

Newcomers:

To obtain NIPR and SIPR network access at USAFRICOM, please complete the following forms and Training.

<http://www.africom.mil/staff-resources/newcomer-resources>

USAFRICOM Joint Knowledge Online (JKO) Account Establishment Checklist (link)

- 1) IA Training (can be completed from your respective service training site, but the JKO site is preferred. Service links at <http://www.africom.mil/staff-resources/useful-links>

Preferred location, All USAFRICOM can use JKO: <https://jkodirect.jten.mil>
Service Sites can be used, but you will be required to upload **AUP and completion certificate (if IA course done in Service Site)** into JKO

USA: <https://www.us.army.mil>

USN: <https://wwwa.nko.navy.mil/portal/home/>

USAF: <https://golearn.csd.disa.mil/kc/login/login.asp#>

USMC: <https://ehqmc.usmc.mil/org/mccdc/TECOM>

- 2) US AFRICA COMMAND Information Technology Acceptable Use and User Agreement (upload into JKO)
- 3) DD Form 2875 SYSTEM AUTHORIZATION ACCESS REQUEST (SAAR)
- 4) DD Form 2842 (DOD PKI CERTIFICATE OF ACCEPTANCE AND ACKNOWLEDGEMENT OF RESPONSIBILITIES)

Once completed and digitally signed, attach all four documents and send e-mail to <mailto:ASD> (office hours are M-F 0700 to 1700).

Your NIPR account will be created and you will have access within 24 hours. Your NIPR Enterprise E-mail will be available in 48-72 hours from request.

To gain access to your SIPR account, you will be required to attend the Foreign Disclosure Briefing from the FDO Office. Your WGA can get you scheduled for this training. The schedule and request can be found on the SIPR Portal, Tools drop down menu, Foreign Disclosure Request, SIPRNET Access Training Registration. Once the Training has been completed come to ASD, bldg 3306, room 103 to pick up your PKI Token and Enable your account.

Account Service Desk Team