to the PICA for receiving unserviceable NIMSC 5 items shipped from other than PICA activities.

(3) Use the DD Form 1348-1a to document the proper credit to the SICA.

h. SICA will document the notification of return of unserviceable asset for all unserviceable NIMSC 5 returns. The document will contain project code 3AL when a replacement requisition for a serviceable item has been or will be submitted to the PICA.

i. The SICA generated turn-in document for unserviceable NIMSC 5 items (DD Form 1348-1a) will also contain project code 3AL when a replacement requisition for a serviceable item has been or will be submitted.

j. When a replacement requisition for an unserviceable NIMSC 5 item won't be submitted, the project code field in the notification of return of unserviceable asset and turn in document will be blank and credit won't be provided the SICA.

k. The PICA will follow up to SICA if an unserviceable asset has not been received within MILSTRIP materiel returns program time frames as specified in Reference (vu).

### 3. EXCESS ASSETS

a. SICA activities will report serviceable NIMSC 5 assets to their assigned ICP in accordance with SICA criteria. SICAs will determine their DoD Component excess position and notify the PICA when assets are excess to established levels. Unserviceable excess NIMSC 5 items will be returned to the PICA in accordance with section 2 of this enclosure. SICA activities for NIMSC 6 items will report excesses directly to the PICA.

b. The PICA will be the only DoD Component authorized to approve disposal of reportable excess items.

c. The PICA will provide credit to the SICA for excess serviceable items when the PICA wholesale asset position is less than the consolidated AAO.

d. Reporting and responses between the SICA and the PICA for excess serviceable items will be accomplished in accordance with MILSTRIP in Reference (vu).

e. Disposal of materiel at attrition sites will be as directed by the PICA in accordance with Reference (qp).

GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

AAC	acquisition advice code
AAO	authorized acquisition objective
AFI	Air Force Instruction
AMC-R	Army Materiel Command-Regulation
AR	Army Regulation
ASD(L&MR)	Assistant Secretary of Defense for Logistics and Materiel Readiness
ASD(NCB)	Assistant Secretary of Defense for Nuclear, Chemical, and Biological Defense Programs
CAGE	commercial and government entity
CETS	contractor engineering and technical services
CLS	contracted logistics support
CMD	catalog management data
DAAS IMM	Defense Automated Addressing System Integrated Materiel Manager
DIR	disassembly inspection report
DLA	Defense Logistics Agency
DLAD	DLA Directive
DLM	Defense Logistics Manual
DLR	depot-level reparable
DMISA	depot maintenance inter-Service support agreement
DoDAAC	DoD activity address code
DoDI	DoD Instruction
DSN	Defense Switched Network
DSOR	depot source of repair
ECP	engineering change proposal
ETD	effective transfer date
FAA	Federal Aviation Administration
FLIS	Federal Logistics Information System
FMS	foreign military sales
FSC	federal supply classification
FSG	Federal Supply Group
GIM	gaining inventory manager

GSA	General Services Administration
ICP	inventory control point
IMC	item management code
IMM	integrated materiel manager
IMMC	Integrated Materiel Management Committee
I&S	interchangeability and substitutability
IPD	issue priority designator
IUID	item unique identification
JCAP	Joint Conventional Ammunition Production
JCAP-CG	Joint Conventional Ammunition Production Coordinating Group
JLC	Joint Logistics Commanders
JSCCB	Joint Services Configuration Control Board
LIM	losing inventory manager
LOA	level of authority
LR	logistics reassignment
MCO	Marine Corps order
MFP	major force program
MILSTRAP	Military Standard Transaction Reporting and Accounting Procedures
MILSTRIP	Military Standard Requisitioning and Issue Procedures
MIPR	military interdepartmental purchase request
MISMO	maintenance inter-Service support management office
MMAC	materiel management aggregation code
<i>MISO</i>	<i>Military Information Support Operations</i>
MOA	memorandum of agreement
MOE	major organizational entity
MSD	materiel support date
NAVSUPINST	Naval Supply instruction
NIMSC	nonconsumable item materiel support code
NIMSR	nonconsumable item materiel support request
NSA	National Security Agency
NSA/CSS	National Security Agency/Central Security Service
NSN	national stock number
OPNAVINST	Office of the Chief of Naval Operations Instruction
OWRMR	other war reserve materiel requirement



PHST	packaging, handling, storage and transportability
PICA	primary inventory control activity
<i>PSYOP</i>	<i>psychological operation</i>
QA	quality assurance
SICA	secondary inventory control activity
SOF	special operations forces
SO-P	special operations-peculiar
SOS	source of supply
TDR	teardown deficiency report
TIR	total item record
TRP	technical review package
UII	unique item identifier
UMMIPS	Uniform Materiel Movement and Issue Priority System
USCG	United States Coast Guard
USSOCOM	United States Special Operations Command

## PART II. DEFINITIONS

These terms and their definitions are for the purposes of this manual.

CAGE code. A 5-digit code that combines the FSC for manufacturers and the FSC for non-manufacturers of the end items or parts.

cataloging. The process of uniformly identifying, describing, classifying, numbering, and including in the Federal Catalog System all items of personal property (items of supply) repetitively procured, stored, issued, and used by federal agencies.

CMD. The total range of information compiled and published in Management Data Lists. This information is found in the FLIS TIR.

consistently managed items. Those items where all the using Military Departments manage the item under the same concept, e.g. as a consumable item of supply (IMC J) as an end item of supply (IMC D) or as a DLR component (IMC E).

Combatant Command. A unified or specified command with a broad continuing mission under a single commander established and so designated by the President, through the Secretary of Defense and with the advice and assistance of the Chairman of the Joint Chiefs of Staff.

common. Equipment, materiel, supplies, and services adopted by a DoD Component for use by its own forces and activities. These include standard military items, base operating support, and the supplies and services provided by a DoD Component to support and sustain its own forces, including those assigned to the Combatant Commands. Items and services defined as common by one DoD Component are not necessarily common for all other DoD Components. See also SO-P.

consumable item. An item of supply or an individual item (except explosive ordnance and major end items of equipment) that is normally expended or used up beyond recovery in the use for which it is designed or intended.

decapitalized. This occurs when an item is transferred from a losing organization to a gaining organization with a due-in. The financial records of the losing organization are updated to reflect the reduction and the memorandum due-in is updated as an increase for the gaining organization.

defense agencies. Authorized by the Secretary of Defense pursuant to the provisions of Title 10, United States Code, perform selected consolidated support and service functions on a Department-wide basis.

DLR item. An item of supply that is designated for repair at depot level, or that is designated for repair below the depot level for which condemnation authority must be exercised by the cognizant depot level repair activity

DMISA. A formalized agreement similar to a contract whereby one Military Department (the agent) obligates itself to provide depot maintenance support for another Military Department (the Principal). DMISAs may also be used when a Military Department is the agent, and another Federal Government department or agency, or element thereof, is the Principal.

DSOR. The authorized activity or facility assigned to perform depot level repair on an item.

end item. A final combination of end products, component parts, or materiel that is ready for its intended use, e.g., ship, tank, mobile machine shop, or aircraft.

exchange price. Repair cost plus surcharge.

FLIS. An automated data processing system designed to provide a centralized data bank in support of the DoD, federal civil agencies, and foreign countries participating in the integrated logistics support program.

GIM. The inventory manager responsible for assuming IMM functions.

ICP. An organizational unit or activity within the DoD supply system assigned the primary responsibility for the materiel management of a group of items either for a particular Military Department or for the DoD as a whole. In addition to materiel manager functions, an ICP may perform other logistics functions in support of a particular Military Department or for a particular

end item (e.g., centralized computation of retail requirements levels and engineering tasks associated with weapon system components).

inconsistently managed items. An item which the using DoD Components managed differently from each other; that is, in some combination of end items, depot repairable components, consumables and special management items.

IMM. Any activity or agency that has been assigned integrated wholesale materiel management responsibility for the DoD and participating federal agencies. IMM responsibilities include requirements determination, procurement, distribution overhaul and repair of repairable materiel, and disposal of materiel.

I&S:

interchangeable item. An item which possesses such functional and physical characteristics as to be equivalent in performance, reliability, and maintainability to another item of similar or identical purpose; and is capable of being exchanged for the other item without alteration of the items themselves or of adjoining items, except for adjustment.

substitute item. An item which possesses such functional and physical characteristics as to be capable of being exchanged for another only under specified conditions or for particular applications and without alteration of the items themselves or of adjoining items. This term is synonymous with the phrase, "One way interchangeability," such as item B can be interchanged in all applications for item A, but item A cannot be used in all applications requiring item B.

inventory. Materiel, titled to the U.S. Government, held for sale or issue, held for repair, or held pending transfer to disposal.

item identification. A collection and compilation of data to establish the essential characteristics of an item that give the item its unique character and differentiate it from other supply items.

item of supply. A category of items identified by an NSN with the same form, fit, and function. The individual items (units) included in this category could be manufactured by multiple sources.

lead DoD Component. The DoD Component assigned to coordinate the development and update the management plans and actions to meet system lifecycle requirements of all DoD Components, to include: acquisition, engineering, production, configuration management, quality assurance, product improvement, publications, provisioning, supply support, depot level maintenance training and support equipment, depot maintenance or overhaul, testing, technical data, and field engineering services, packaging handling, storage, transportability, and transportation.

LIM. The organization responsible for relinquishing wholesale IMM functions.

LOA. A code that identified the LOA of a PICA or a SICA. The code indicates logistics materiel management, level of responsibility, and basis of categorization.

a. LOA rule 22. A Military Department activity designated as the lead DoD Component (PICA) and assigned, as a minimum, single submitter cataloging responsibility, procurement authority, disposal authority, and depot maintenance responsibility for a nonconsumable item that is, major end item, depot repairable component, nonstock funded consumable special management item. Individual items, which are managed by the DoD Components in some combination of the above with a stock funded consumable are also considered as nonconsumable items. The degree of support received by a SICA from the lead DoD Component (PICA) is identified by the NIMSC reflected in the MOE rule segment.

b. LOA rule 8D. A Military Department activity designated as the SICA for a nonconsumable item (that is, major end item, depot repairable component, nonstock funded consumable or special management item; an individual item, which is managed by the DoD Components in some combination of the above with a stock funded consumable, is also considered as a nonconsumable item) where lead DoD Component responsibility (single submitter cataloger, procurement authority, disposal authority and maintenance responsibility) has been assigned to another DoD Component. The degree of support received from the lead DoD Component (PICA) is identified by the NIMSC reflected in MOE rule segment.

materiel management. Continuing actions relating to planning, organizing, directing, coordinating, controlling, and evaluating the application of resources to ensure the effective and economical support of military forces. That phase of military logistics that includes managing, cataloging, requirements determinations, demand and supply planning, procurement, distribution, overhaul, and disposal of materiel.

MOE. The principal subdivision of government organization under which component organization entities are identified (e.g., Army, Navy, Air Force, Marine Corps, USSOCOM, DLA, NSA, GSA).

Military Department. One of the departments within the Department of Defense created by the National Security Act of 1947, which are the Department of the Army, the Department of the Navy, and the Department of the Air Force.

MISMO. The office within a Military Department responsible for formulation of policy, guidance, and procedures for the implementation, management, and operation of the inter-Service Depot Maintenance Program.

*MISO-peculiar equipment. Designed for, or used by, MISO forces in support of conventional and SOF. The designation is used to convey selected information and indicators to foreign audiences. The purpose is to influence emotions, motives, objective reasoning, and ultimately the behavior of foreign governments, organizations, groups, and individuals. USSOCOM and the Military Departments will mutually agree on the list of equipment designated as MISO-peculiar. MISO is formerly known as psychological operations (PSYOPs) (PSYOP in DoD or PSYOPs within NATO allies).*

management level change. An action that changes an item from consumable to nonconsumable or nonconsumable to consumable.

NIMSC. Alphanumeric codes assigned to nonconsumable items, which indicates the degree of materiel support (numeric) or repair responsibility (alpha). PICA codes are always alpha and SICA codes are always numeric.

nonconsumable items of supply. Items of supply that are major end items, depot reparable components, or special management items.

NSN. The 13-digit stock number replacing the 11-digit federal stock number. It consists of the 4-digit federal supply classification code and the 9-digit national item identification number. The national item identification number consists of a 2-digit National Codification Bureau number designating the central cataloging office (whether North Atlantic Treaty Organization or other friendly country) that assigned the number and a 7-digit (xxx-xxxx) non-significant number. The number will be arranged as follows: 9999-00-999-9999.

PICA. The DoD Component ICP designated as the single activity within the DoD responsible for providing materiel support.

Principal. The DoD Component requiring depot maintenance support from the agent.

provisioning. The management process of determining and acquiring the range and quantity of support items necessary to operate and maintain an end item for an initial period of service.

reparable item. An item of supply subject to economical repair and for which the repair (at either depot or field level) is considered in satisfying computed requirements at any inventory level.

Service-common. Equipment, material, supplies, and services adopted by a Military Department for use by its own forces and activities. These include standard military items, base operating support, and the supplies and services provided by a Military Department to support and sustain its own forces, including those assigned to the Combatant Commands. Items and services defined as Service-common by one Military Department are not necessarily Service-common for all other Military Departments. See also special operations-peculiar.

SICA. The DoD Component ICP receiving materiel support from the PICA for selected logistics functions.

SO-P. Equipment, materiel, supplies, and services required for special operations missions for which there is no common requirement. These are limited to items and services initially designed for, or used by, SOF until adopted for common use by one or more DoD Component; modifications approved by the Commander, USSOCOM, for application to standard items and services used by the DoD Components; and items and services approved by the Commander, USSOCOM, as critically urgent for the immediate accomplishment of a special operations mission.

standard price. Acquisition cost plus surcharge.

supply chain. Those activities that span the functions of supply, maintenance, and distribution.

TIR. The portion of the FLIS data bank containing all available information for the identification and logistical support of items with an NSN.