



San Antonio Uniformed Services Health Education Consortium San Antonio, Texas

0 Common Core Curriculum for Quality and Safety (C3QS) Policy

Academic Year 2016-17

PURPOSE

This policy establishes a foundational curriculum in quality improvement and patient safety (QI/PS) for all SAUSHEC graduate medical education (GME) trainees. Individual training programs are highly encouraged to use these institutional requirements as a baseline for developing their own customized QI/PS curricula.

INSTITUTIONAL REQUIREMENTS

Institute for Healthcare Improvement (IHI) Open School

Incoming interns, residents and fellows must complete all seven IHI Patient Safety courses (PS 100 – 106) (<http://www.ihl.org>) prior to beginning their respective SAUSHEC GME training programs. To facilitate institutional tracking and audits, completion certificates must be maintained in trainees' New Innovations (<http://new-innov.com>) scholarly activity portfolios: "Portfolio" → "Scholarly Activity" → "New" → "Quality Improvement & Patient Safety" → "IHI Open School Patient Safety modules (PS 100 – 106) completion."

For GME programs > 1 year in duration, residents/fellows must complete the remainder of the IHI Open School Basic Curriculum before completion of their training. (In addition to the PS Modules (above), the Basic Curriculum consists of the following nine courses: Improvement Capability 101 – 106; Leadership 101; Person and Family-Centered Care 101; and Quality Cost and Value 101.)

Completion of all 16 courses is rewarded with the IHI Basic Curriculum certificate. It counts towards the QI/PS graduation requirement (see "QI/PS Point Values") and should be included in a physician's curriculum vitae (CV) as well. To facilitate institutional tracking and audits, IHI Open School Basic Curriculum Certificates must be maintained in trainees' New Innovations scholarly activity portfolios: "Portfolio" → "Scholarly Activity" → "New" → "Quality Improvement & Patient Safety" → "IHI Open School Basic Curriculum completion."

[Note: Programs with their own formal QI/PS curricula (i.e. lectures/didactics) may be exempt from this requirement. In order to qualify, program directors must submit their QI/PS educational curricula to the SAUSHEC QI/PS Sub-Committee for review/approval.]

The IHI requirements for graduation include all trainees, regardless of whether they began training prior to AY 2013-2014 (the first year PS 100 – 106 modules were required prior to entering training).

Engagement in QI/PS Activities

1. Trainees accumulate points toward graduation requirements (determined by the length of the GME program) by participating in a variety of QI/PS activities (see “QI/PS Point Values”). Programs should encourage/incentivize trainees to exceed the minimum requirements.

Length of training program (years)	Minimum QI/PS points required by end of program
1	10
2	20
3	30
4 or more	40

2. The deadline for achieving the minimum number of QI/PS points is May 1 of the graduation year. Failure to satisfy this requirement may result in Dean’s Administrative Remediation and/or administrative actions outlined in the training program’s local policy.

3. All programs are required to track QI/PS activities in New Innovations. All points should be documented prior to May 1 of the graduation year; however the recommendation is that documentation is entered into New Innovations at the completion of each QI/PS activity. Trainees are responsible for keeping their portfolios up-to-date and uploading proper evidence (not including HIPAA-protected data) of their involvement in the various QI/PS activities. Program Directors are responsible for maintaining oversight of the process and for verifying that trainees meet QI/PS graduation requirements.

4. The program director, associate program director, or designated QI/PS Faculty Champion is the final approval authority and judge of points earned. He/she may award points for QI/PS activities that are not listed below with approval from the SAUSHEC QI/PS Sub-Committee. In order to qualify, the trainee must submit a written memorandum to his/her program director that details the activity, how it contributes to quality improvement and/or patient safety, the trainee’s level of involvement, and the number of QI/PS points requested (based on a comparable activity below). If the program director concurs, he/she will forward it to the Chair of the QI/PS Sub-Committee for formal consideration at the next meeting.

5. Write-up of QI/PS projects (see below) may be deemed by the Program Director to represent a level of effort and quality sufficient to meet the SAUSHEC graduation paper requirement. Likewise, the Program Director (with approval from the Dean or one of the Associate Deans) may determine that a clinical research project with clear contributions to QI/PS satisfies the graduation requirements described in this policy.

QI/PS Point Values

1. SAUSHEC GME trainees can select a variety of QI/PS activities to fulfill their graduation requirements. The list of activities includes (but is not limited to) the following:

QI/PS Activity	Points
IHI Open School Basic Curriculum ¹	10
Departmental Conference ² presentation	5
Departmental Conference ² leadership role	5
Patient Safety Report (max 2)	5
Root Cause Analysis participation ³	15
SAUSHEC/SAMMC committee membership ⁴	15
QIPS project participation ⁵	10
QIPS project leadership ⁶	20
QIPS project w/ presentation (poster, etc.) ⁶	25
QIPS project w/ publication ⁶	30
1. Completion of all 16 modules (points are not awarded for completion of PS 101-106 alone) 2. Departmental Conference = M&M, Mini-RCA, QIPS Grand Rounds, Roundtable Discussion or similar 3. Completion of 3-days of investigation + attendance at MSEC +/- TJC +/- Commander briefing 4. With written documentation from chairperson or equivalent 5. Attendance at meetings/contribute to implementation of PDSA cycle 6. Points will be awarded for the highest of level of participation in a project (ie cannot get points for both leadership and publication of the same project)	

2. The above point system takes effect starting 1 July 2016. Point allocation for certain activities may have increased or decreased over the editions of the C3QS. Trainees may receive the highest number of points permitted for an activity from any edition of the C3QS which was valid during the trainee's GME training.