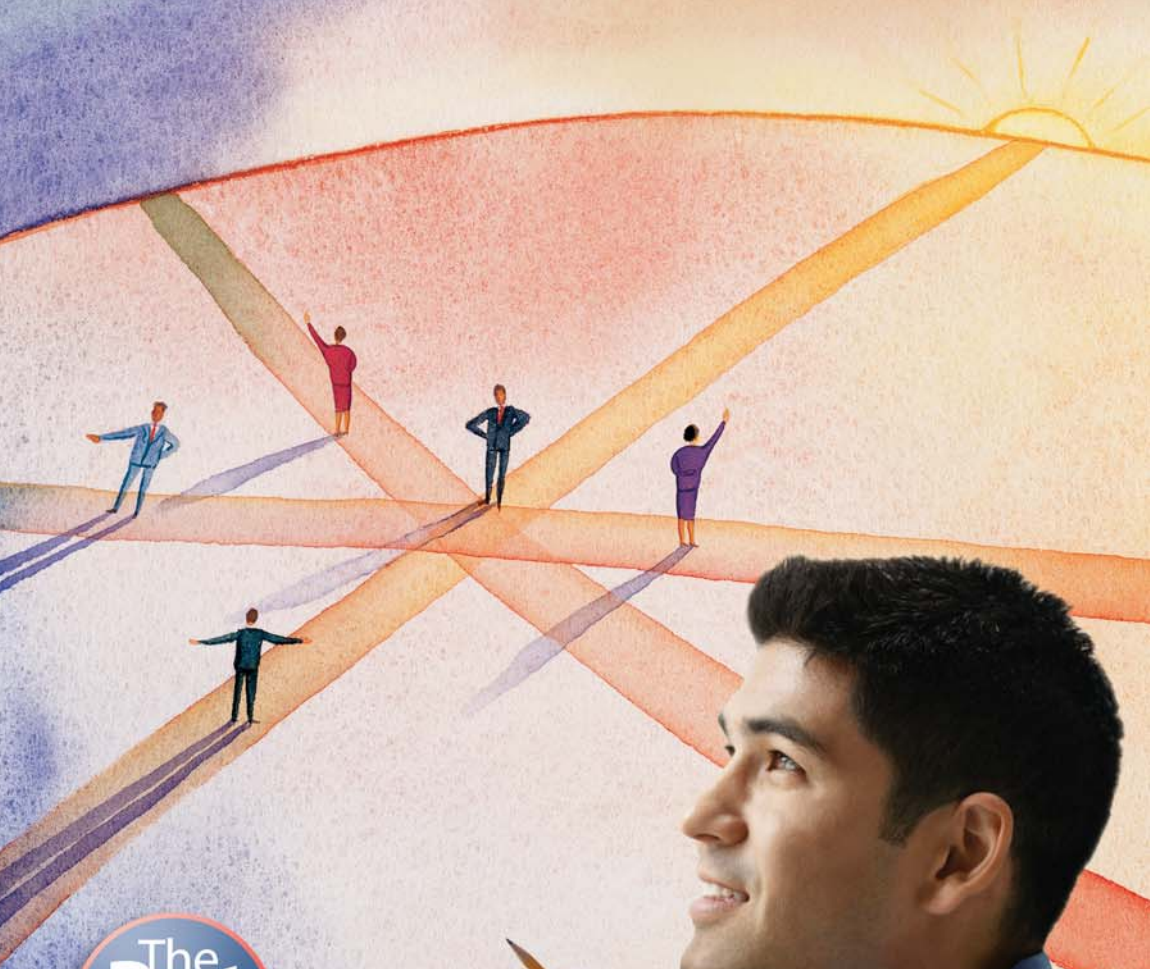


GUARANTEE YOUR CAREER PATH





The Best Care

Be a part of the Nation's largest, most technologically advanced integrated health care system.

Some may think the responsibility of providing superior health care services rests squarely on the shoulders of those who practice medicine. At VA, we believe every position in the health care environment plays a critical role in delivering The Best Care possible. That's why we created the **Technical Career Field** (TCF) Program, one of the largest training programs at VA. TCF internships equip professionals with the specialized knowledge they need to support the delivery of quality health care for our Nation's veterans.

More than a century ago, President Lincoln made a promise to America's servicemen and women, pledging the care and concern of a grateful Nation for the sacrifices they made

to preserve freedom. Since 1930, VA's mission has been to keep that promise and provide our veterans with The Best Care possible. So far, the results speak for themselves:

- VA has outscored the private sector in patient satisfaction for six consecutive years.
- VA quality scores exceed the national average according to three independent quality assessment organizations.
- VA's computerized patient record system earned Harvard University's prestigious Innovations in American Government Award.

As a TCF intern, you will help VA continue its mission and tradition of quality care.



The Best Careers

Upon successful completion of the training program, you are non-competitively placed within the VA system.

Certain VA positions require specialized knowledge that can only be obtained through a two-year paid internship in the TCF Program. When you choose a TCF internship, you'll be making a strategic first step toward a rewarding and lasting career.

Upon successful completion of the training program, you are non-competitively placed within the VA system. From there, you will have the opportunity for rapid advancement anywhere you want to go. VA has facilities in all 50 states, the District of Columbia, Puerto Rico, and the Philippines.

TCF internships are available in a number of career fields*, including:

- **Biomedical Engineer**
- **Blind Rehabilitation**
- **Chief Business Office**
- **Compliance and Business Integrity**
- **Contract Specialist**
- **EEO**
- **Environmental Management**
- **Finance**
- **General Engineer**
- **Health Information Management**
- **Human Resources Management**
- **Information Technology**
- **Inventory Management**
- **Prosthetic Representative**
- **Safety/Industrial Hygiene**
- **Supply Processing and Distribution**
- **Utility Tech/Boiler Plant Operator**
- **Voluntary Management**



* This list is not intended to be all-inclusive, and opportunities change annually. Visit www.VAcareers.va.gov/TCF for updated information.



The Best Benefits

TCF internships are more of an apprenticeship in your chosen field rather than a traditional internship. You will be expected to be an active member of the VA team, applying your knowledge and skills to the tasks at hand. You will therefore be entitled to many of the same benefits as other VA employees, as well as benefits available only to TCF interns.

- Full-time, paid position in your career field
- Health, life, and retirement benefits
- Generous paid leave package, including a minimum of 12 vacation days, 12 sick days, and 10 Federal holidays
- Eligibility for promotion/advancement during the internship
- Personalized training program designed specifically for you
- Training provided by expert preceptors who have the support of their facility directors
- Access to hundreds of free online courses
- Travel and training allotment to attend out-of-town training sessions
- Nationwide employment opportunities following the internship



The Best Training

TCF Program preceptors are VA professionals who have been carefully screened and selected for their technical expertise within their career fields, as well as for their commitment to training. Facility directors are required to provide preceptors with adequate space, equipment, and flexibility to train. Preceptors are taught effective training techniques to ensure you develop the skills necessary to excel once you successfully complete the program.

Each career field has its own basic training plan, which is used as the foundation for every intern's technical program requirements. Your specific developmental needs are then assessed and added to the plan to create an individualized Personal Development Plan (PDP). Each PDP is developed by you with the assistance of the TCF Program Manager and/or preceptor and is reviewed with the intern at least quarterly.

"The TCF Program is on-the-job training at its finest. I received one-on-one training, attended classes at corporate office, met interns from across VA, and rotated through hospital services outside of my field to gain a deeper understanding of the system. The information I received and networking contacts I made were invaluable."

— Johnathan Smith
VA Accountant



VA – The career you want,

www.VAcareer

The Best

During your second year of training, your VA preceptor/Program Manager will work with you to find a position that best fits your skills, needs, and circumstances. With more than 1,400 medical centers, clinics, and other facilities nationwide, VA easily matches interns with available job openings. It is possible that you will need to relocate for a position in a facility with a high need for your new skills. All interns are asked to sign a mobility statement before entering the TCF Program. If relocation is necessary for final placement, VA pays for moving expenses.

TCF internship opportunities exist in these exciting career fields:

Biomedical Engineer

Apply engineering and managerial skills to health care technology. In the hospital, the clinical engineer functions as the technology manager for medical equipment systems.

Blind Rehabilitation

Provide rehabilitation services to veterans and active duty personnel who have experienced vision loss.

Chief Business Office

Learn the discipline areas of revenue, eligibility, revenue cycle billing and coding collection process, utilization review, purchased care, fee and member services.

Compliance and Business Integrity

Administer the Compliance and Business Integrity (CBI) program at the facility, network, and national levels.

Contract Specialist

Learn innovative acquisition business practices, including pre-award acquisition planning, documentation, solicitation, negotiation, and contract administration and closeout.



the future you deserve

s . v a . g o v / T C F

Opportunities

EEO

Become an Equal Employment Opportunity Specialist through practical and didactic training.

Environmental Management

Provide care of a medical facility's environment so that it remains safe and sanitary for patients and colleagues.

Finance

Experience a wide range of hands-on fiscal activities in addition to the main subjects of accounting or budget analysis.

General Engineer

Master management and engineering skills needed in planning, designing, and executing projects, programs, and studies associated with health care delivery.

Health Information Management (HIM)

Develop the knowledge, skills, and abilities to administer HIM programs in accordance with policies, laws, science, technology, and Federal Government rules and regulations.

Human Resources Management

Learn the full range of human resources management and consulting skills in a complex and intellectually challenging health care system.

Information Technology

Learn and work in all aspects of the information technology world, from database construction to managing large computer infrastructures.

Inventory Management

Develop the professional competencies necessary to administer VA supply and management functions.

Prosthetic Representative

Provide quality patient care by furnishing properly prescribed prosthetic equipment, sensory aids, and devices in accordance with authorizing laws, regulations, and policies.

Safety/Industrial Hygiene

Manage comprehensive safety programs designed to provide a physical environment free of hazards in a health care environment.

Supply Processing and Distribution (SPD)

Develop SPD skills to ensure a sanitary supply chain while maintaining a budget, educating personnel, and managing quality.

Utility Tech/Boiler Plant Operator

Learn the specifics of safely operating, maintaining, and managing VA boiler plant equipment and associated controls.

Voluntary Management

Learn how to manage and coordinate volunteers, gifts, and donations at VA facilities.

Read more about each TCF Program internship by visiting www.VAcareers.va.gov/TCF.



VA is revolutionizing health care each and every day.
Be a part of a groundbreaking team. Join VA.

Applying for a TCF Program Internship

VA offers a designated number of TCF internships each year. Those positions are filled locally. Contact the Human Resources Management Office at the VA facility where you desire an internship. To find a listing of VA facilities and phone numbers, visit www.VAcareers.va.gov and click on "VA Networks."

For questions regarding the TCF Program, please contact the TCF National Program Manager at VHATCFProgramManager@va.gov or visit www.VAcareers.va.gov/TCF.

Learning More about VA

General VA employment information can also be obtained by visiting www.VAcareers.va.gov, calling 1-800-949-0002, or writing to:

Department of Veterans Affairs
Placement Service
1555 Poydras Street, Suite 1971
New Orleans, LA 70112



www.VAcareers.va.gov/TCF



**Department of
Veterans Affairs**

An Equal Opportunity Employer