Responsibilities

1. The DON Deputy CIO (Navy) and DON Deputy CIO (Marine Corps) will:

   a. Designate EM and Cloud Service Pilot Project Approval Authorities to evaluate pilot requests, approve/disapprove pilot requests, and evaluate pilot results. Notify the DON CIO of appointed approval authorities within 30 days of the date of this memorandum.

   b. Notify DON CIO of pilot approval decisions within 10 days of approval,

   c. Submit pilot BCA/A-BCA to DON CIO within 10 days of approval.

   d. Ensure that planned EM and Cloud Service pilots are briefed to the DON CIO.

   e. Report all EM and Cloud Service pilots already in progress to the DON CIO within 30 days of the date of this memorandum and in coordination with the DON CIO present an overview and update on current EM and Cloud Service pilots to the DON CIO.

   f. Ensure all EM pilot projects undertaken by the Navy/Marine Corps are integral parts of rationalized Service portfolios and align with DON IT goals.

   g. Ensure every pilot has Designated Approving Authority (DAA) authorization prior to execution.

2. The DON CIO will:

   a. Act as the EM and Cloud Service Pilot Project Approval Authority for the Secretariat.

   b. As the Lead for DON EM and Cloud Service, register Service approved EM and Cloud Service pilots with the DoD CIO.

   c. As the Chair for the Information Enterprise Governance Board (IGB), present pilot approvals and status to the IGB quarterly.

   d. Maintain situational awareness of EM and Cloud Service pilots in accordance with reference (b).

   e. Review pilot conclusions and coordinate any resultant implementation plans with major stakeholders and approval authorities.

   f. Ensure DON EM and Cloud Service pilots take maximum advantage of experience and lessons learned from other Service and DoD projects and pilots, and do not repeat or significantly overlap previous pilots.

   g. Establish and maintain a library documenting approved Navy, Marine Corps, and Secretariat EM and Cloud Service Pilots, associated results and lessons learned to maintain DON organizational awareness, prevent duplication of effort and improve efficiency.