Checklist for
Sponsor Requested Levee Modification

Necessary steps to receive a Letter of No Objection (LNO) for modification of a Levee System

For REVIEW of Proposed Work:

- ☐ Provide PRELIMINARY Plans and Specifications to the Army Corps of Engineers for the work to be performed, in both hardcopy and electronic formats. Please Contact USACE for the proper Levee Safety Area Representative (LSAR). Hardcopies shall include 11x17 drawings sheets, and electronic documents shall be in PDF format on CD.

- ☐ The limits of the work to be performed shall be identified using the project's "As-Built" stationing AND GPS coordinates.

- ☐ Inclusion of photographs of the proposed work area is not mandatory; however, effectively labeled photographs can accelerate the approval process by providing Corps personnel with a better understanding of the project.

For APPROVAL of Proposed Work:

- ☐ Provide FINALIZED Plans and Specifications to the Army Corps of Engineers for the work to be performed, in both hardcopy and electronic formats. Hardcopies shall include 11x17 drawings sheets, and electronic documents shall be in PDF format on CD.

- ☐ An LNO will be issued by the Army Corps of Engineers after a full set of all final corrected bid documents have been provided with an LNO request letter from the Sponsor for the project modification work. Once the package is reviewed for accuracy and accepted, an LNO letter signed by the district Levee Safety Officer will be issued to the Sponsor approving the work.